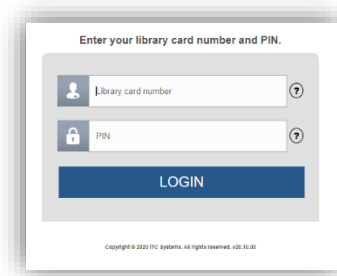
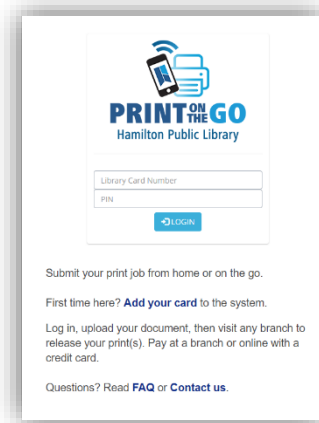


## Print on the Go: Quick Steps

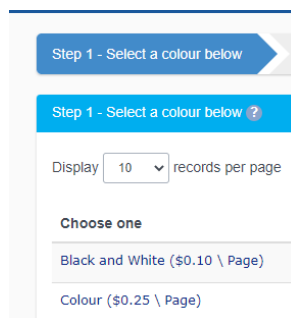
1. If this is your first time using Print on the Go, add your card to our system. Visit <https://pay.hpl.ca> and log in. If your card is already added, skip to Step 2.



2. Visit [www.hpl.ca/print](http://www.hpl.ca/print) and log in with your barcode and PIN.





3. Choose Black & White or Colour.





## Print on the Go: Quick Steps

- Click **Choose File** to select the file you'd like to print. If necessary, adjust the number of Copies and Page Range. Click **Continue**.

Selected Colour Option:

Choose File   No file chosen 

Copies 

Page Range   -

- If necessary, adjust any of the available Print Options and click **Continue**.

Selected Colour Option:

Paper 

Duplex

Orientation 

- Review the number of pages and cost of the job. If satisfied, select **Submit Job to Printer**.

**Submit Job? Reminder: total cost does not include daily free prints**

Time Elapsed  
00:04

Sheet(s): 6

Total Cost : \$0.60 CAN

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Selected Colour Option:

Choose File

Job ID

- Visit any HPL branch and scan your card at a printer to release your print job.

**Questions? Contact us.**

hpl.ca | 905-546-3200 | askhpl@hpl.ca