

2021-01

Now recruiting for Library Pages

Library Pages work on a part-time basis, supporting library staff by ensuring timely access to library materials.

Their job duties include but are not limited to:

- shelving library materials
- emptying the drop box and sorter bins
- ensuring shelves and public areas are neat and in good order
- assisting staff in the performance of basic duties associated with daily operations
- full role description available upon request

Wage rate: \$16.71 hourly plus 4% vacation pay

Minimum Qualifications:

14 years of age or older

Must have completed Grade 8

A Criminal Record and Judicial Matters Check is required for anyone 18 years of age and older

The Hamilton Public Library is currently looking for Library Pages at the following locations; (location specific schedules will be discussed during interviews)

Location	Address	Schedule
Ancaster	300 Wilson St East, Ancaster	Evenings and weekends
Binbrook	2641 Hwy 56, Binbrook	Evenings and weekends
Carlisle	1496 Centre Road, Carlisle	Weekdays, evenings and weekends
Concession	565 Concession St, Hamilton	Evenings and weekends
Dundas	18 Ogilvie St, Dundas	Weekdays, evenings and weekends
Freelton	1803 Brock Road, Freelton	Weekdays, evenings and weekends
Kenilworth	103 Kenilworth Ave North, Hamilton	Weekdays, evenings and weekends
Parkdale	256 Parkdale Ave North, Hamilton	Evenings and weekends
Red Hill	695 Queenston Road, Hamilton	Weekdays, evenings and weekends
Saltfleet	131 Gray Road, Stoney Creek	Weekdays, evenings and weekends
Sherwood	467 Upper Ottawa St, Hamilton	Weekdays, evenings and weekends
Stoney Creek	777 Hwy 8, Stoney Creek	Weekdays, evenings and weekends
Terryberry	100 Mohawk Road West, Hamilton	Weekdays, evenings and weekends
Waterdown	163 Dundas St East, Waterdown	Weekdays, evenings and weekends
Westdale	955 King Street West, Hamilton	Weekdays, evenings and weekends
Barton	571 Barton Street East, Hamilton	Weekdays, evenings and weekends

Applying:

- The deadline for this application is 11:59pm on Thursday September 23, 2021
- Please visit www.hpl.ca and proceed to Jobs at HPL to apply through the City of Hamilton recruiting site or drop off your resume at any of the HPL locations listed above
- Candidates proceeding to the formal interview process will also be required to submit a minimum of three (3) references
- Submission of references also stands as consent to obtain reference checks, personal or background checks and personnel file information as the Hamilton Public Library may require in connection with your employment. We respect the confidentiality of applicants and check references near the final stages of the selection process.
- It is understood that the various checks referred are for employment purposes only and you agree that you will not hold any party liable for the information given or received
- By submitting a resume, you are declaring that the information contained is true and complete to your knowledge. You understand that a false statement may disqualify you from employment or cause your dismissal.

We thank all applicants who apply however only applicants considered for interviews will be contacted.

The Hamilton Public Library is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise if you require accommodation.