



Hamilton Public Library Facilities Master Plan 2019



Binbrook Library – 2018 Award of Excellence HBSA

***Prepared for the
Hamilton Public Library Board***

Updated January 2019

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Letter to the Board

The Hamilton Public Library Board adopted its first Facilities Master Plan (FMP) in 2005. This is the fifth update to the plan and reflects the significant progress that has been made to realizing the vision of all Hamilton Public Library locations as welcoming and fully accessible spaces.

The FMP provides a clear direction to ensure our facility's footprint is in a better and more sustainable state. The direction, along with investments made by the Library Board, has helped HPL receive capital funding support from our municipal partners on multiple projects. As a result, we have seen new library buildings and major renovations in many parts of our City.

The Library Board is now in a much better position to look for future opportunities to extend Library service to parts of the community that are not well served. The Library Board needs to consider future capital repairs to existing facilities and recognize the need for smaller branch refreshes to ensure our facilities are attractive and consistent with our standards.

Paul Takala
Chief Librarian/CEO

Part I

Introduction

The Hamilton Public Library (HPL) is one of Canada's busiest and most innovative library systems serving the diverse population (563,480) of the City of Hamilton.

Hamilton is spread over a large geographic area, covering more than 1,200 square kilometres. The Library system provides services through 22 branches including the Central library, two Bookmobiles and the Visiting Library Service (VLS). Hamilton is a city of many communities, and while most Hamiltonians live in densely populated urban areas, many live in rural townships or suburban neighbourhoods.

The list below outlines the significant investments that have been made since 2005:

Major Capital Projects Underway

- Valley Park - \$8,099,000, 11,300-square-foot library to be opened in late 2020
- Greensville - \$2,875,000 with HWDSB, 3,400 square feet, to be opened in 2020 or 2021
- Carlisle - \$1,000,000 capital funding approved, 2019 or 2020 construction
- Central Library Window Replacement - \$3,530,000 – Phase 1 & 2 2018, Phase 3 2019
- Westdale - \$100,000 refresh, 2019

Completed Major Capital Projects - Year Projects Completed

- **2018**
 - Binbrook - 6,000-square-foot new library, \$3,600,000
 - Dundas - major renovation of the 13,712-square-foot branch, \$2,890,000
 - Locke- new vestibule & renovation of 1,451-square-foot facility, \$597,000
- **2016, 2017**
 - Central – York Blvd Door replacement, \$100,000;
 - Hamilton & Wentworth rooms, \$650,000;
 - Relocation of Technical Services Department, 4th Floor Makerspace, \$1,100,000
- **2015**
 - Waterdown – New 15,500-square-foot facility, \$7,905,000
- **2013**
 - Lynden - 4,000-square-foot new library, \$1,800,000
- **2012**
 - Terryberry – Major renovation, \$700,000
- **2011**
 - Kenilworth – renovation of 8,000-square-foot branch, \$50,000
 - Concession – renovation of 8,380-square-foot branch, \$100,000
 - Red Hill – renovation of 11,760-square-foot leased facility, \$100,000
 - Barton - renovation of 6,272-square-foot branch, \$ 50,000
- **2010**
 - Central Library – Phase 1, first floor and Hamilton Farmers Market (HFM) - \$7,480,000, \$14,000,000 with HFM
 - Sherwood – Major renovation of the 20,400-square-foot leased facility, \$350,000
- **2005 – 2009**
 - Turner Park (2009)– New 23,681-square-foot branch on South Mountain, \$9,700,000
 - Ancaster (2006) – Major renovation of the 12,500-square-foot facility

Library Design Principles Adopted by the Library Board

Each library branch must be designed in an inviting that draws in passersby. Branches should be located on main thoroughfares with visible street presence.

1. Each branch must appear inviting and attractive with a clearly visible entrance.
2. Each branch should be a single-storey building whenever possible.
3. Construction materials should be durable and easily maintained. Designs should instil a sense of community pride.
4. Branch construction should be as energy efficient as possible and as environmentally sensitive as budgets allow.
5. Each branch must provide flexible space and allow for easy adaptation.
6. Each branch must meet all provincial and federal accessibility standards.
7. Libraries should be community meeting places.
8. New branches should be located, whenever practical, in multi-use facilities shared with partners who possess visions compatible with HPL.
9. HPL must accommodate new service models and the changing demands of customers. This entails a shift toward more electronic services.
10. The sustainability of the entire system is dependent on balancing the resources that are spent on services, collections, staff and facilities.
11. Changes in the way library services are delivered mean that staff space must be ergonomic, flexible and efficient.
12. Libraries should be spaced throughout the city so that no resident (or as few as possible) need to travel more than 15 minutes to reach a library. Travel time is defined as transit use where transit is available and car use where no transit is available. Priority will be given to sustaining or creating branches that help to meet this need.
13. New branches should be located in population clusters serving at least 15,000 people. Rural branches, which may be needed to meet travel expectations, may be an exception.
14. Branches serving growth areas need to be large enough to serve anticipated growth in their catchment area. This is currently estimated at a minimum of 10,000 square feet in urban areas. That minimum number should be re-evaluated, and local community needs should dictate the actual size.
15. Furnishings, equipment and technology must anticipate customers' future needs and take advantage of technologies that maximize self-service, improve security and minimize materials handling.

Library Board Statement on Sustainability

It is the responsibility of the Hamilton Public Library Board to ensure the funding it receives provides the best possible library service to Hamilton residents. It is the responsibility of the library to ensure all residents have access to the information and resources required to enhance their lives. Libraries thrive when these five core elements are present:

1. Collections that are relevant and available when people need them.
2. Facilities that are busy, attractive, accessible and open sufficient hours to justify their costs.
3. Technological infrastructure that is robust and capable of adapting to changing customer demands and expectations.
4. Staff who are knowledgeable, trained and who perform work that provides relevant value to those they serve.
5. Services and programs that remain relevant to those they serve and that are modified, added or eliminated to reflect changing customer needs.

When too much or too little of the available funding is disproportionately spent on any single element or elements, a library system cannot operate effectively or provide relevant on-going service to the municipality it serves.

The Hamilton Public Library Board is committed to seeking a delicate balance between these elements when it sets budgets and when it reviews the operations of the library system.

Best Practices and Trends

Cities have discovered that attractive downtown libraries are powerful magnets in attracting people and bringing together a diversity of community members. The same is true at libraries that play a similar role in communities and neighbourhoods. In addition to providing access to books and other library materials, increasingly individuals are using our locations to engage in group and individual study, access wireless devices and computers, and attend library programs.

Library facilities can no longer convey a bland institutional look and remain effective. People react to space. The quality of the space provided affects the way people use their libraries. There is a clear expectation that facilities will be cleaned, maintained, and upgraded as needed. There are also expectations that staff space will be ergonomic and comfortable. In general, legislation pertaining to Health and Safety issues is evolving and requires employer attention.

Since the rapid adoption of digital formats, which started to accelerate in 2011, leading libraries have shifted some of their spaces from housing collections to other uses. While it is difficult to predict how rapidly the shift to digital will happen, the broad trends are clear and widespread. The impact of this change on existing libraries will be a gradual reduction in space dedicated to collections. The rate of that change will be determined by local use and need. The largest impact on the digital shift is to the size of collections, however, this shift has also resulted in a reduction in the amount of space needed for staff backroom functions. Together these trends impact overall size requirements of future library buildings.

People want to use mobile devices, eat, drink and stay connected while inside libraries. At the same time, others demand space that allows them to escape and focus. Libraries need to cater to both expectations. Libraries have considered many solutions to accommodate these expectations:

- Where appropriate, use zoned spaces to ensure we can accommodate both quiet study and louder more collaborative activities. Also, high-quality, white noise systems are a promising technology that helps reduce the conflict between those who want quiet spaces and those who want room to collaborate.
- Increasingly customers want spaces to plug-in and use their own devices. Having sufficient electrical outlets and good Wi-Fi coverage creates opportunities for customers to self-select areas that best meet their needs.
- With relaxed rules around eating and drinking and a shift from primarily focusing on collections, some libraries have been successful at partnering with businesses that sell coffee and other refreshments. In shared facilities this has worked very well in common spaces.

As use of mobile devices, such as tablets, become more popular, there is a gradual shift away from the need to provide more public access computers. The rate and degree of the shift is dependent on local needs and will vary. Also, demand for more specialized digital media equipment is increasing and the library will need to shift resources freed up by fewer public computers to this emerging service area.

There is a trend to locate libraries within multi-use facilities. Recreation facilities are probably the most prevalent partnership, although there are many potential partners with compatible missions and values. With current accessibility standards the required sizes have increased for washrooms and the multi-use facility model is particularly cost-effective when building small branches.

Implementations of vending machines to provide an alternative service delivery to date have not been very successful. Although vending technology that distributes physical formats is likely to improve over time, remote stations that make digital downloads available are a more promising and cost-effective way to promote library services in remote locations.

Many libraries now house services, such as literacy training to new Canadians, that are delivered by third-party agencies, or contracted third-party agencies. Almost all large public library systems offer some form of literacy training and assistance, often through grant funding.

Challenges/Roadblocks

- Ensuring there is adequate funding to maintain all library locations is an ongoing challenge.
- With the large size of the City of Hamilton, locating libraries in proximity to everyone is a major challenge. Before building a new location, HPL must ensure appropriate annual operating funds are available.
- HPL's Mount Hope branch has not been renovated to current standards, nor has a plan to do so.

Opportunities/Assets

- The Extended Access Model provides cost-effective service that has transformed the ROI on small rural branches, making them sustainable and relevant.
- There has been a significant renewal of many Hamilton Public Library buildings over the past several years. That, along with consolidation of services in some locations, has put HPL on a more sustainable footing.
- The Library Board's strategic plan is committed to maintain excellent physical collections while embracing the digital. This means we need to keep parts of our buildings dedicated to physical formats for the foreseeable future. Physical books will continue to have an important place in our libraries, but the shift to digital formats is an opportunity to shift spaces from holding collections to meeting customer needs. Expanding spaces for people to collaborate or engage in quiet study will help us meet increasing demands for service without significant capital investments. It should be noted that some of our locations are small with limited opportunities to repurpose space.
- Multi-year efforts to improve staff processes and empower customers to self serve have created opportunities to shift staff resources from manual repetitive tasks to providing higher value training and learning programs. This work is core to our role as a public library and we should continue to shift staff resources to higher value tasks. Also, the changing nature of our work – such as the shift to digital formats and more self service -- will create opportunities for HPL to look at service hours.

Listening to those we serve

Face-to-face meetings are an important part in any consultation process, but large public meetings permit only a few voices to be heard and a skewed view of public opinion to emerge. When public advice and options are being considered, other means of consultation must also be used.

The Library Board has found enormous value in holding Open House-style sessions over several time periods, allowing people to discuss issues with individual Board and staff members. This consultation

model increases dialogue with more individuals. As well, the discussions can be summarized and shared with the community.

The Library collects data generated by activities including the collection management system, programs, spaces and events, which provide information about patterns of use. The activity by postal code report, for example, shows where people in particular neighbourhoods are likely to turn for Library services. Beginning in late 2018, HPL is building on existing data collection and analysis practices to learn more about our customers, their needs, how we can improve our services and demonstrate the positive differences we make in the community. The provision of this information is another means of consultation.

Focus groups, public meetings, discussions with councillors are all appropriate ways to create dialogue. The Library also offers ongoing customer service feedback mechanisms including AskHPL. Appropriate community consultation helps all participants reach an understanding about how residents use or could use Library services and how they can be provided efficiently and effectively.

The Library Board understands that people want assurance they are receiving excellent value for their tax dollars.

About Our Facilities

Throughout the City of Hamilton there are 22 branches including one Central Library. Locke is the smallest branch at 1,451 square feet and Central Library is the largest, at 146,000 square feet. Each building has distinct features and character, but all share a range of common elements and purpose.

Accessible Spaces

The Hamilton Public Library is committed to accessibility when building and maintaining our facilities and developing our services for people with disabilities, their families and their caregivers. The Library welcomes service animals. Depending on the site, parking, washrooms, doors and ramps are barrier free. Assistive devices such as magnifying sheets, handheld magnifiers, accessible keyboards with trackball mouse and headphones are available at all locations. All Library computers are equipped with a range of accessibility software tools. In addition, a Text Enlarger is available at Central Library and Terryberry, Turner Park, Red Hill and Dundas branches. Our multi-story buildings — Central, Ancaster, Concession, Dundas, Kenilworth, Sherwood and Terryberry — have passenger elevators. The remainder of our branches provide service on one level. Service desks are accessible to persons who use a wheelchair or scooter. Self-service options have been introduced to most Library locations improving speed and privacy and reducing materials handling. Staff is always available to assist individuals who cannot or choose not to use self-service kiosks.

Spaces for Programs

Library programs for all ages is a significant focus across the system and is a major consideration when designing and maintaining our facilities. Local programs, tailored to Library customers, provides an opportunity to be responsive and to reinforce each library's role as a community destination. Specific program spaces, as well as the provision of flexible space, facilitate program planning and delivery. New and renovated libraries feature these types of spaces, typically older buildings and smaller branches may not.

Library programs for adults are designed to inform, engage, inspire and entertain. They may include topics such as health and wellness; lifestyle, travel, book clubs, conversation circles, writing groups, and films. The Library is unique in offering assistance to any residents who have questions about technology, e-readers, and tablets ensuring that everyone has the opportunity to acquire essential digital literacy skills for

the 21st century. These service needs impact our space planning. Our new Digital Media Labs and Makerspaces are prime examples of how Library spaces are changing to meet customer needs.

Library programs for children, teens, parents and caregivers are designed to promote Library use and create and nurture a lifelong interest in reading, learning and discovery. A combination of core youth services and local programs are offered. Core literacy programming includes story times, summer reading club, reading buddies and homework help. Community partnerships are essential as the Library works collaboratively towards the City's vision of becoming the best place to raise a child. The diverse service needs for accessible and family-friendly spaces impacts our space planning. Connected learning principles are integrating digital literacy skills into our children's and teen spaces and programming as we evolve to meet the needs of families.

Serving newcomers is a priority. Several branches host Library Settlement Partnership Program (LSP) workers who assist newcomers with housing support, employment and education, English conversation circles, citizenship class preparation and English-as-a-Second-Language (ESL) programs. These services require areas for quiet conversation and meeting rooms.

Next Steps

The Facilities Master Plan is designed to catalogue, as accurately and as factually as possible, the current condition of Library facilities, as well as the Library Board's vision for the desired tone and feeling for our facilities. It is expected to be a living document. Changes to the Approved Actions can take place at any Library Board meeting and the changes will be reflected in the Facilities Master Plan.

The entire Facilities Master Plan, including the principles and trends upon which it is based, will be reviewed by the Library Board no later than 2020.

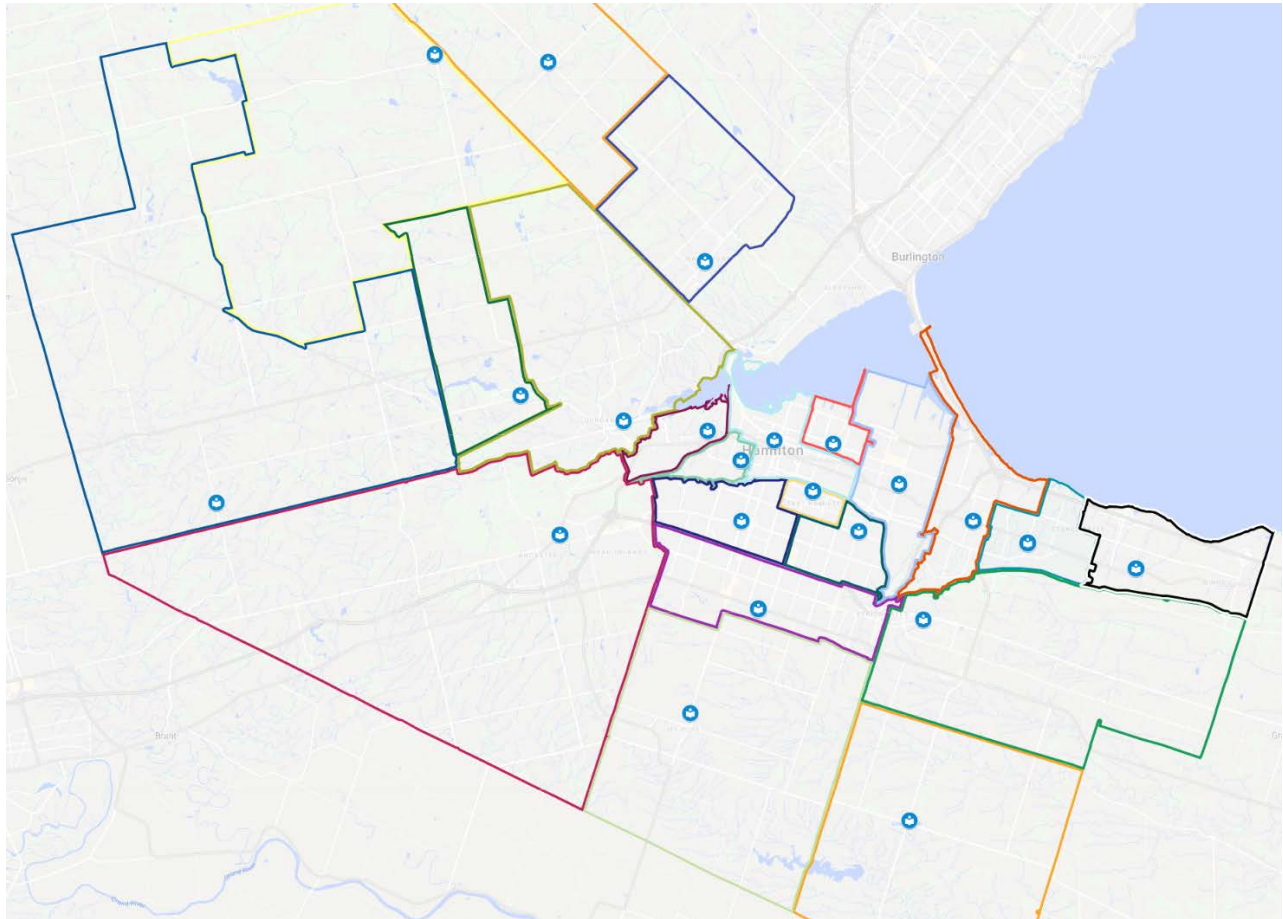
While this Facilities Master Plan identifies proposed "actions" that staff are to take, it does not set out either a timeframe or a source of funding for each of these actions.

The Facilities Master Plan does not address how existing facilities that fall short of the Library Board's vision can be brought up to an acceptable standard, both in terms of physical accessibility and in terms of mood and atmosphere.

Setting timelines, priorities and identifying funding is an ongoing process. Once the Board approves the updated Facilities Master Plan, staff will begin to work on the priorities. While staff will focus their efforts on realizing the vision outlined in this document, from time to time, a new funding offer or partnership may create an unexpected opportunity not envisioned in this plan. In such circumstances staff will seek to align this document with our overall strategic priorities and bring the matter before the Library Board for authorization to pursue.

Part II: Branch Profiles

Branch Catchment Map



The current catchment areas are largely based on legacy planning from previous Facility Master Plans. The lines were most recently reassessed with the opening of Turner Park in 2009. Each Branch Profile will contain a detail map of the branch's catchment.

State of Good Repair

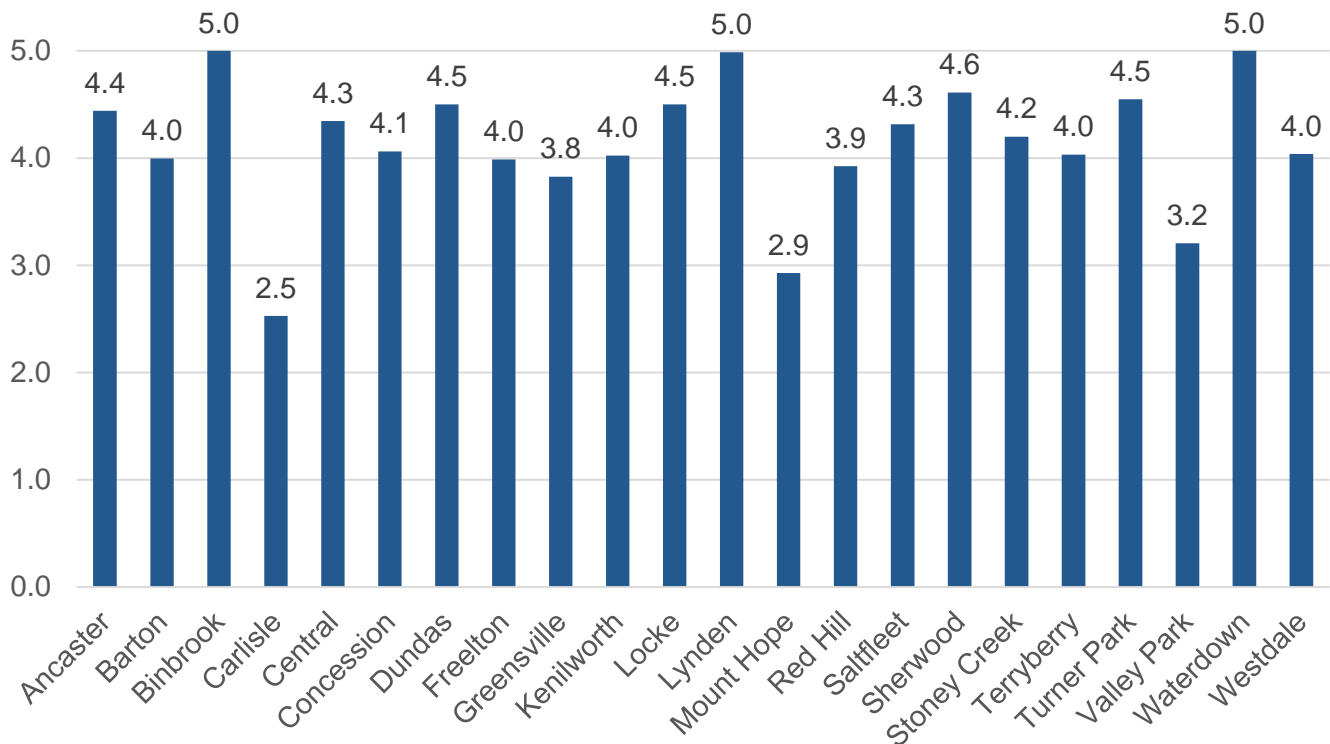
In Spring 2015, the Public Works Department of the City of Hamilton retained building system specialists to carry out on-site building condition assessments on all Library facilities. These assessments provide a detailed overview of lifecycle work that should be undertaken over the next 15 years as part of an asset-management schedule. Timing and estimated costs are also provided. It is important to note that for multi-use facilities, certain work identified relates to more than just the Library portion of the building. An updated report is expected in 2020 from the City of Hamilton, Public Works Department.

Work identified as part of these assessments is prioritized and included as part of the City's capital budget each year. In some cases, the Library may contribute some funding for larger-scale projects. An example of this is the \$1.8 million window replacement project planned for the Central Library. The Library is contributing \$300,000 in reserve funding toward this project. Library staff will continue to work with City staff to prioritize and co-ordinate these works to maximize the impact of available funding.

Using the state of good repair as a starting point, staff have assigned a condition rating for each branch. Rating is on a 5-point scale with 5 being excellent. Created from the state of good repair report published by Stantec in 2015, reflecting work currently outstanding in our branches, the proportion of our branches in shared locations, the current value of the branch from the most recent development charges study and any outstanding repairs and cosmetic changes have been taken into account to create this 5-point scale.

2018 data in the branch profiles has been updated as of January 11, 2019 and is still preliminary.

Condition Scale



Ancaster (AN)

300 Wilson Street East. Ancaster, ON L9G 2B9

(Ward 12)

905-648-6911



Hours

Weekly Service Hours: 51

| | |
|-----------|------------------------|
| Monday | 10:00 a.m. – 9:00 p.m. |
| Tuesday | 10:00 a.m. – 9:00 p.m. |
| Wednesday | 10:00 a.m. – 9:00 p.m. |
| Thursday | 10:00 a.m. – 9:00 p.m. |
| Saturday | 10:00 a.m. – 5:00 p.m. |

Facility Information

- 12,500 square feet
- 2 floor facility with elevator
- 2 study rooms, 1 meeting/program room

- 3 public computer stations plus an 8 seat computer lab
- Makerspace Media Studio
- 3 self-checkout terminals
- Automated book return
- Fireplace
- Seasonal reading patio
- Paved parking lot with barrier-free spaces
- Joint-use facility with the City of Hamilton

Staff Complement

2019 FTE: 10.8

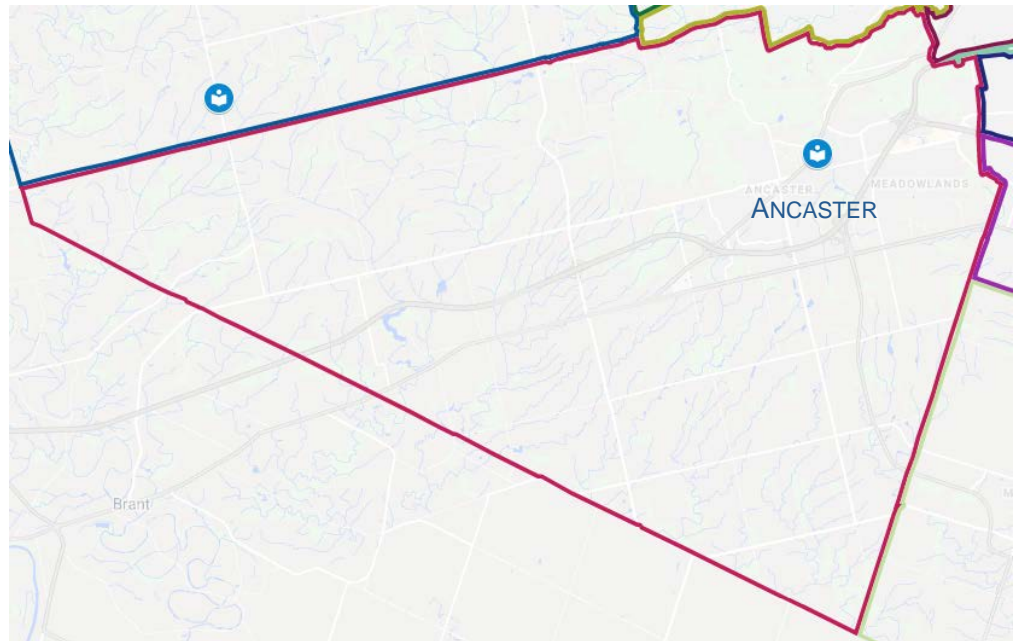
Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 159,035 | 164,098 | 182,893 | 193,414 | 161,425 | 148,100 |
| Circulation Statistics | 327,167 | 331,726 | 328,826 | 290,384 | 306,407 | 331,799 |
| Computer Usage | 14,254 | 13,374 | 12,903 | 12,316 | 11,800 | 12,650 |
| Program Attendance | 8,378 | 9,075 | 7,571 | 8,339 | 7,679 | 7,925 |
| Holdings | 46,611 | 46,157 | 49,009 | 51,858 | 51,459 | 52,998 |

Catchment Area

Population Served:
36,575
Active Library
Cardholders: 8,201
Catchment Area:
178.0 km²

Ancaster serves an area bordered by the community of Dundas to the north to Sawmill Road to the south (the city limits). It is bounded by Highway 403 to the west and Glanbrook Road to the east (including a hydro corridor).



About the Branch

The Ancaster Branch first opened in 1955. The branch moved several times over the following decade. The branch arrived at its current location on Wilson Street in 1967 as a Centennial project. Completely renovated in 2006, the branch offers materials and programming for children, teens and adults.

The Ancaster branch is part of a shared facility known as Ancaster Square. The library operates on the top floor of the building and the Municipal Services office and Ancaster Community Services operate on the lower level. The library is 12,500 square feet and houses over 60,000 items. There are windows on all sides of the building looking out to the former Old Town Hall and a park with lawn bowling, tennis courts, and children's play equipment, including a splash pad. The front of the building faces Wilson Street. The branch offers a fireplace, a reading lounge and lots of study space. Ancaster Square is surrounded by heritage buildings that give the town its quaint feel; the Old Town Hall, Hammill House, and the historic Tisdale House.

Building Condition and Projected Expenditures

4.4

- \$1,122,000 over next 15 years
- Includes costs for the municipal service centre as well

Recommended Action

Monitor use of the facility and growth in the community.

Barton (BA)

571 Barton Street East. Hamilton, ON L8L 2Z4 (Ward 3)

905-546-3450



Hours

Weekly Service Hours: 43

Monday 1:00 p.m. – 8:00 p.m.
Tuesday 10:00 a.m. – 5:00 p.m.
Wednesday 1:00 p.m. – 8:00 p.m.
Thursday 10:00 a.m. – 5:00 p.m.
Friday 10:00 a.m. – 6:00 p.m.
Saturday 10:00 a.m. – 5:00 p.m.

Facility Information

- 6,272 square feet
- 1 meeting/program room
- Parking
- 19 public computer stations
- Makerspace Media Studio
- 2 self-checkout terminals

Staff Complement

2019 FTE: 5.0

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 97,526 | 91,363 | 103,074 | 108,788 | 71,150 | 71,194 |
| Circulation Statistics | 131,469 | 148,018 | 156,818 | 155,044 | 171,777 | 160,958 |
| Computer Usage | 30,240 | 26,722 | 32,578 | 33,297 | 31,889 | 31,000 |
| Program Attendance | 5,432 | 5,316 | 5,735 | 4,705 | 6,676 | 2,180 |
| Holdings | 23,073 | 25,137 | 23,182 | 27,938 | 27,198 | 27,068 |

Catchment Area

Population Served: 95,20

Active Library Cardholders: 4,145

Catchment Area: 5.0 km²

The Barton branch is bordered by Cannon Street East to the south, Wellington Street to the west, Gage Avenue North to the east and Hamilton Bay to the North. Many customers who live between Cannon Street and the escarpment are also Barton customers, as it is geographically closer than Central. Customers often comment that they prefer the neighbourhood feel of the branch over the busy and crowded Central Library, but many customers frequent both locations. In addition to the Central Library, many customers also regularly frequent the Kenilworth branch, located about 3 km east.



About the Branch

Barton Branch was the first branch in the Hamilton Public Library system and opened in May 1908. Barton occupied a number of permanent and temporary locations over the next 55 years until it moved to its present location in November 1963. Barton underwent a large renovation in 1999. The exterior woodwork was sanded and re-stained in 2009 and a group of local families planted gardens in the flowerbeds in front of the branch. A mini-renovation in early 2011 removed the circulation desk, installed self-check terminals and more public computers.

The Barton branch sits a few kilometres east of the Central Library in Hamilton's inner city. It is a busy branch, with active computer use and very high non-print circulation. It is a true neighbourhood library in that it serves the immediate area population. A welcoming environment in a marginal area, Barton serves as a community centre to many regulars and new residents of the neighbourhood.

Building Condition and Projected Expenditures

4.0

- \$492,000 over next 15 years
- Majority of shell costs in 0-5-year period related to lifecycle roof replacement.

Recommended Action

Monitor and maintain.

Binbrook (BI)

2641 Highway 56, Binbrook, ON L0R 1C0 (Ward 11)

905-692-3323



Hours

Weekly Service Hours: 51

| | |
|-----------|------------------------|
| Monday | 10:00 p.m. – 8:00 p.m. |
| Tuesday | 10:00 a.m. – 6:00 p.m. |
| Wednesday | 10:00 p.m. – 8:00 p.m. |
| Thursday | 10:00 a.m. – 6:00 p.m. |
| Saturday | 10:00 a.m. – 5:00 p.m. |

Facility Information

- 6,000 square feet
- Accessible entrances and space, barrier free washrooms
- Wifi both inside and outdoors in the patio area

- Laptop/iPad in-branch lending kiosk
- 4 Public computers
- 3 Early Literacy Stations
- 2 Self Check-outs
- Maker Space Media Studio
- Program Room
- Study Room
- Living Room with laptop bars and fireplace
- Reading Patio
- 34 Parking spaces and 2 accessible spaces

Staff Complement

2019 FTE: 4.5

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|--------|--------|--------|--------|--------|--------|
| Visitors | 58,808 | 19,726 | 25,687 | 30,217 | 47,900 | 36,450 |
| Circulation Statistics | 96,095 | 59,030 | 68,573 | 73,898 | 78,969 | 88,651 |
| Computer Usage | 6,862 | 3,504 | 4,205 | 5,083 | 4,583 | 3,000 |
| Program Attendance | 7,588 | 3,193 | 4,257 | 4,662 | 6,004 | 6,006 |
| Holdings | 19,513 | 12,457 | 8,877 | 19,125 | 18,886 | 19,223 |

Catchment Area

Population Served: 17,520

Active Library Cardholders: 2,250

Catchment Area: 92.4 km²

Binbrook is bounded by Golf Club Road to the North, Trinity Church Road to the West, Westbrook Road to the East and Haldibrook Road to the South.

About the Branch

Construction began in late 2016 and continued through 2017 with the Library taking possession October 22, 2017. The goal was to expand Binbrook branch's role as a community destination. The exterior design and interior wall graphics acknowledge the history and agricultural roots of the community.



The newly constructed branch opened for a soft launch on January 25, 2018 with hours expanded from 35 to 51 weekly, with Friday now an open day. The new building of 6,000 square feet doubled that of the former structure. The location in the village core was retained with the new structure moved to maximize street presence and integrate the streetscape. Steps were also taken to achieve flexibility for the future with an open-concept layout, moveable shelving and an access floor.

A public library has operated in the area since the 1950s and moved to its current public building in 1982. This vibrant village is evolving while preserving its rural traditions. New housing developments are attracting a growing population of young families and retirees wanting a safe environment and escape from the City. Binbrook is advantageously located with quick access to the Red Hill Valley Expressway and the Lincoln Alexander Parkway (LINC).

Building Condition and Projected Expenditures



n/a

Recommended Action

Occupancy granted December 19, 2017. Monitor and maintain.

Bookmobile (BKMB)

55 York Boulevard. Hamilton, ON L8R 3K1



Hours

Weekly Service Hours: 30[KS1]

The current Bookmobile schedule includes neighbourhood and seniors stops from Monday to Thursday from 9:30 am to 8:30pm. Special events and outreach opportunities are coordinated on Fridays and Saturdays.

Facility Information

- 3,083 square feet vehicle (2 vehicles)

Staff Complement

2019 FTE: 5.5

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 30,969 | 34,384 | 38,055 | 30,768 | 33,200 | 33,100 |
| Circulation Statistics | 128,249 | 139,394 | 149,815 | 112,686 | 118,967 | 132,547 |
| Computer Usage | 0 | 0 | 0 | 0 | 0 | 0 |
| Program Attendance | 1,052 | 3,861 | 1,743 | 4,195 | 1,068 | 1,106 |
| Holdings | 9,103 | 9,115 | 12,642 | 14,018 | 13,433 | 14,030 |

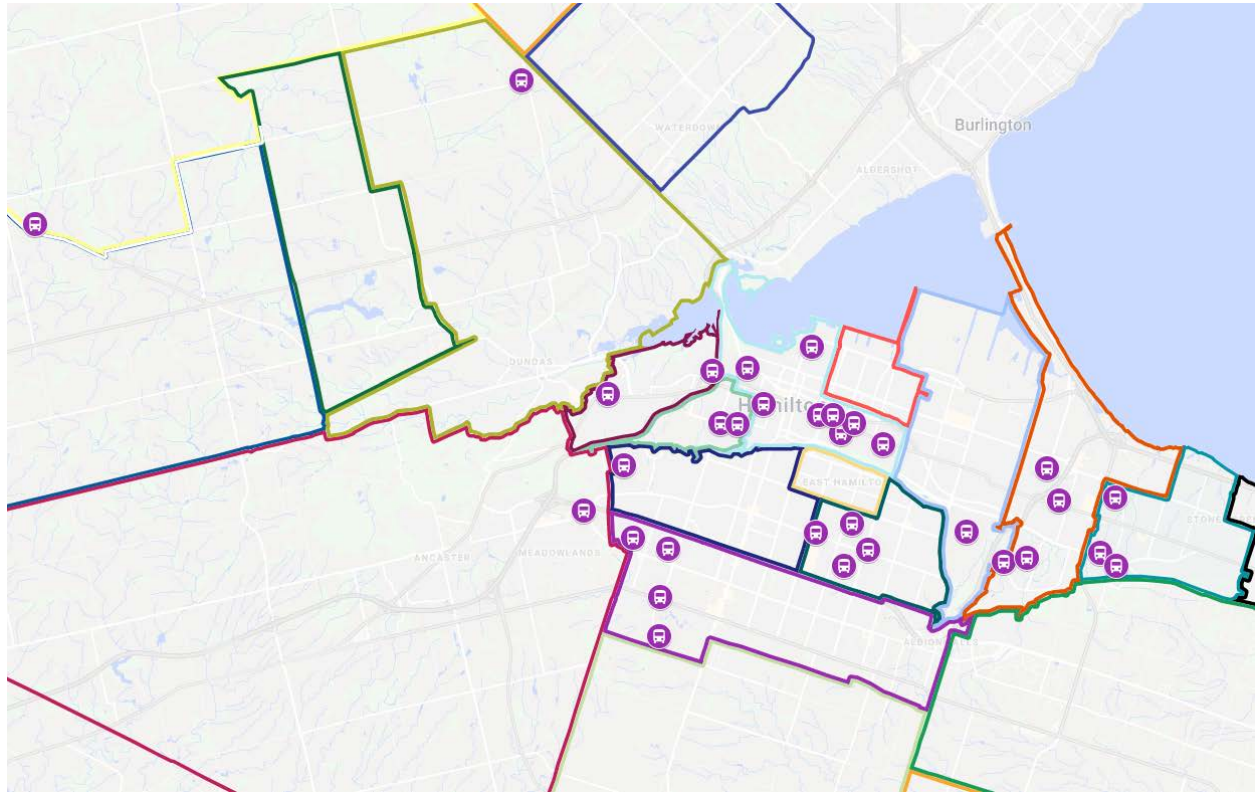
Catchment Area

Population Served: 563,480 (supplements the catchment areas of other branch locations)

Active Library Cardholders: 2,205

Catchment Area: 1,138.1 km² (City of Hamilton)

Bookmobile Stops



About the Branch

Since 1956 Hamilton Public Library has been offering the citizens of Hamilton a “traveling branch” to reach library services closer to home. Since those first five stops in the 1950s the bookmobile service has extended to two Bookmobiles and 37 stops. The Bookmobile is a local icon and continues to be an attraction at community events outside its regular schedule. Both current bookmobiles have been in service since 2009.

Recommended Action

Currently stops are being reviewed and deposit collections are being added to supplement services between stops. A replacement plan for 2 existing vehicles needs to be developed.

Carlisle (CA)

1496 Centre Road. Carlisle, ON L0R 1H0

(Ward15)

905-689-8769



Hours

Weekly Service Hours: 32

Monday 2:00 p.m. – 8:00 p.m.
Tuesday 2:00 p.m. – 8:00 p.m.
Wednesday 2:00 p.m. – 8:00 p.m.
Thursday 10:00 a.m. – 5:00 p.m.
Saturday 10:00 a.m. – 5:00 p.m.

Facility Information

- 2,491 square feet
- Parking
- 2 public computer stations

Staff Complement

2019 FTE: 2.1

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|--------|--------|--------|--------|--------|--------|
| Visitors | 15,655 | 13,203 | 14,829 | 17,714 | 20,300 | 17,250 |
| Circulation Statistics | 43,054 | 44,756 | 44,830 | 36,671 | 35,550 | 39,423 |
| Computer Usage | 975 | 911 | 928 | 919 | 487 | 650 |
| Program Attendance | 368 | 516 | 401 | 541 | 391 | 291 |
| Holdings | 16,913 | 15,270 | 13,321 | 13,233 | 13,116 | 13,802 |

Catchment Area

Population Served: 7,110

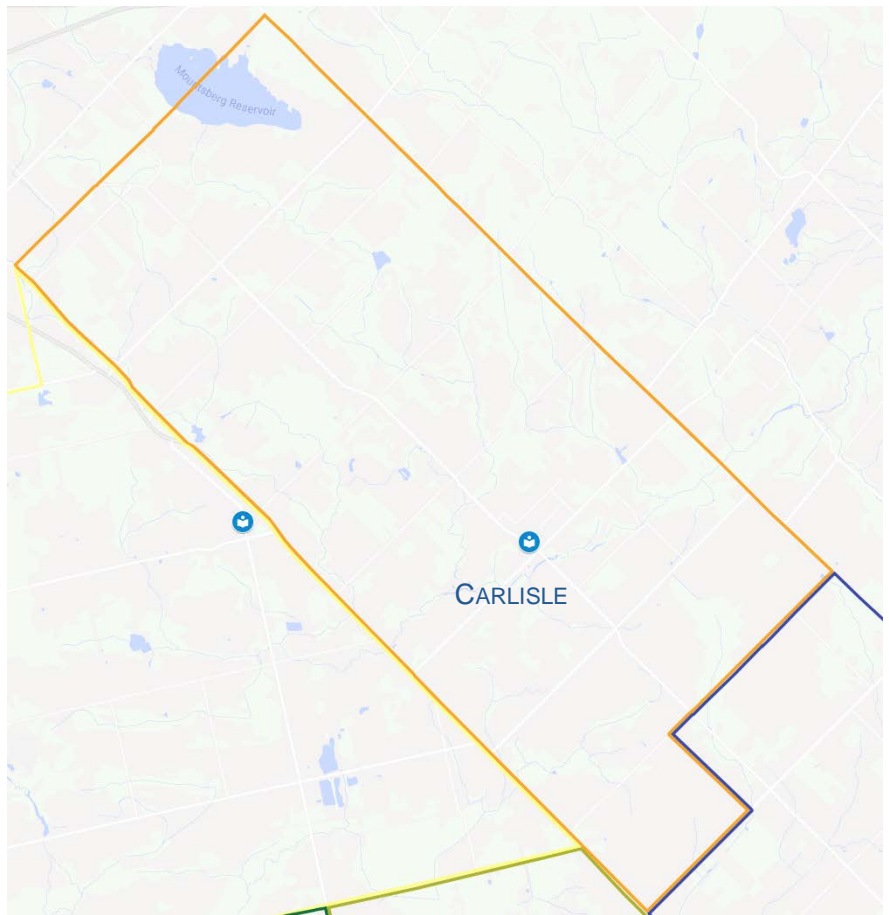
Active Library Cardholders: 1,091

Catchment Area: 77.2 km²

The Carlisle branch serves the Carlisle area and east Flamborough from Highway 6 to Milborough Townline and northwest to Puslinch Townline Road. Customers in neighbouring Burlington may also use Carlisle with reciprocal library privileges.

About the Branch

The branch is located in a double portable building structure and is situated adjacent to the Carlisle Arena creating a community destination for families. While the Carlisle branch was established in 1971, the building, which dates from 1989, is in poor condition and is not sustainable for long-term use. While the branch is quite small, it does provide space for study tables, public computers and hosts a weekly children's storytime.



Building Condition and Projected Expenditures

2.5

- \$461,000 over next 15 years
- The high ratio of expenditures that are required over the next 5 years is indicative of the poor condition of the facility.

Recommended Action

\$1 million in funding has been secured by the Ward Councillor to be put towards a new branch. A feasibility study has been approved by the Board. Staff have been directed to secure further funding.

Central (CE)

55 York Boulevard. Hamilton, ON L8R 3K7 (Ward 2)

905-546-3200



Hours

Weekly Service Hours (Winter): 69

Weekly Service Hours (Summer): 65

| | |
|--------------------|-----------------------|
| Monday | 9:00 a.m. – 9:00 p.m. |
| Tuesday | 9:00 a.m. – 9:00 p.m. |
| Wednesday | 9:00 a.m. – 9:00 p.m. |
| Thursday | 9:00 a.m. – 9:00 p.m. |
| Friday | 9:00 a.m. – 6:00 p.m. |
| Saturday | 9:00 a.m. – 5:00 p.m. |
| Sunday | 1:00 p.m. – 5:00 p.m. |
| (September – June) | |

Facility Information

- 146,131 square feet
- 5 floors
- Meeting/program rooms
- 1 reading patio
- 73 public computer stations
- 8 seat computer lab
- Automated return
- 7 self-checkout terminals
- Digital media lab and maker space
 - 8 Mac computers
 - 3 3D Printers
 - Large Format Printer
 - Digital Media Studio
 - Video Studio
 - Sound Studio

Staff Complement

2019 FTE: 51.5

Recent Annual Statistics

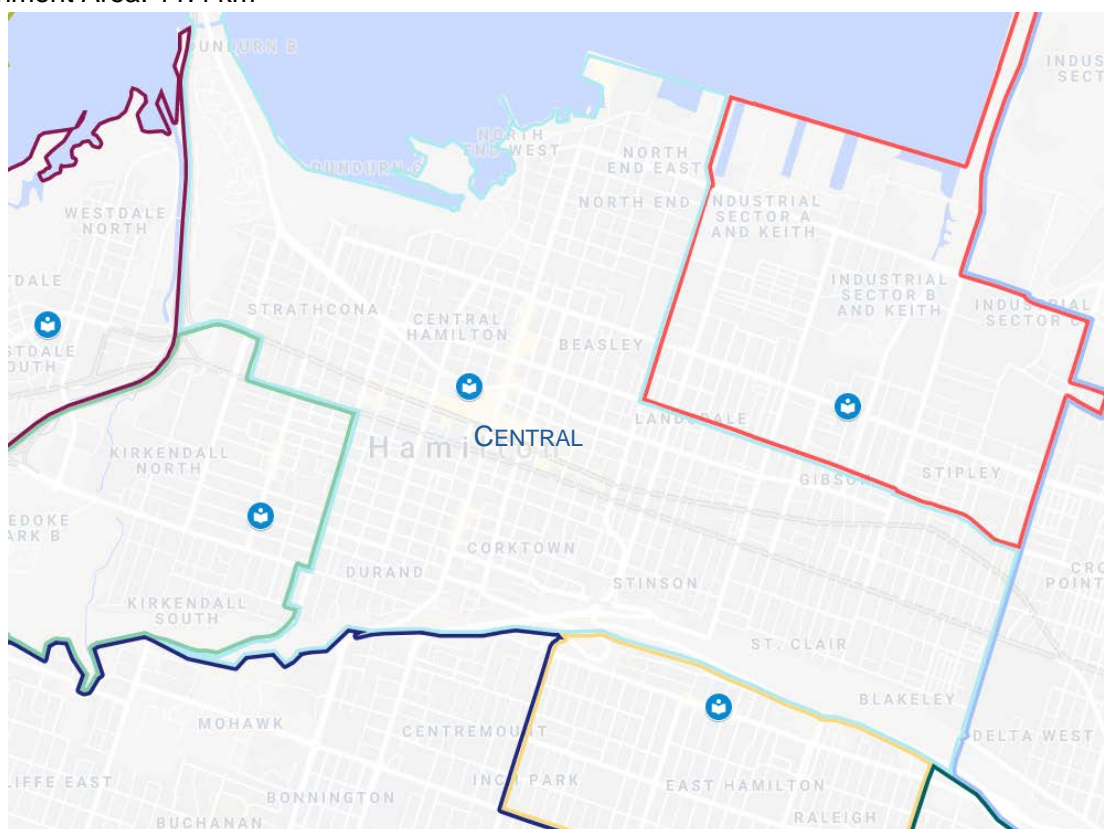
| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Visitors | 1,428,191 | 1,453,313 | 1,539,868 | 1,531,652 | 1,392,450 | 1,442,855 |
| Circulation Statistics | 1,022,283 | 1,109,363 | 1,226,721 | 1,044,905 | 1,127,860 | 1,230,771 |
| Computer Usage | 328,488 | 326,780 | 332,896 | 329,728 | 347,137 | 424,150 |
| Program Attendance | 34,498 | 33,318 | 28,494 | 25,076 | 25,995 | 27,227 |
| Holdings | 199,854 | 192,489 | 183,642 | 231,167 | 225,801 | 245,268 |

Catchment Area

Population Served: 87,410

Active Library Cardholders: 36,949

Catchment Area: 11.4 km²



Central is situated in the Central Valley and is bordered by the northern and southern edges of the Niagara Escarpment up to Binkley Road. The east and south-east border runs along Highway 6, Highway 403, Cootes Paradise and the lower edge of the Escarpment between Central and Ancaster.

About the Branch

There is a diverse and multifaceted community in downtown Hamilton. Central Library has a vibrancy that stems from customers accessing the collections, the activities, the resources (great people, great materials), within the walls of a unique and welcoming core institution. Central is an integral part of the vibrant downtown community and has the highest amount of customer traffic and borrowing of materials in the HPL system. Before opening time, the basement and loading dock are

humming, displays are ready, holds are waiting, programs, concerts and exhibitions are planned, and at 9 a.m. the doors swing open.

The community of Central is an urban one. The number of residents in the Downtown Hamilton Secondary Plan is just over 8,500. The area identified as the Downtown Hamilton Community Improvement Project Area (CIPA) has a population of just over 10,800. All of Ward 2 has a population of just over 37,800. Downtown is home to young adults. Compared to Hamilton as a whole, Downtown has greater proportion of residents in household forming years (20 to 34), fewer children and a similar proportion of seniors. Downtown residents tend to be single people, with families and households being smaller. 79% of Downtown's recent immigrants are from Africa and Asia, compared to 66% for Hamilton. Downtown is home to 2% of the City's population but 7% of City's recent immigrants.

64% of Downtown residents aged 15 and over have incomes below \$20,000 per year, compared to 43% for the City. Over 20,000 people work Downtown, one quarter in Public Administration. Downtown has 10 per cent of all jobs in Hamilton. One quarter of Downtown workers use public transit, walk or bike to work. 31per cent of Downtown workers have been to university, but among people living downtown, nearly half have finished high school or less. Central is the only location to provide a JAWS computer and is also designated to provide an Enroga Merlin text enlarger which is also supplied at four other branches.

Building Condition and Projected Expenditures

4.3

- \$6,927,700 over next 15 years
- Includes \$1.8m window replacement project (shell)

Recommended Action

Investigate use of trust funds and/or other funding for Phase 4 renovations. Replenish reserves prior to allocating to Central Phase 4.

\$1.8 million window replacement project has completed Phase 2 of 3. Lifecycle replacement of windows on floors 2-6, primarily along York Boulevard side scheduled for replacement 2019.

Concession (CN)

565 Concession Street. Hamilton, ON L8V 1A8

(Ward 7)

905-546-3415



Hours

Weekly Service Hours: 43

| | |
|-----------|------------------------|
| Monday | Closed |
| Tuesday | 10:00 a.m. – 8:00 p.m. |
| Wednesday | 10:00 a.m. – 6:00 p.m. |
| Thursday | 10:00 a.m. – 8:00 p.m. |
| Friday | 10:00 a.m. – 6:00 p.m. |
| Saturday | 10:00 a.m. – 5:00 p.m. |

Facility Information

- 8,380 square feet
- 2 floors
- 1 meeting/program room
- 13 public computer stations
- 2 self-checkout terminals
- 2 Early Literacy Stations
- Maker Space Media Studio

Staff Complement

2019 FTE: 8.0

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 101,196 | 88,589 | 112,926 | 98,165 | 87,613 | 80,200 |
| Circulation Statistics | 138,267 | 152,993 | 161,515 | 141,753 | 155,309 | 177,997 |
| Computer Usage | 23,616 | 26,034 | 30,938 | 32,644 | 32,328 | 33,300 |
| Program Attendance | 4,743 | 5,016 | 4,743 | 4,986 | 4,181 | 4,357 |
| Holdings | 27,504 | 25,871 | 27,406 | 27,392 | 26,516 | 29,220 |

Catchment Area

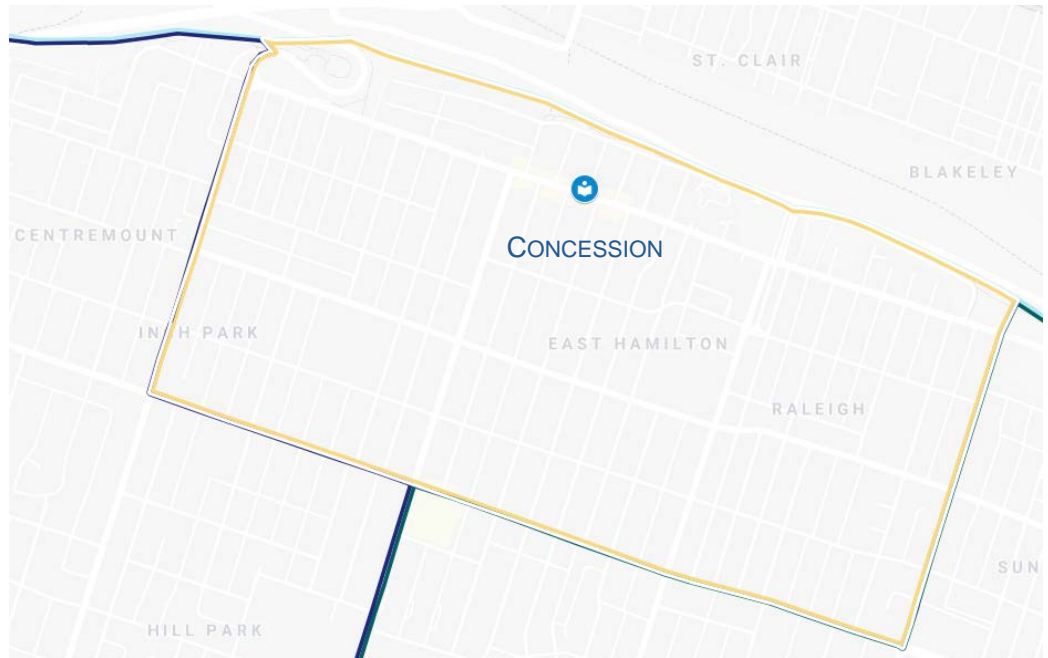
Population Served: 13,105

Active Library Cardholders: 4,155

Catchment Area: 3.1 km²

Concession Library serves the community bounded by Upper Wellington on the west, Upper Gage on the East, the Mountain Brow to the north and Fennell Avenue on the south. This is a stable,

predominantly English-speaking area that also includes the Juravinski Hospital (formerly known as the Henderson General Hospital) and the Juravinski Cancer Centre within its boundaries.



About the Branch

Concession Street was one of the earliest streets surveyed in Hamilton in 1780; it has been a residential

and commercial area since that time. Concession, the first branch on Hamilton Mountain and previously known as the Mountain branch, has been located on Concession Street since 1930. After occupying storefront locations for many years, a permanent building was opened in 1949, at the corner of Concession Street and Cliff Avenue. This building was demolished, and an 8,000-square-foot library was opened in 1994. In March of 2009 the circulation desk was relocated allowing room for two self-checkout terminals.

Building Condition and Projected Expenditures

4.1

- \$1,097,000 over next 15 years
- Mechanical Services includes elevator replacement

Recommended Action

Monitor and maintain.

Dundas (DU)

18 Ogilvie Street, Dundas, ON L9H 2S2

(Ward 13)

905-627-3507



Hours

Weekly Service Hours (Winter): 60

Weekly Service Hours (Summer): 56

Monday 10:00 a.m. – 6:00 p.m.
Tuesday 10:00 a.m. – 9:00 p.m.
Wednesday 10:00 a.m. – 9:00 p.m.
Thursday 10:00 a.m. – 9:00 p.m.
Friday 10:00 a.m. – 6:00 p.m.
Saturday 10:00 a.m. – 5:00 p.m.
Sunday 1:00 p.m. – 5:00 p.m.
(September – June)

Facility Information

- 13,712 square feet
- 2 floors
- 1 meeting/program room
- 7 public computer stations
- Makerspace Media Studio
- Makerspace Sound/Photo Studio
- 3 self-checkout terminals
- 2 self-checkin intakes

Staff Complement

2019 FTE: 14.5

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 200,905 | 109,524 | 168,592 | 219,818 | 203,250 | 207,050 |
| Circulation Statistics | 364,523 | 305,560 | 326,708 | 342,531 | 352,736 | 386,836 |
| Computer Usage | 21,292 | 16,451 | 26,812 | 29,106 | 28,230 | 33,050 |
| Program Attendance | 8,256 | 9,119 | 10,631 | 9,185 | 11,275 | 11,397 |
| Holdings | 60,461 | 55,423 | 49,663 | 67,454 | 66,753 | 66,105 |

Catchment Area

Population Served: 24,290

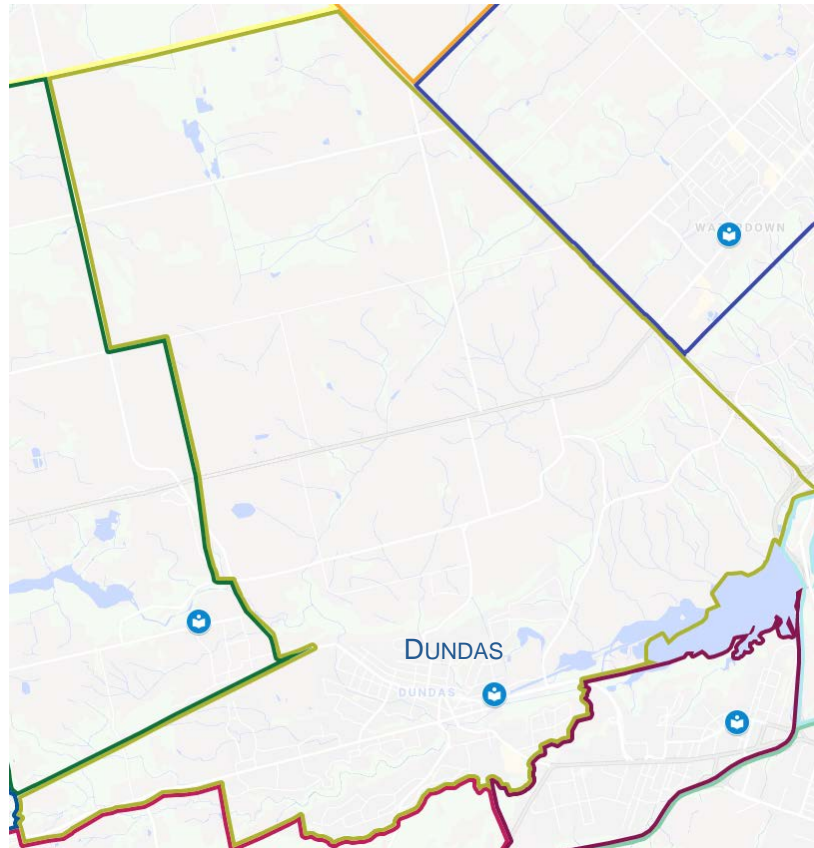
Active Library Cardholders: 8,209

Catchment Area: 50.6 km²

Dundas is situated in the Dundas Valley and is bordered by the northern and southern edges of the Niagara Escarpment up to Binkley Road. The east and south-east border runs along Highway 6, Highway 403, Cootes Paradise and the lower edge of the Escarpment between Dundas and Ancaster.

About the Branch

In 1793 the town of Dundas began to take shape when Governor John Graves Simcoe ordered his Deputy to survey a road from Cootes Paradise to the Thames River and locate a town plot (present-day Dundas) at its beginning. The village flourished and was incorporated as a town in 1847. It was amalgamated with the City of Hamilton in 2001. Originally situated in the purpose-built Carnegie building in 1909, a new library was built on Ogilvie Street in 1970 and then renovated in 1979, 2008, and 2018.



The renovation of the branch in 2018 added an entrance ramp, outdoor area and additional public space. Today, the Dundas branch offers collections and learning programs for all ages and introduces new technologies and spaces to meet the needs of the community.

The Dundas branch provides additional assistive devices including an Enroga Merlin text enlarger and a Hearing Loop in the Program Room.

Building Condition and Projected Expenditures

- N/A

4.5

Recommended Action

Monitor and maintain.

Freelton (FR)

1803 Brock Road. Freelton, ON L0R 1K0

(Ward 14)

905-659-7639



Hours

Weekly Staffed Service Hours: 24

Weekly Extended Hours: 60

Staffed Hours

| | |
|-----------|------------------------|
| Monday | 3:30 p.m. – 8:00 p.m. |
| Tuesday | 1:30 p.m. – 5:00 p.m. |
| Wednesday | 3:30 p.m. – 8:00 p.m. |
| Thursday | 1:30 p.m. – 5:00 p.m. |
| Friday | 10:00 a.m. – 2:00 p.m. |
| Saturday | 1:00 p.m. – 5:00 p.m. |

Extended Hours

| | |
|-----------|----------------------|
| Monday | 9:00a.m. – 8:00 p.m. |
| Tuesday | 9:00a.m. – 8:00 p.m. |
| Wednesday | 9:00a.m. – 8:00 p.m. |
| Thursday | 9:00a.m. – 8:00 p.m. |
| Friday | 9:00a.m. – 5:00 p.m. |
| Saturday | 9:00a.m. – 5:00 p.m. |

Facility Information

- 2,113 square feet
- Parking
- 2 public computer stations

Staff Complement

2019 FTE: 1.4

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|------------------------|--------|--------|--------|--------|--------|--------|
| Visitors | 16,722 | 9,419 | 9,486 | 8,597 | 8,925 | 9,900 |
| Circulation Statistics | 25,197 | 22,508 | 23,855 | 22,739 | 24,216 | 27,911 |
| Computer Usage | 1,708 | 1,070 | 949 | 841 | 512 | 300 |
| Program Attendance | 152 | 258 | 262 | 158 | 118 | 105 |
| Holdings | 12,514 | 11,044 | 11,258 | 11,172 | 11,015 | 11,554 |

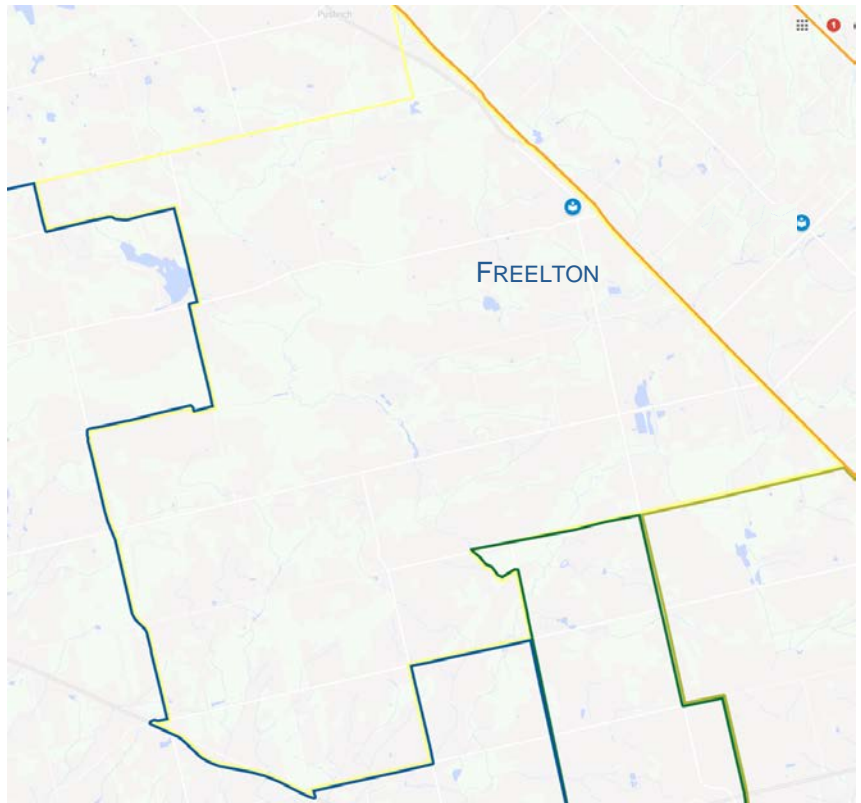
Catchment Area

Population Served: 7,835
Active Library Cardholders: 568
Catchment Area: 119.0 km²

The Freelon branch serves both the immediate Freelon area and the surrounding area of Flamborough bounded by Hwy 6 and Hwy 8 and Gore Road and Concession 6.

About the Branch

The Freelon branch was first established in 1978 and moved to a newly built facility in 1995. The branch is an attractive and welcoming destination in the village core. Furnishings have been upgraded and many customers use the public computers. Kids enjoy the Early Literacy computer as well as a small but bright children's area.



Building Condition and Projected Expenditures

4.0

- \$179,000 over next 15 years
- Sitework relates primarily to parking lot rehabilitation.

Recommended Action

Monitor and maintain.

Greenville (GR)

59 Kirby Avenue Unit 5. Greenville, ON L9H 4H6 (Ward 13)

905-627-4951



Hours

Weekly Service Hours: 17

| | |
|-----------|-----------------------|
| Monday | 4:00 p.m. – 8:00 p.m. |
| Tuesday | 2:00 p.m. – 5:00 p.m. |
| Wednesday | 4:00 p.m. – 8:00 p.m. |
| Thursday | 2:00 p.m. – 5:00 p.m. |
| Saturday | 2:00 p.m. – 5:00 p.m. |

Facility Information

- 2,504 square feet
- Leased building
- Parking
- 4 public computer stations

Staff Complement

2019 FTE: 1.1

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|------------------------|--------|--------|--------|--------|--------|--------|
| Visitors | 11,813 | 11,946 | 12,140 | 11,819 | 12,850 | 11,150 |
| Circulation Statistics | 28,400 | 31,058 | 31,613 | 25,676 | 27,861 | 33,753 |
| Computer Usage | 2,044 | 1,783 | 1,721 | 1,220 | 669 | 900 |
| Program Attendance | 1,076 | 1,266 | 1,115 | 1,337 | 1,044 | 1,067 |
| Holdings | 14,052 | 12,651 | 12,961 | 14,570 | 14,540 | 15,911 |

Catchment Area

Population Served: 3,990

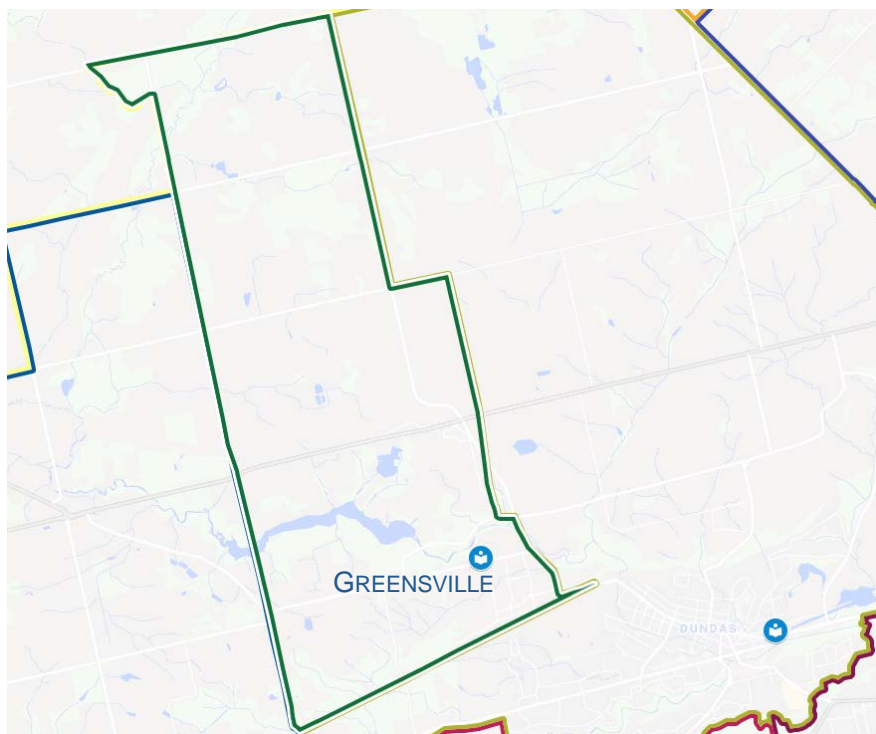
Active Library Cardholders: 568

Catchment Area: 12.1 km²

The branch serves the residents of Greenville and households along Highway 8, as well as the area north to Highway 5 and west to Middletown Rd.

About the Branch

The Greenville community is nestled on top of the Niagara escarpment in Flamborough, adjacent to Dundas. The village is home to a prosperous suburban community with large homes surrounded by fertile land supporting a wide range of agricultural pursuits, from market gardening to livestock. Webster's Falls and Spencer Gorge are part of Greenville, bringing nature lovers from far and wide to enjoy the scenic beauty of this area of the Bruce Trail. Many historically designated



homes and businesses are located within the village, which was established in 1846. The community has a strong identity, united by a number of local environmental causes. There are few commercial enterprises in Greenville, and the community uses services in the adjacent town of Dundas.

After a deposit station had been in existence for many years, the Wentworth Library System established the first library in Greenville in 1969. The branch was moved to a leased location in a new strip mall on Highway 8 in 1989. The plaza came under new ownership in 2005, when considerable landscaping work was done in an effort to attract new tenants.

A new Greenville branch has been approved by the Library Board. In partnership with the City of Hamilton and the Hamilton-Wentworth District School Board, the plan is to build a new library on the site of the future Greenville Elementary School (625 Harvest Rd, Greenville). Partnering with the school board and the City to build a new public library and school will create an important community hub while providing opportunities to increase Library usage in Greenville and grow the next generation of readers. The City and HPL will be able to share building costs to ensure barrier free community spaces and washrooms.

Building Condition and Projected Expenditures

Space is currently leased.

3.8

Recommended Action

Library Board has approved the new Greenville project. Design is complete. Working with the school board in tendering. Proposed completion in 2020/2021.

Kenilworth (KE)

103 Kenilworth Avenue North. Hamilton, ON (Ward 4)

905-546-3960



Hours

Weekly Service Hours: 43

| | |
|-----------|------------------------|
| Monday | 10:00 a.m. – 6:00 p.m. |
| Tuesday | 10:00 a.m. – 8:00 p.m. |
| Wednesday | 10:00 a.m. – 6:00 p.m. |
| Thursday | 10:00 a.m. – 8:00 p.m. |
| Saturday | 10:00 a.m. – 5:00 p.m. |

Facility Information

- 8,000 square feet
- 3 floors
- 1 meeting/program room
- Parking
- 16 public computer stations
- 2 self-checkout terminals

Staff Complement

2019 FTE: 8.0

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 86,041 | 90,776 | 98,188 | 105,015 | 103,825 | 95,125 |
| Circulation Statistics | 208,960 | 221,663 | 219,448 | 218,258 | 216,165 | 222,296 |
| Computer Usage | 26,712 | 29,085 | 30,027 | 27,467 | 27,884 | 25,500 |
| Program Attendance | 11,667 | 10,727 | 10,255 | 11,954 | 8,937 | 5,772 |
| Holdings | 31,231 | 30,920 | 29,702 | 35,038 | 34,815 | 33,323 |

Catchment Area

Population Served: 23,575

Active Library Cardholders: 5,718

Catchment Area: 23.4 km²

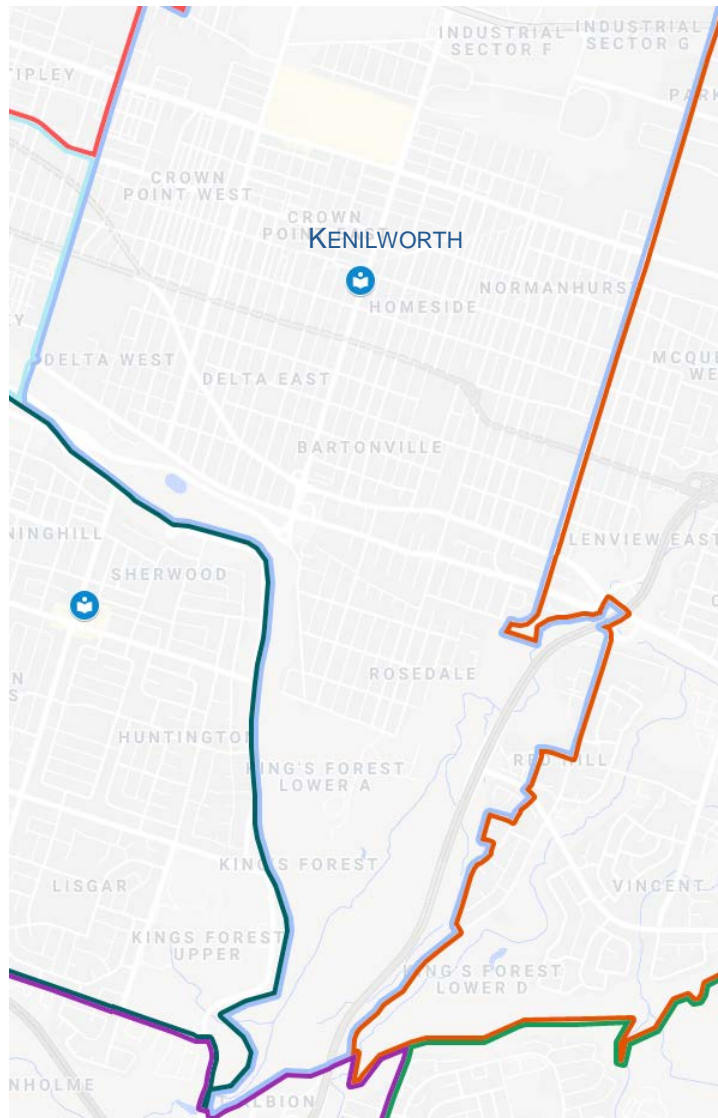
The Kenilworth branch serves the area bounded by Gage Avenue in the west, to Parkdale Avenue in

the east and from Lake Ontario in the north to the Escarpment as the southern border.

About the Branch

The Kenilworth branch opened in 1932. Its architecture was based on the former Boys and Girls House of the Toronto Public Library. Recent renovations in 2011 updated the building while maintaining the heritage integrity of the building. The branch is well-used by neighbourhood residents, who enjoy the building's old-fashioned feel combined with the modern amenities and technologies of the branch.

Kenilworth is an active neighbourhood branch, with a steady flow of customers throughout the day. There are typically five to 10 patrons waiting outside the doors at opening, and once the doors are unlocked, people usually head to the public computers, the newspaper area and the upstairs children's department. The Kenilworth neighbourhood is populated by a mix of long-time residents and young families moving into historic and still relatively affordable houses. There are also a number of rental properties and apartments in the area.



The building is being reviewed for heritage designation through a process that will extend from 2015-2019.

Building Condition and Projected Expenditures

4.0

- \$762,000 over next 15 years
- Majority of Interior costs related to interior doors (11-15 years) and carpet replacement (0-5 years).

Recommended Action

Monitor and maintain.

Locke (LO)

285 Locke Street South. Hamilton, ON L8P 4C2

(Ward 1)

905-546-3492



Hours

Weekly Service Hours: 35

Monday 10:00 a.m. – 5:00 p.m.

Tuesday 1:00 p.m. – 8:00 p.m.

Wednesday 10:00 a.m. – 5:00 p.m.

Thursday 1:00 a.m. – 8:00 p.m.

Saturday 10:00 a.m. – 5:00 p.m.

Facility Information

- 1,451 square feet
- 4 public computer stations
- 2 self-checkout terminals

Staff Complement

2019 FTE: 3.7

Recent Annual Statistics

| | 2018* | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|--------|---------|---------|---------|---------|---------|
| Visitors | 10,001 | 58,578 | 66,327 | 64,235 | 66,125 | 65,850 |
| Circulation Statistics | 31,236 | 156,606 | 154,145 | 134,701 | 142,968 | 164,918 |
| Computer Usage | 1,240 | 6,586 | 6,731 | 5,491 | 5,679 | 6,800 |
| Program Attendance | 1,501 | 4,901 | 3,202 | 3,983 | 4,036 | 3,270 |
| Holdings | 10,196 | 15,105 | 15,070 | 16,709 | 17,456 | 17,106 |

*Locke Library closed for construction March 5, 2018 – December 16, 2018

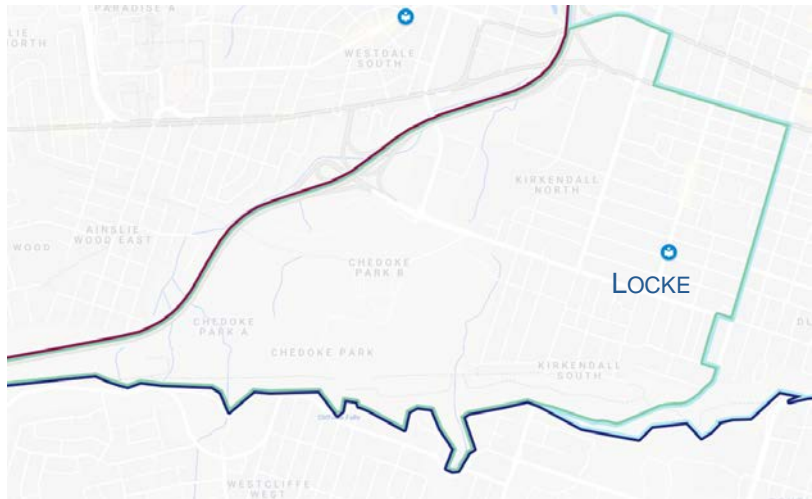
Catchment Area

Population Served: 8,135

Active Library Cardholders: 2,820

Catchment Area: 4.4 km²

The Locke catchment area is comprised of two neighbourhoods: Kirkendall South and Kirkendall North. The boundary for this branch is the Niagara Escarpment in the south to Main Street in the north, as well as Queen Street in the east to Highway 403 in the west.



About the Branch

Locke is the oldest continuously operating branch building in Hamilton and was established in 1925 as a children's library. Locke branch continues to play an important role in the family life of the neighbourhood.

Since 2002, significant structural work has been done to improve the basement and foundation of the building to insure its longevity and improve the building condition.

Locke continues to be a community beacon for local residents. To augment the small continually updated collection, demanding readers place many holds and Locke is increasingly becoming a convenient destination where patrons pick up and return these materials.

The latest renovation of the building took place in 2018 with the addition of a barrier-free, temperature-controlled vestibule, a barrier-free exterior box drop, a barrier-free service desk, a barrier-free washroom and a reading patio. Much of the renovation was funded by the Ward 1 Participatory Budget Process, as well as with the funds previously set aside from the 2007 sale of the former CIBC building.

Building Condition and Projected Expenditures



- \$143,000 over next 15 years
- Substructure costs relate to basement foundation repairs.

Recommended Action

Monitor and maintain.

Lynden (LY)

110 Lynden Road PO Box 9. Lynden, ON L0R 1T0 (Ward 14)

519-647-2571



Hours

Weekly Staffed Service Hours: 30

Weekly Extended Hours: 60

Staffed Hours

| | |
|-----------|------------------------|
| Monday | 3:00 p.m. – 8:00 p.m. |
| Tuesday | 10:00 a.m. – 3:00 p.m. |
| Wednesday | 3:00 p.m. – 8:00 p.m. |
| Thursday | 10:00 a.m. – 3:00 p.m. |
| Friday | 10:00 a.m. – 3:00 p.m. |
| Saturday | 12:00 p.m. – 5:00 p.m. |

Extended Hours

| | |
|-----------|----------------------|
| Monday | 9:00a.m. – 8:00 p.m. |
| Tuesday | 9:00a.m. – 8:00 p.m. |
| Wednesday | 9:00a.m. – 8:00 p.m. |
| Thursday | 9:00a.m. – 8:00 p.m. |
| Friday | 9:00a.m. – 5:00 p.m. |
| Saturday | 9:00a.m. – 5:00 p.m. |

Facility Information

- 4,000 square feet
- 1 meeting/program room
- Fireplace
- Seasonal reading patio
- Parking
- 6 public computer stations
- Makerspace Media Studio
- 1 self-checkout terminal

Staff Complement

2019 FTE: 1.8

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|--------|--------|--------|--------|--------|--------|
| Visitors | 28,237 | 29,741 | 31,111 | 27,794 | 27,050 | 23,250 |
| Circulation Statistics | 70,233 | 71,479 | 70,965 | 62,070 | 65,814 | 73,436 |
| Computer Usage | 3,155 | 3,919 | 3,867 | 3,107 | 2,818 | 3,300 |
| Program Attendance | 1,286 | 1,457 | 1,213 | 1,397 | 1,288 | 1,237 |
| Holdings | 16,363 | 15,503 | 14,461 | 14,890 | 14,683 | 15,972 |

Catchment Area

Population Served: 5,710

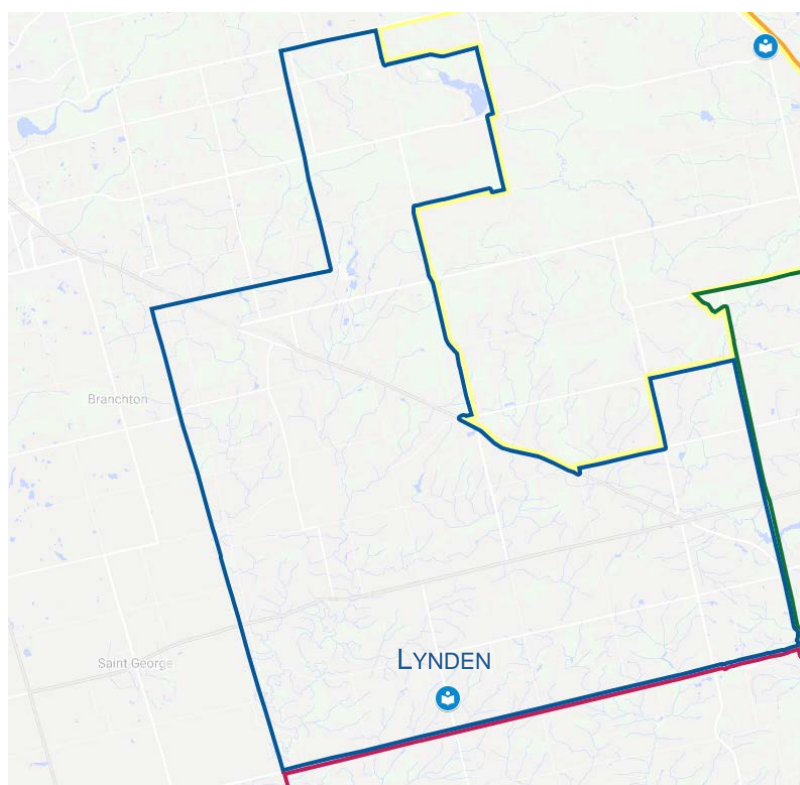
Active Library Cardholders: 1,135

Catchment Area: 178.0 km²

The Lynden branch serves West Flamborough including neighbouring communities such as Sheffield, Rockton, Troy and Copetown and the area bounded by Governors Road and Highway 8.

About the Branch

Established in 1966 the Lynden branch moved to a newly built facility in 2013. The new construction incorporates many sustainable features. This fully accessible new building has vaulted ceilings and is flooded with natural light. With seating surrounding a fireplace and a newly constructed reading patio, the branch offers a welcoming destination for a community that has seen recent closures of other institutions. Significantly larger than the former branch, Lynden can now offer programming for all ages and has more public computers, a dedicated teen area and meeting room space.



Building Condition and Projected Expenditures

5.0

- \$155,000 over next 15 years
- As expected with a new building, very little required over next five years, most expenditures related to years 10+.

Recommended Action

Monitor and maintain. New building opened in 2013. Construction of patio completed in Spring 2015.

Mount Hope (MH)

3027 Homestead Drive, RR1. Mount Hope, ON L0R 1W0 (Ward 11) 905-679-6445



Hours

Weekly Service Hours: 18

Monday 2:00 p.m. – 5:00 p.m.
Tuesday 2:00 p.m. – 8:00 p.m.
Wednesday 2:00 p.m. – 5:00 p.m.
Thursday 2:00 p.m. – 8:00 p.m.
Friday Piloting Spring of 2019 with
Bookmobile 10-12 to extend hours.

Facility Information

- 2,230 square feet
- Shared facility
- Parking
- 2 public computer stations

Staff Complement

2019 FTE: 1.2

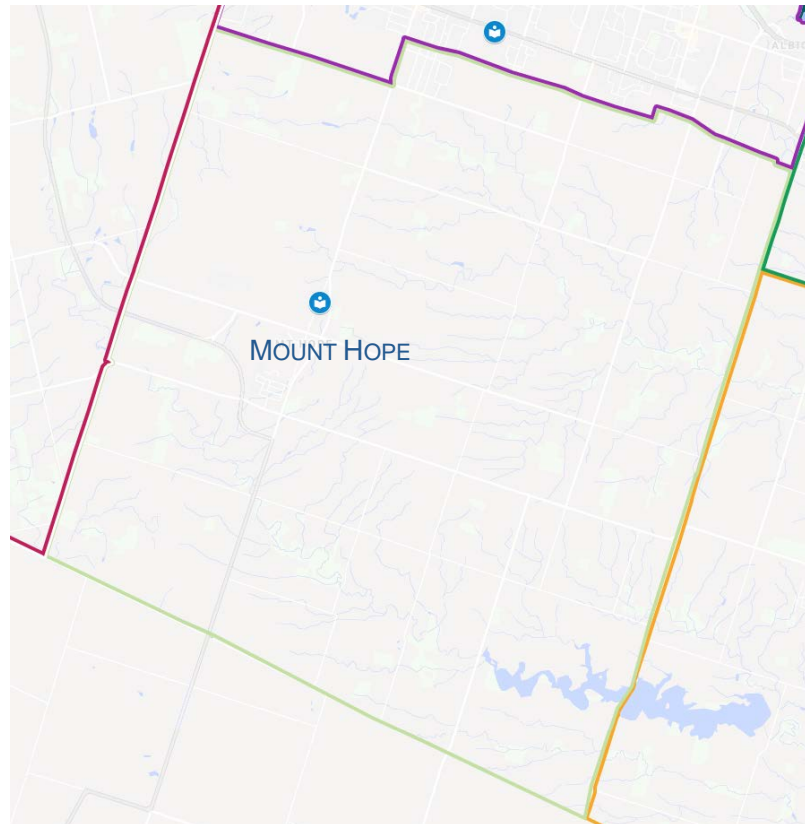
Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|--------|--------|--------|--------|--------|--------|
| Visitors | 5,649 | 6,121 | 8,261 | 8,384 | 10,100 | 6,900 |
| Circulation Statistics | 19,698 | 21,261 | 21,999 | 21,913 | 23,803 | 27,099 |
| Computer Usage | 1,009 | 995 | 1,067 | 798 | 595 | 400 |
| Program Attendance | 99 | 135 | 228 | 347 | 332 | 228 |
| Holdings | 11,130 | 9,487 | 9,808 | 10,193 | 10,007 | 10,716 |

Catchment Area

Population Served: 14,990
Active Library Cardholders:
600
Catchment Area: 91.5 km²

Mount Hope is a tiny community which has maintained its small-town character. Mount Hope is aptly named, as it is the highest point between Lake Erie and Lake Ontario. The community is bounded by Twenty Road East to the North, Glancaster Road to the West, Trinity Church Road to the East, and Haldibrook Road to the South.



About the Branch

Due to the age of the building and current design, the building is not as accessible as other locations. Customers must use two small sets of stairs to enter the building from the front. There is a ramp available for those customers who require it; however, these customers then require staff to let them in through a side entrance.

The Mount Hope branch was established in 1966 and moved to its current location in 1990. It is situated at the front of the Mount Hope Community Hall, formerly the administrative offices of the Township of Glanbrook. The branch is located on the main street of the village.

The Mount Hope branch is in a building which includes an attached hall renovated in 2017. The hall can be booked for branch programs and recreational activities through the COH Department of Recreation. Behind the Mount Hope branch and community hall is the newly constructed Community Park that opened in Fall 2018. There is ample parking. The building is being reviewed for heritage designation through a process that will extend from 2015-2019.

Building Condition and Projected Expenditures



- \$631,000 over next 15 years
- Costs include infrastructure shared with Town Hall.

Recommended Action

Relocate to another location when an appropriate partnership opportunity presents itself.

Note: This has tentatively been included in the 10-year capital plan in 2022. Funding would still need to be identified and secured.

Red Hill (RH)

695 Queenston Road. Hamilton, ON L8G 1A1 (Ward 5)

905-546-2069



Hours

Weekly Service Hours (Winter): 60

Weekly Service Hours (Summer): 56

Monday 1:00 p.m. – 9:00 p.m.

Tuesday 10:00 a.m. – 9:00 p.m.

Wednesday 10:00 a.m. – 9:00 p.m.

Thursday 10:00 a.m. – 9:00 p.m.

Friday 10:00 a.m. – 6:00 p.m.

Saturday 10:00 a.m. – 5:00 p.m.

Sunday 1:00 p.m. – 5:00 p.m.

(September – June)

Study Hours

Monday-Thursday 9:00 p.m. – 12:00 a.m.

Facility Information

- 11,760 square feet
- Leased building
- 1 meeting/program room
- Parking
- 21 public computer stations plus a 12-seat computer lab
- Digital media lab
- Automated return
- 3 self-checkout terminals

Staff Complement

2019 FTE: 12.1

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 173,319 | 168,381 | 173,282 | 151,371 | 178,800 | 250,625 |
| Circulation Statistics | 266,178 | 266,255 | 273,141 | 264,029 | 296,334 | 337,177 |
| Computer Usage | 70,619 | 66,138 | 65,928 | 61,654 | 63,534 | 69,350 |
| Program Attendance | 8,491 | 8,194 | 10,467 | 11,312 | 10,767 | 11,759 |
| Holdings | 49,619 | 46,409 | 43,672 | 49,352 | 49,080 | 51,439 |

Catchment Area

Population Served: 21,745

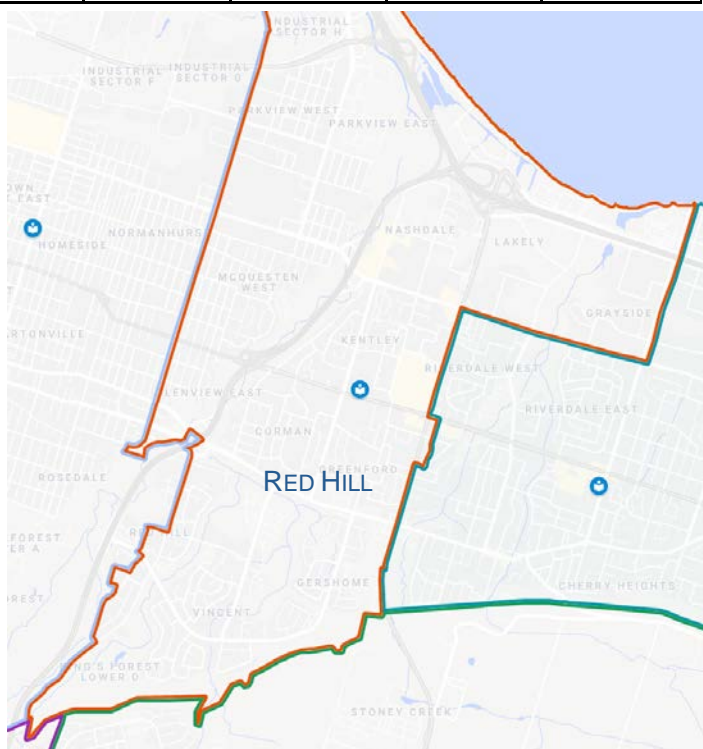
Active Library Cardholders: 9,639

Catchment Area: 19.7 km²

Red Hill's catchment runs from the Queen Elizabeth Way in the north, to the escarpment in the south. It's bounded on the west by Parkdale Avenue and Mount Albion Road to Centennial Parkway and Gray's road (south of Barton) in the east. Including the Beach Boulevard neighbourhood.

About the Branch

Taking its name from the historical Red Hill Creek area, the Red Hill Branch began life in October 1968 in the Towers Plaza on the southwest corner of Queenston and Nash. In 1973, the branch made a move to Eastgate Square, this location had no elevator or escalator access. Since 1983, Red Hill branch has been in the plaza at 695 Queenston Rd., just east of Nash Road. Originally the branch's floor space was 4,700 square feet but in 1989 its footprint increased to 11,760 square feet after expansion into a recently vacated storefront. The facility is leased from Effort Trust.



Red Hill is a leader in outreach programming to the community and also provides a large multilingual collection including Hindi DVDs.

Red Hill is designated to provide an additional assistive device, an Enroga Merlin text enlarger. Red Hill is now equipped with a Digital Media Lab, Makerspace.

Projected State-of-Good-Repair Expenditures Over Next 20 Years



Space is leased.

Recommended Action

Identified as a possible location for study to align with community and HPL business needs.

Saltfleet (SA)

131 Gray Road. Stoney Creek, ON L8G 3V3 (Ward 9)

905-662-8611



Hours

Weekly Service Hours: 48

| | |
|-----------|------------------------|
| Monday | 10:00 a.m. – 9:00 p.m. |
| Tuesday | 10:00 a.m. – 9:00 p.m. |
| Wednesday | 10:00 a.m. – 9:00 p.m. |
| Thursday | 10:00 a.m. – 6:00 p.m. |
| Saturday | 10:00 a.m. – 5:00 p.m. |

- Leased building
- Shared facility
- 1 meeting/program room
- Parking
- 15 public computer stations
- 2 self-checkout terminals

Staff Complement

2019 FTE: 8.9

Facility Information

- 11,573 square feet

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 121,277 | 138,665 | 144,095 | 136,689 | 127,775 | 142,275 |
| Circulation Statistics | 199,883 | 208,877 | 218,977 | 204,083 | 210,176 | 238,896 |
| Computer Usage | 22,525 | 23,926 | 23,314 | 23,864 | 23,488 | 25,750 |
| Program Attendance | 9,601 | 10,542 | 8,021 | 9,016 | 10,258 | 9,862 |
| Holdings | 49,157 | 44,826 | 40,410 | 43,250 | 43,233 | 42,586 |

Catchment Area

Population Served: 18,475

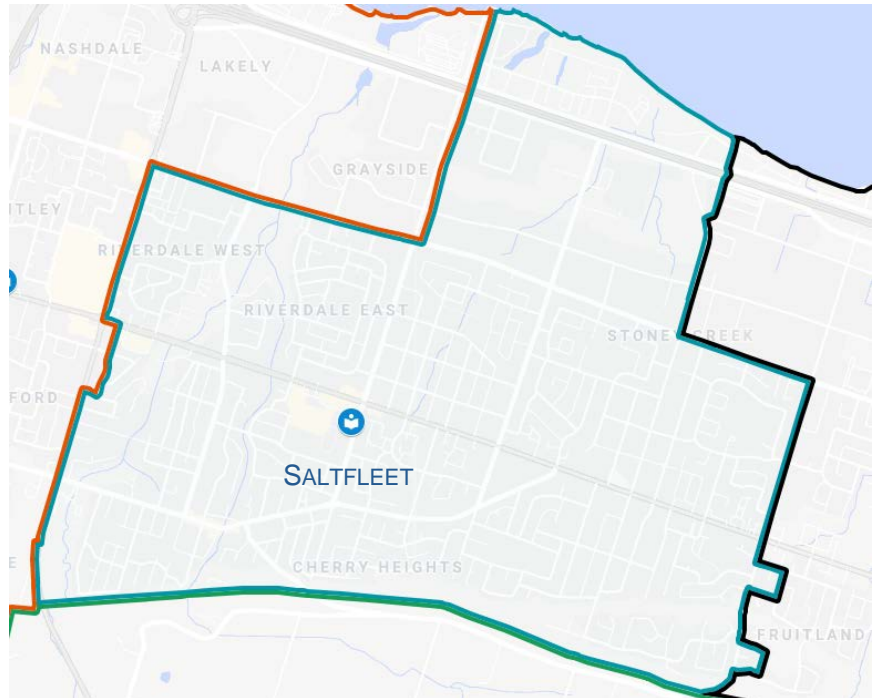
Active Library Cardholders: 7,040

Catchment Area: 12.6 km²

The Saltfleet catchment area extends from Lake Ontario, south to the Escarpment and is bounded by Centennial Parkway to the west and Dewitt Road to the east. The area includes much of the former City of Stoney Creek and is a blend of both urban and rural landscapes. There is a balanced blend of residential and commercial development which follows a small town, “Main Street” model. The bulk of commercial activity occurs along King Street and Queenston Road/Highway 8. Residential areas are largely comprised of single-family dwellings with some senior centres and apartments.

About the Branch

The Saltfleet Branch was first established in 1966 and has been in the current building since 2000. The former City of Stoney Creek entered into a partnership agreement with the Hamilton Wentworth Catholic District School Board to build the facility, which houses Cardinal Newman Secondary School and Saltfleet branch. The two entities share a building but are separate. There is no door open to the public that links the two facilities. In 2014 Saltfleet was renovated to close the second floor and turn the space over to the school board. Saltfleet provides a French juvenile collection.



Building Condition and Projected Expenditures

Space is leased.

4.3

Recommended Action

Monitor and maintain. Long term look for opportunities to partner with the City to locate the branch in downtown Stoney Creek.

Sherwood (SH)

467 Upper Ottawa Street. Hamilton, ON L8T 3T3 (Ward 6)

905-546-3249



Hours

Weekly Service Hours: 48

| | |
|-----------|------------------------|
| Monday | 10:00 a.m. – 9:00 p.m. |
| Tuesday | 10:00 a.m. – 6:00 p.m. |
| Wednesday | 10:00 a.m. – 9:00 p.m. |
| Thursday | 10:00 a.m. – 9:00 p.m. |
| Saturday | 10:00 a.m. – 5:00 p.m. |

- 2 floors
- Leased building
- 3 meeting/program rooms
- Parking
- 20 public computer stations
- 12 seat computer lab
- 4 self-checkout terminals

Facility Information

- 20,400 square feet

Staff Complement

2019 FTE: 12.2

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 132,571 | 131,057 | 140,389 | 134,667 | 136,813 | 159,525 |
| Circulation Statistics | 218,680 | 233,678 | 233,281 | 221,605 | 235,921 | 263,673 |
| Computer Usage | 37,441 | 38,036 | 35,532 | 35,242 | 34,943 | 41,300 |
| Program Attendance | 11,051 | 11,396 | 8,548 | 6,884 | 7,553 | 8,207 |
| Holdings | 41,690 | 40,874 | 40,510 | 41,514 | 41,593 | 41,781 |

Catchment Area

Population Served: 20,720

Active Library Cardholders: 8,237

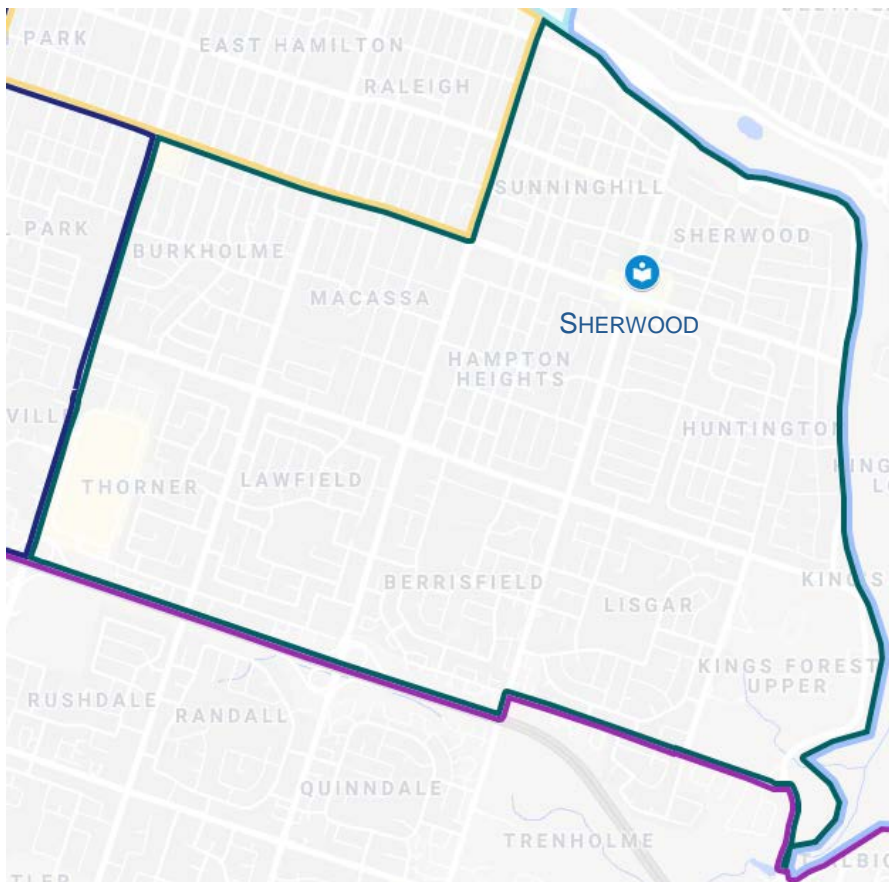
Catchment Area: 10.1 km²

Sherwood's catchment area runs from Mountain Brow Boulevard and Concession Street to the Lincoln Alexander Parkway and from Upper Sherman to Mountain Brow Boulevard.

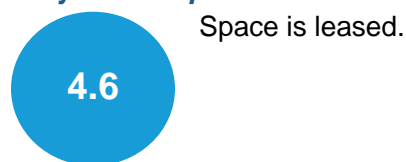
About the Branch

The Sherwood Branch was opened as a storefront in a small plaza on Upper Ottawa Street near the corner of Fennell Avenue in November 1966. It expanded in 1981 and then moved to a larger and brighter facility in June 1991. Sherwood underwent extensive renovations in 2010 adding a much-needed computer lab. The branch is a standalone leased building and the closest intersection is Upper Ottawa Street and Fennell Avenue East.

The first floor houses adult material, non-print and a computer lab and the second floor is children's and teen collections, as well as more computers. Sherwood also provides a French juvenile collection.



Building Condition and Projected Expenditures



Recommended Action

Monitor and maintain.

Stoney Creek (ST)

777 Highway 8, Stoney Creek, ON L8E 5J4 (Ward 11)

905-643-2912



Hours

Weekly Service Hours: 35

| | |
|-----------|------------------------|
| Monday | 1:00 p.m. – 8:00 p.m. |
| Tuesday | 10:00 a.m. – 5:00 p.m. |
| Wednesday | 1:00 p.m. – 8:00 p.m. |
| Thursday | 10:00 a.m. – 5:00 p.m. |
| Saturday | 10:00 a.m. – 5:00 p.m. |

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|--------|---------|---------|
| Visitors | 51,477 | 52,490 | 53,407 | 57,564 | 61,113 | 60,900 |
| Circulation Statistics | 107,076 | 106,922 | 103,615 | 92,540 | 100,004 | 111,233 |
| Computer Usage | 4,779 | 5,432 | 5,280 | 4,519 | 3,714 | 3,850 |
| Program Attendance | 4,258 | 4,152 | 6,170 | 7,784 | 6,608 | 6,613 |
| Holdings | 33,460 | 28,663 | 24,277 | 26,541 | 26,392 | 28,191 |

Catchment Area

Population Served: 25,570

Active Library Cardholders: 3,416

Catchment Area: 22.3 km²

The Stoney Creek catchment area is bounded by DeWitt Road to the west, Fifty Road to the east, Lake Ontario to the north and Ridge Road to the south. Since Stoney Creek is so close to Grimsby,

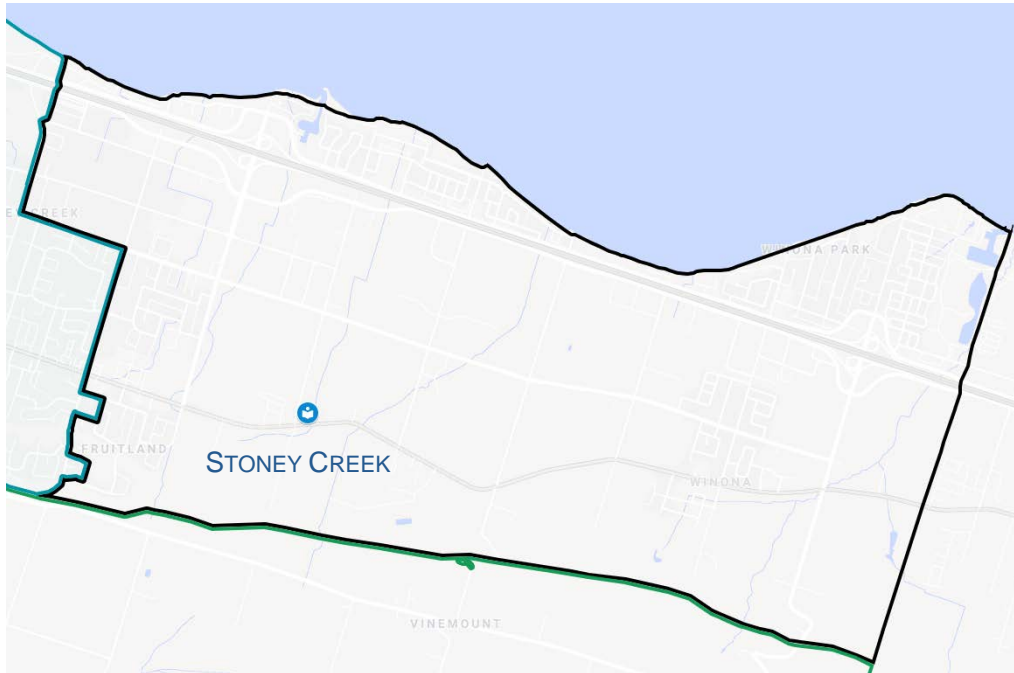
Facility Information

- 6,404 square feet
- Shared facility
- Parking
- 5 public computer stations
- 2 self-checkout terminals

Staff Complement

2019 FTE: 3.4

a lot of Grimsby patrons borrow Hamilton collections.



About the Branch

The Stoney Creek Branch moved to its current location in the former Stoney Creek City Hall in January 2003. It shares the building with the RCMP. The area surrounding the Stoney Creek branch is rapidly expanding with new developments and many new families are moving into the area. New commercial developments are also underway in the area.

Stoney Creek branch is striving to become a cultural destination with art displays to show off local artists and writing programs supporting developing authors.

Building Condition and Projected Expenditures

4.2

- \$3,934,000 over next 15 years
- Costs also include infrastructure requirements that are shared with the Town Hall.
- Bulk of Mechanical Services costs in the 0-5-year period relates to lifecycle replacement of heating and cooling units

Recommended Action

Monitor and maintain. A new Winona/Stoney Creek branch has tentatively been included in the 10-year capital plan for 2024. Funding would still need to be identified and secured.

Terryberry (TE)

100 Mohawk Road West. Hamilton, ON L8R 3K7 (Ward 8)

905 546-3921



Hours

Weekly Service Hours (Winter): 55

Weekly Service Hours (Summer): 51

Monday 10:00 a.m. – 9:00 p.m.

Tuesday 10:00 a.m. – 9:00 p.m.

Wednesday 10:00 a.m. – 9:00 p.m.

Thursday 10:00 a.m. – 9:00 p.m.

Saturday 10:00 a.m. – 5:00 p.m.

Sunday 1:00 p.m. – 5:00 p.m.

(September – June)

Study Hours Monday to Thursday 9:00 p.m. – 12:00 a.m.

Facility Information

- 30,000 square feet
- 3 floors
- 2 study rooms
- 2 meeting/program rooms
- Parking
- 33 public computer stations
- 12 seat computer lab
- 1 Makerspace Photo/Sound Studio
- 1 Makerspace Media Studio
- 1 Piano Room
- Automated return
- 4 self-checkout terminals
- Two public elevators

Staff Complement

2019 FTE: 18.0

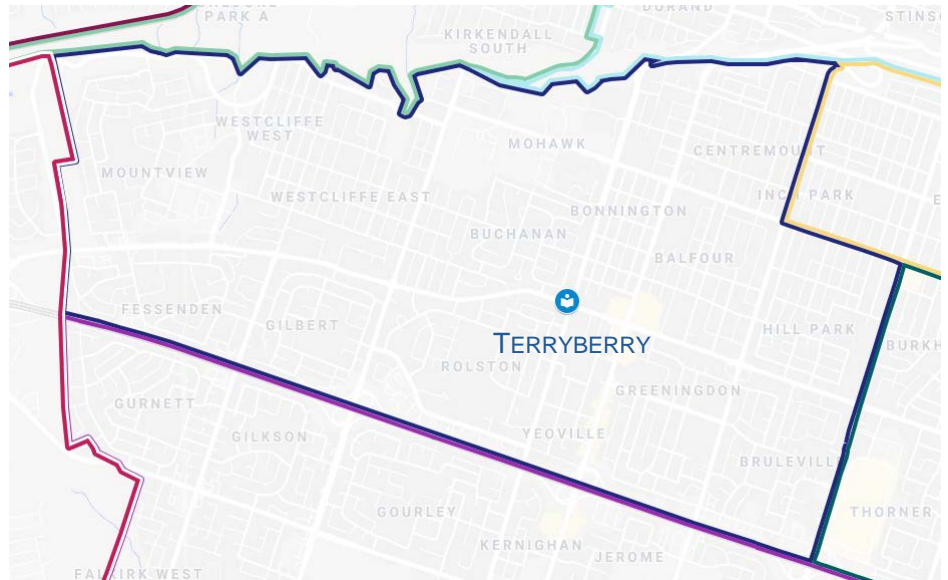
Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 241,063 | 233,403 | 237,850 | 249,953 | 307,525 | 226,766 |
| Circulation Statistics | 465,493 | 450,954 | 453,535 | 415,678 | 436,540 | 495,661 |
| Computer Usage | 62,194 | 59,409 | 58,567 | 55,660 | 55,536 | 63,150 |
| Program Attendance | 17,577 | 18,934 | 19,744 | 18,477 | 16,443 | 18,173 |
| Holdings | 73,477 | 71,059 | 71,968 | 73,339 | 72,224 | 78,808 |

Catchment Area

Population Served: 59,625
Active Library Cardholders:
16,106
Catchment Area: 14.1 km²

Terryberry boundaries extend to the Lincoln Alexander Parkway (LINC) in the south, Scenic Drive to the north as far as Wellington Street and then run south to Fennel Avenue and then swing east to Upper Wentworth Street.



About the Branch

The Terryberry branch was built on land once owned by William Terryberry and his wife Anne Young who came to Upper Canada circa 1806. Prior to the War of 1812, William Terryberry owned an inn which was a popular stopover for travelers making the trip from Niagara to Ancaster.

Terryberry library was constructed in 1970 as a one-floor building and since that time has undergone two significant renovations. The first renovation in 1991 added a second floor and in 2012 the branch was completely updated. The redesigned branch features a larger children's department, public computer lab, a barrier-free washroom, expanded lounge and study space.

The building is 30,000 square feet on three floors. Material are on the first and second floors with program rooms and staff working areas in the basement.

Terryberry is a vibrant and diverse community with the second highest amount of borrowing of materials after the Central Library. Customers enjoy a large multilingual collection including DVDs, as well as a juvenile French collection. In addition, a YMCA Community Connections Worker is on site twice a week to provide service and support to newcomers.

Terryberry is designated to provide an additional assistive device, an Enroga Merlin text enlarger.

Building Condition and Projected Expenditures

- \$1,595,000 over next 15 years
- Majority of 0-5-year shell work relates to lifecycle roofing replacement
- Majority of 0-5-year mechanical services work relates to lifecycle replacement for plumbing, boilers, and HVAC units.

4.0

Recommended Action

Monitor and maintain. HVAC and boiler replacement have been identified as capital priority needs.

Turner Park (TP)

352 Rymal Road East. Hamilton, ON L9B 1C2 (Ward 7)

905-546-4790



Hours

Weekly Service Hours (Winter): 63

Weekly Service Hours (Summer): 59

Monday 10:00 a.m. – 9:00 p.m.
Tuesday 10:00 a.m. – 9:00 p.m.
Wednesday 10:00 a.m. – 9:00 p.m.
Thursday 10:00 a.m. – 9:00 p.m.
Friday 10:00 a.m. – 6:00 p.m.
Saturday 10:00 a.m. – 5:00 p.m.
Sunday 1:00 p.m. – 5:00 p.m.

(September – June)

- Shared facility
- 2 study rooms
- 2 program rooms
- 1 Makerspace Photo/Sound Studio
- 1 Makerspace Media Studio
- 2 reading patios
- Parking
- 19 public computer stations plus a 12-seat computer lab
- Automated return
- 3 self-checkout terminals

Staff Complement

2019 FTE: 15.6

Facility Information

- 23,681 square feet

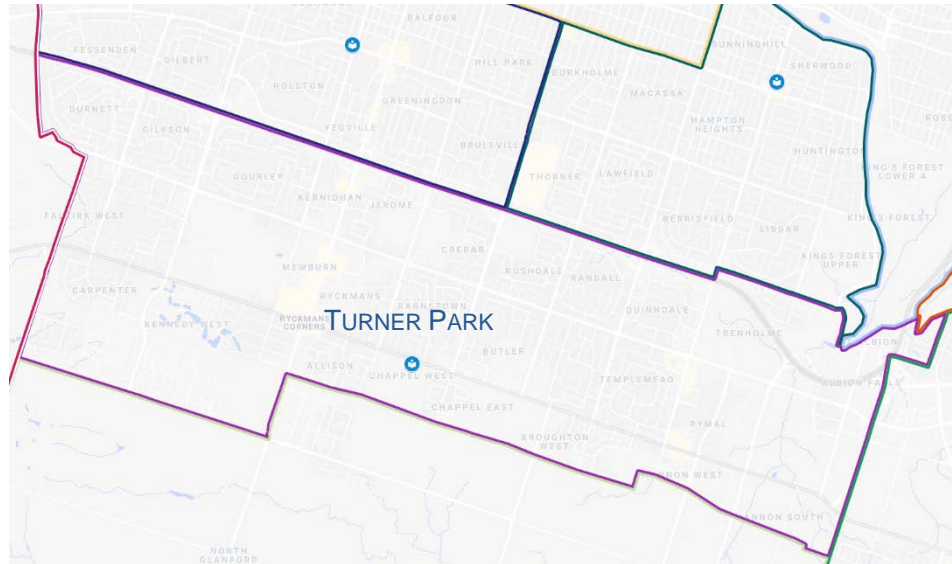
Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 364,503 | 364,219 | 364,616 | 387,533 | 315,200 | 287,650 |
| Circulation Statistics | 402,639 | 421,625 | 411,562 | 382,038 | 407,305 | 480,506 |
| Computer Usage | 68,049 | 71,877 | 72,271 | 71,114 | 67,703 | 87,200 |
| Program Attendance | 15,125 | 17,867 | 16,397 | 16,114 | 14,754 | 15,870 |
| Holdings | 68,062 | 67,921 | 62,603 | 66,625 | 65,439 | 72,190 |

Catchment Area

Population Served: 60,980
Active Library Cardholders:
11,147
Catchment Area: 26.0 km²

The Turner Park branch serves the area bounded by the Lincoln Alexander Expressway to the north, Twenty Road to the south, Glancaster Road to the west, and Glover Road to the east.



About the Branch

Turner Park is one of the Hamilton Public Library's newest branches. The need for a branch in the area known as the South Mountain, was recognized in the early 1980s as the city began to expand further south. On May 23, 2009 Turner Park opened and at day's end it had already become the third highest circulating Hamilton Public Library location.

Designed to adapt to customer needs, the branch is light-filled and spacious with lots of flexible space for programming and for customers seeking a quiet corner or collaborative space. Clerestory windows ensure an abundance of natural light and users gravitate to seating by the windows.

Located in a joint facility with the YMCA, the two organizations serve as a community destination. The 280-space parking lot is consistently full and has been identified as insufficient after only five years of operation.

Located within a diverse community, a YMCA Community Connections Worker is on site twice a week to provide services and support to newcomers.

Building Condition and Projected Expenditures

4.5

- \$1,526,000 over next 15 years
- Building state of good repair expenditures includes shared YMCA infrastructure.
- Majority of work required in 6+ year period.
- Special construction costs relate entirely to YMCA

Recommended Action

Monitor and maintain. Work with City and YMCA to investigate options to expand/ reconfigure parking lots. Need to address roof leaks, roof window insulation and high ceiling light replacement.

Valley Park (VP)

970 Paramount Drive. Stoney Creek, ON L8J 1Y2 (Ward 9)

905-573-3141



Hours

Weekly Service Hours: 47

| | |
|-----------|------------------------|
| Monday | 10:00 a.m. – 8:00 p.m. |
| Tuesday | 10:00 a.m. – 8:00 p.m. |
| Wednesday | 10:00 a.m. – 8:00 p.m. |
| Thursday | 10:00 a.m. – 8:00 p.m. |
| Saturday | 10:00 a.m. – 5:00 p.m. |

Facility Information

- 3,100 square feet
- Shared facility
- Parking
- 10 public computer stations
- 2 self-checkout terminals

Staff Complement

2019 FTE: 6.7

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 74,871 | 85,316 | 101,845 | 96,620 | 105,575 | 105,500 |
| Circulation Statistics | 133,932 | 129,383 | 129,996 | 118,614 | 122,610 | 144,261 |
| Computer Usage | 12,034 | 12,793 | 10,982 | 9,615 | 10,910 | 12,600 |
| Program Attendance | 5,676 | 5,223 | 5,679 | 5,418 | 4,292 | 4,653 |
| Holdings | 27,099 | 25,092 | 24,492 | 26,654 | 26,378 | 25,136 |

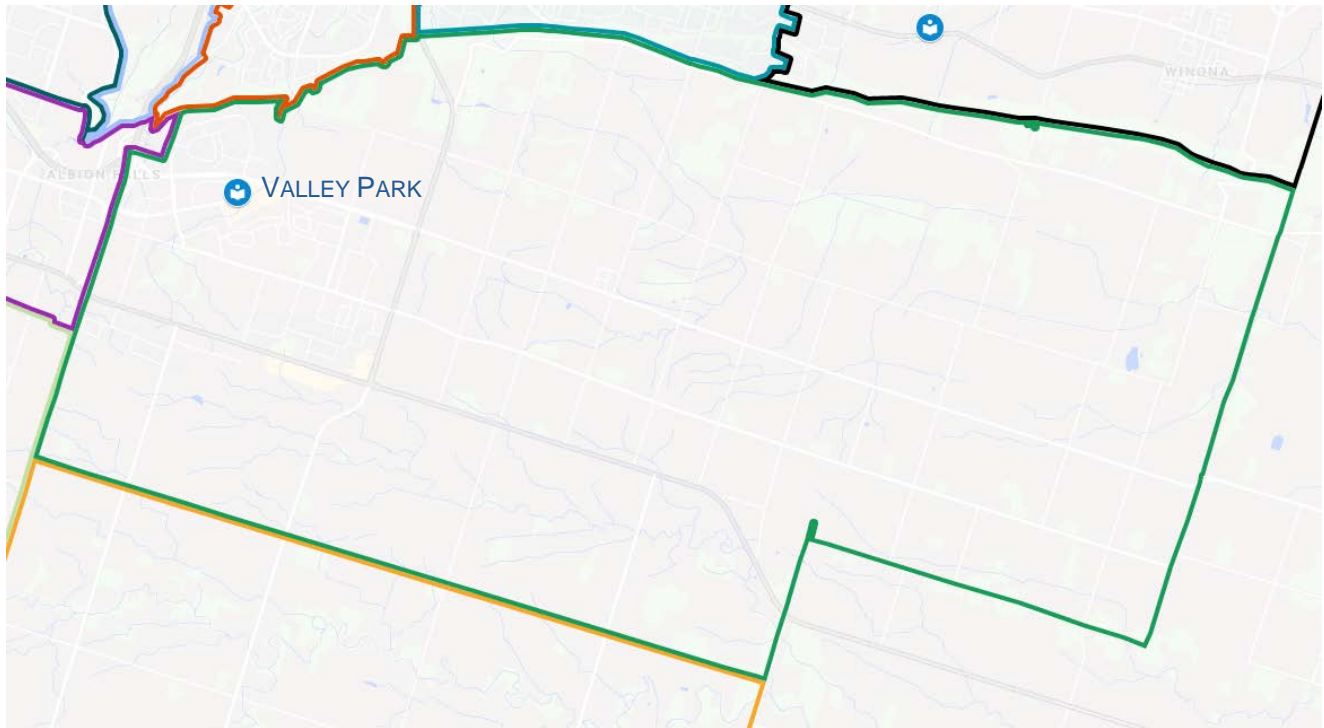
Catchment Area

Population Served: 26,165

Active Library Cardholders: 4,840

Catchment Area: 86.6 km²

Valley Park's catchment area extends from Paramount Drive to Mud Street, including Stone Church Road East.



About the Branch

The Valley Park branch was established in 1978 and moved to the Valley Park Arena and Recreation Centre in 1982. The recreation centre is located in parkland at the corner of Paramount Drive and Mud Street. It has a swimming pool, arena, and activity rooms. Access to the library is through the main entrance of the recreation centre. Signage directing customers to the branch is located on the corner of Paramount Drive and Mud Street and at the entrance of the recreation centre.

The Library Board has approved a proposed expansion project that would make more space and services available for the area's growing population. The new and expanded Valley Park branch will be at the current Valley Park Community Centre. Plans include placing a new larger Valley Park branch on the site and converting the existing space within the current recreation centre.

With the large growth in population on the Stoney Creek Mountain the current 3,100-square-foot site is very inadequate. The new branch will be 11,300-square-foot and feature modern amenities such as a state-of-the-art Makerspace, an interior courtyard and two 1,500-square-foot multi-purpose room funded by a generous \$1.25 million contribution from the Heritage Green Community Trust.

Building Condition and Projected Expenditures

3.2

- \$630,000 over next 15 years
- Includes shared costs with recreation space as well.
- Most of interior work over upcoming 5-year period relates to floor, ceiling and wall finishes.

Recommended Action

Library Board and the City have approved the project. Design complete with construction beginning in 2019. The \$1.25 million funding from Heritage Green Community Trust has been secured.

Waterdown (WA)

163 Dundas Street East, Waterdown, ON L0R 2H0 (Ward 15)

905-689-6269



Hours

Weekly Service Hours (Winter): 55

Weekly Service Hours (Summer): 51

Monday 10:00 a.m. – 9:00 p.m.
Tuesday 10:00 a.m. – 9:00 p.m.
Wednesday 10:00 a.m. – 9:00 p.m.
Thursday 10:00 a.m. – 9:00 p.m.
Saturday 10:00 a.m. – 5:00 p.m.
Sunday 1:00 p.m. – 5:00 p.m.
(September – June)

Facility Information

- 15,500 square feet
- 1 floor
- Shared facility
- 1 meeting/program room
- Parking
- 15 public computer stations
- 10 seat computer lab
- Makerspace Media Studio
- Automated return
- 3 self-checkout terminals

Staff Complement

2019 FTE: 10.6

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 148,778 | 155,589 | 134,415 | 53,727 | 64,250 | 66,550 |
| Circulation Statistics | 276,941 | 275,046 | 266,547 | 149,031 | 155,812 | 178,316 |
| Computer Usage | 17,063 | 17,192 | 17,498 | 10,242 | 6,165 | 8,050 |
| Program Attendance | 8,031 | 5,921 | 6,357 | 2,125 | 1,803 | 4,380 |
| Holdings | 45,779 | 41,999 | 41,052 | 30,353 | 30,209 | 30,896 |

Catchment Area

Population Served: 19,815

Active Library Cardholders: 6,303

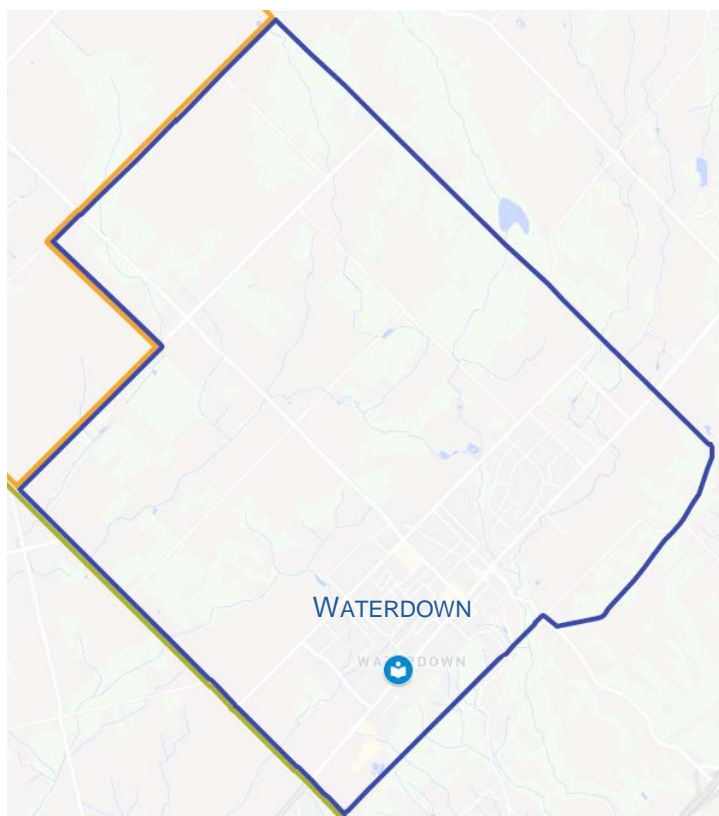
Catchment Area: 39.5 km²

The Waterdown branch serves a large area of Flamborough extending from the escarpment northwest and west from Milborough Townline to Brock Road.

About the Branch

The Waterdown Branch was established in 1966 and moved to the Mill Street North location in 1979. In December 2015, the branch moved to its new location on Dundas Street East.

The Waterdown branch is a uniquely designed, tiered structure situated in a multi-use facility. The building's award-winning design brings together a number of partners to create a community destination. The branch includes the Flamborough Archives within the space, as well as a seniors' centre, Municipal Services Centre and Flamborough Information & Community Services. The building is fully accessible, has many sustainable features, extensive glazing and a series of sawtooth skylights which add plenty of natural light throughout each season. Beautiful recycled wood panels from the Central Library make the space warm and welcoming. The new branch is significantly larger than its predecessor and provides opportunities for extensive programming, as well as spaces for quiet study and collaboration.



Building Condition and Projected Expenditures

5.0

- \$84,000 over next 15 years
- New building, very little identified as required.
- Costs also include municipal service centre and recreation centre.

Recommended Action

Monitor and maintain. New branch opened in December 2015.

Westdale (WE)

955 King Street West. Hamilton, ON L8S 1K9 (Ward 1)

905-546-3456



Hours

Weekly Service Hours: 56

| | |
|-----------|------------------------|
| Monday | 10:00 a.m. – 6:00 p.m. |
| Tuesday | 10:00 a.m. – 9:00 p.m. |
| Wednesday | 10:00 a.m. – 9:00 p.m. |
| Thursday | 10:00 a.m. – 9:00 p.m. |
| Friday | 10:00 a.m. - 6:00 p.m. |
| Saturday | 10:00 a.m. – 5:00 p.m. |

Facility Information

- 9,950 square feet
- 1 meeting/program room
- Fireplace area
- Parking
- 14 public computer stations
- 3 Early Literacy stations
- Makerspace Media Studio
- Automated return
- 3 self-checkout terminals

Staff Complement

2019 FTE: 10.4

Recent Annual Statistics

| | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 |
|-------------------------------|---------|---------|---------|---------|---------|---------|
| Visitors | 198,361 | 170,137 | 185,103 | 177,520 | 249,557 | 172,250 |
| Circulation Statistics | 327,878 | 265,066 | 255,038 | 223,549 | 235,590 | 276,061 |
| Computer Usage | 31,482 | 27,794 | 31,931 | 24,556 | 27,164 | 29,900 |
| Program Attendance | 8,238 | 9,660 | 8,245 | 11,045 | 9,632 | 6,282 |
| Holdings | 47,280 | 43,183 | 42,334 | 44,582 | 44,183 | 48,424 |

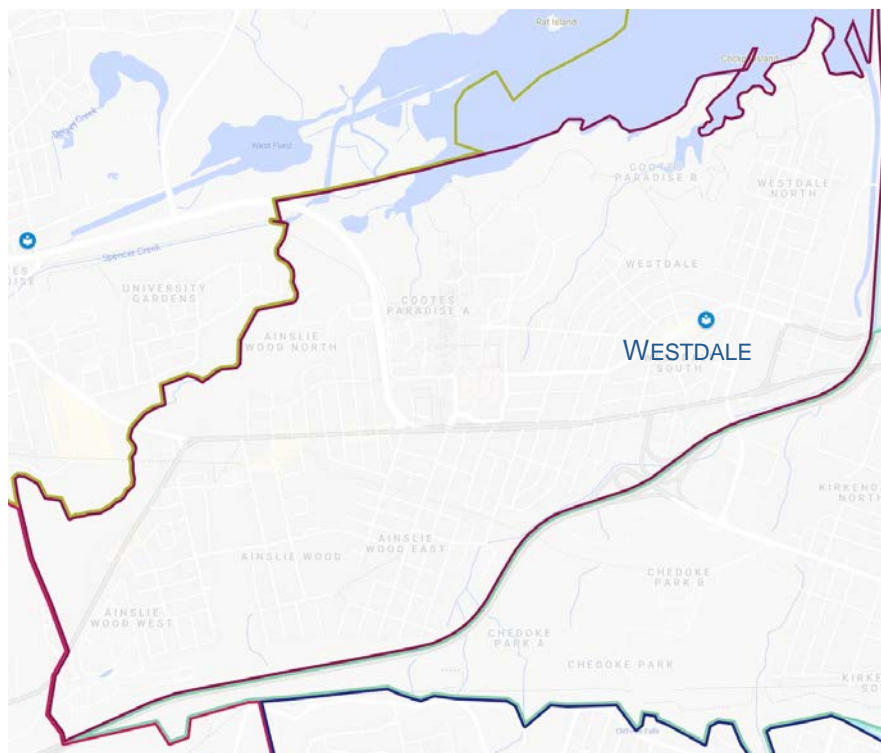
Catchment Area

Population Served: 14,370

Active Library Cardholders:
7,017

Catchment Area: 7.6 km²

The branch serves the area bounded by Highway 403 to Main Street West and Cootes Drives and includes the neighbourhoods of Westdale North and South, Cootes Paradise A and B; and Ainslie Wood.



About the Branch

The Westdale Branch, known originally as Western Branch, opened its doors June 1957 and was renovated and expanded in 1998. Before the renovation, Westdale branch occupied 7,750 square feet, which was expanded by 945 square feet. The single-floor plan allows for the most efficient scheduling of staff to meet customer demand. Parking is sometimes at a premium as only 10 spots are allocated to the branch in a busy shared parking lot but there is plenty of street parking available nearby. Westdale is a popular after-school destination and the children's department continues to be one of the busiest areas of the branch. As part of the Westdale Village shopping district, the Westdale branch is an important neighborhood destination.

Building Condition and Projected Expenditures

- \$661,000 over next 15 years
- Upcoming interior work relates to carpet replacement which is scheduled for 2019.
- Majority of upcoming shell work relates to roof replacement.

4.0

Recommended Action

Monitor and maintain. Carpet replacement scheduled for Spring 2019 with program room refresh and service desk replacement. Replacement of rooftop HVAC unit identified as a priority.

Part III: Digital Services and Technology

Key Online Resources

In addition to our rich physical collections, the Hamilton Public Library provides access to a wide range of content through digital means. In most cases, digital collections are available remotely and do not require a visit to one of our locations to access.

A rich collection of online materials that are not available on the open Internet are available through **HPL Online** (<http://hpl.ca/online-resources>). The following are a few selected online resources available to library customers:

- **OverDrive** – Hamilton Public Library currently has over 55,000 eBooks and over 10,500 eAudiobooks in the collection. Enjoy a wide selection of titles, genres and subjects in both eBook and eAudiobook formats. OverDrive is compatible with all major e-reading devices including Android, iPad and iPhone.
- **CloudLibrary** - Express access to bestselling eBooks and Audiobooks. You can have up to two titles checked out for seven days. No renewals. No holds.
- **Press Reader** – Access to more than 2,000 newspapers and 1,000 magazines from around the world. Titles from 100 countries in 60 languages, with 50 Canadian newspapers including the Hamilton Spectator. Press Reader is available on personal computers, Android mobile devices and Apple mobile devices.
- **New York Times** - provides access to the latest news articles from the New York Times newspaper (available in English, Chinese and Spanish). NYTimes Cooking is also included.
- **Hamilton Spectator** - Full text coverage of The Hamilton Spectator from October 7 1991 to the present.
- **Ontario Newspapers** - Full text access to over 100 local Ontario newspapers, including The Hamilton Spectator, Toronto Star, Burlington Post and more.
- **Kanopy** - Stream films that are meaningful and entertaining. You can borrow up to 10 films per month, with the credits renewing on the first of the month.
- **Freegal** – Freegal is a downloadable music service with over 11 million songs from the Sony music catalogue. Freegal allows every Hamilton Public Library customer access to unlimited streaming and limited weekly download for songs and music videos. Freegal is available on personal computers, Android mobile devices and Apple mobile devices.
- **RB Digital** - Download the classics in eBook and eAudiobook format. Enjoy one of the largest collections of comics and graphic novels available to public libraries. The collection also includes magazines, ACORN TV and the Great Courses collection.
- **Lynda.com** – Access over 3,500 self-paced video tutorial courses led by recognized industry experts. Customers can access tutorials on web design, software development, photography, business skills, project management, 3D + Animation, graphic design audio, music, video editing and more. HPL's Lynda.com account is available through browser access only. App access is not available for Library accounts.
- **Consumer Reports** - Free access to Consumer Reports' ratings, recommendations, recalls, safety alerts, user reviews and blogs on thousands of products and services in categories including appliances, cars, electronics and computers, home and garden, health and fitness, babies and kids, food, personal finance and more.

- **Mango Languages** – Learn languages online with Mango's visual and auditory learning. Mango Languages is designed to teach practical conversation and simulate the way people learn when immersed in a culture. Each lesson covers vocabulary, pronunciation, grammar and culture and Mango can track your progress. Mango can also be used to learn English as a second language. Mango is available on personal computers or by using the Mango Languages Library Edition app.
- **NoveList** - NoveList is a fiction database that provides reviews, annotations and subject heading access for over 135,000 fiction titles. Includes author read-alikes, book discussion guides and more.
- **Canadian Reference Centre** - Full text information for over 150 Canadian periodicals and over 400 international periodicals; reference books; biographies and Image Collection photos, maps and flags.
- **MasterFile** - Contains full text magazine and journal articles, images, reference books and primary source documents. Subjects covered: general reference, business, health, education, general science, multicultural issues and much more.
- **AutoMate** - Find information on most major manufacturers of domestic and imported vehicles, with repair information for most vintage makes starting as far back as 1975.
- **TumbleBooks** - With more than 200 fun and interactive eBooks available on iOS, you can take TumbleBooks with you on the go. Look for titles in English, French, Spanish, Russian and Chinese.
- **Scotts** - Over 73,000 companies and 135,000 executive contacts across the province.
- **Funk and Wagnalls** - Over 25,000 encyclopedia entries covering a variety of subject areas.
- **Health and Wellness Resource Center** - Offers 24/7 access to full-text medical journals, magazines, reference works, multimedia and much more.
- **Gale Small Business Builder** - A step-by-step online planning tool for starting, managing and optimizing a business or non-profit.
- **Sokanu** - A career-matching platform that helps people find their ideal career.
- **resume.com** - Search for jobs and create a professional-looking resume using the Online Resume Builder.
- **French E books** – Bonjour. HPL offers eBooks in French. Our collection is available 24/7 and with automatic returns and no overdue fees, you'll never have to worry about getting your eBook back on time.
- **Globe & Mail Historical** - Provides genealogists, researchers and scholars with online, easily-searchable first-hand accounts and unparalleled coverage of the politics, society and events of the past 170 years.
- **Ancestry Library Edition** – A great resource for anyone doing genealogical or historical research. ALE offers 200+ billion images in 7,000 unique databases from North America, the United Kingdom, Europe, Australia, and other international collections that continue to grow. Records include census data, vital records, directories, photos and more with some information dating back to the early 13th Century. **Accessible only from within the library.**

Overview of Digital Technology Infrastructure

HPL's digital technology infrastructure is key to supporting the wide range of collections, programs and services offered by the Hamilton Public Library. Our technology solutions must be innovative and anticipate and respond to the changing needs of Library customers and staff. As part of the Library's commitment to accountability, the Library must ensure that the public and staff computing services are vital and relevant.

Data Centre - The Library's Data Centre was renewed in 2013 leveraging Hewlett Packard technology with VMware and Veeam software solutions. The HP blade environment is 95 per cent virtualized hosting over 40 servers, primarily running Windows 2008 R2 Enterprise.

Hardware - The Hamilton Public Library infrastructure supports over 650 end users in both a public domain and a staff domain. The Library's public computers provide Internet access, software applications and Library catalogue terminals for our customers. The Hamilton Public Library is predominantly a Microsoft environment, with Windows 7 on most endpoints.

Software Applications - The Library's Integrated Library System (catalogue) is Innovative Interface's Polaris platform. The Library migrated to Polaris in 2016. Library customers access the Library's catalogue through the BiblioCommons discovery layer. Comprise Technologies Smart Access Manager software manages the Library's public computer terminals and print management. Comprise's Smart Money Manager and Smart Pay are the Library's point of sales solutions managing the collection of fines and fees.

Website & Intranet - The Library's website was redesigned in Drupal 7 in 2015. The new website is fully responsive and compliant with current accessibility legislations. The Library utilizes Microsoft SharePoint 2007 as the platform for the staff Intranet. A migration to SharePoint 2013 technology has been completed and the new HPLnet was rolled-out to management and staff in November 2016.

Summary of Computer & Wireless Hardware

| Location | Local | # Public Computer s | # of Staff Computers | Wireless Access Points | Additional Information |
|--------------|-----------|--|------------------------------------|------------------------------|---|
| | Bandwidth | (includes PACs, Kids ELS & iPads) | (includes Tablets & laptops) | | (Labs, Special Equipment...) |
| Ancaster | 100 Mbps | 17 | 10 | 3 | 8 seat computer lab; 3 RFID Security Gate sets |
| Barton | 100 Mbps | 25 | 8 | 2 | 1 RFID Security Gate set |
| Binbrook | 100 Mbps | 9 | 4 | 6 | |
| Carlisle | 100 Mbps | 4 | 2 | 1 | |
| Concession | 100 Mbps | 20 | 8 | 1 | 2 RFID Security Gate sets |
| Concession | 100 Mbps | 20 | 8 | 1 | 2 RFID Security Gate sets |
| Central | 1 Gbps | 119 | 151 | 24 | 11 seat computer lab (mobile); 3 RFID Security Gate sets |
| | | | | | Includes the 11 seat mobile lab for branches |
| Dundas | 100 Mbps | 19 | 11 | 5 | 6 seat computer lab; 2 RFID Security Gate sets |
| Freelton | 100 Mbps | 4 | 2 | 1 | |
| Greensville | 100 Mbps | 4 | 2 | 1 | |
| Kenilworth | 100 Mbps | 21 | 6 | 2 | 1 RFID Security Gate set |
| Locke | 100 Mbps | 6 | 4 | 1 | |
| Lynden | 100 Mbps | 8 | 3 | 2 | 1 RFID Security Gate set |
| Mount Hope | 100 Mbps | 3 | 1 | 1 | |
| Red Hill | 100 Mbps | 43 | 10 | 2 | 12 seat computer lab and Digital Media Lab; 1 RFID Security Gate set |
| | 100 Mbps | | | | |
| Saltfleet | 100 Mbps | 21 | 10 | 2 | 1 RFID Security Gate set |
| Sherwood | 100 Mbps | 26 | 11 | 2 | 12 seat computer lab; 1 RFID Security Gate set |
| Stoney Creek | 100 Mbps | 8 | 5 | 1 | 2 RFID Security Gate sets |
| Terryberry | 100 Mbps | 45 | 17 | 2 | 12 seat computer lab and Digital Media Lab; 3 RFID Security Gate sets |
| Turner Park | 100 Mbps | 41 | 12 | 3 | 12 seat computer lab; 1 RFID Security Gate set |
| Valley Park | 100 Mbps | 14 | 4 | 1 | |
| Waterdown | 100 Mbps | 35 | 10 | 5 | 10 seat computer lab |
| Westdale | 100 Mbps | 18 | 9 | 3 | 2 RFID Security Gate sets |
| Admin | 100 Mbps | Incl in CE | Incl in CE | 7 | |
| Total | | 510 | 300 | 65 | |

Summary of Materials Handling & Security Hardware

| Location | # of Self Checks | # Security Cameras | Gates | RFID Pads | Sorting Systems |
|-------------|------------------|--------------------|----------|-----------|---|
| Ancaster | 3 | 4 | Yes | 4 | 3 bin, 1 public induction |
| Barton | 2 | 10 | Yes | 3 | Mini Sorter (2 Bin, 1 public induction) |
| Binbrook | 2 | 13 | Yes 2018 | 3 | No |
| Carlisle | 0 | 3 | No | 1 | No |
| Concession | 2 | 11 | Yes | 3 | No |
| Central | 7 | 43 | Yes | 43 | 11 bin sorter, |
| | | | | | 2 public, 1 staff induction |
| Dundas | 3 | 3 | Yes | 4 | 5 bin sorter- |
| | | | | | 2 public, 1 staff induction |
| Freelton | 1 | 7 | Yes | 1 | No |
| Greensville | 1 | 4 | Yes | 1 | No |

| | | | | | |
|---------------------|---|----|-----|---|---|
| Kenilworth | 2 | 7 | Yes | 4 | No |
| Locke | 2 | 7 | No | 3 | No |
| Lynden | 1 | 5 | Yes | 2 | No |
| Mount Hope | 0 | 2 | No | 1 | No |
| Red Hill | 3 | 11 | Yes | 4 | 5 bin sorter 2 public, 1 staff induction |
| Saltfleet | 2 | 0 | Yes | 4 | No |
| Sherwood | 4 | 15 | Yes | 5 | No |
| Stoney Creek | 2 | 0 | Yes | 3 | No |
| Terryberry | 4 | 25 | Yes | 8 | 7 bin sorter, 1 public, 1 staff induction |
| Turner Park | 4 | 19 | Yes | 5 | 9 bin sorter 2 public, 1 staff induction |
| Valley Park | 2 | 3 | No | 2 | |
| Waterdown | 3 | 17 | Yes | 5 | 5 bin sorter 2 public, 1 staff induction |
| Westdale | 3 | 5 | Yes | 4 | 3 bin sorter – Fall 2015 1 public, 1 staff induction |

Part IV: Demographic Information

Ministry of Finance Population Projections

Ontario Population Projections Update, 2015–2041

Table 4: Historical and projected population by census division, selected years – reference scenario

Greater Toronto Area (GTA)

(Thousands)

| Region & Census Division | Historical 2006 | Historical 2011 | Historical 2015 | Projected 2016 | Projected 2021 | Projected 2026 | Projected 2031 | Projected 2036 | Projected 2041 |
|-----------------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Greater Toronto Area (GTA) | 5,795.8 | 6,254.6 | 6,625.7 | 6,737.2 | 7,289.5 | 7,843.3 | 8,397.0 | 8,938.2 | 9,465.3 |
| Toronto | 2,609.2 | 2,704.6 | 2,826.5 | 2,870.4 | 3,070.8 | 3,255.4 | 3,430.0 | 3,592.4 | 3,742.8 |
| Durham | 584.3 | 626.8 | 661.2 | 669.7 | 715.8 | 767.6 | 823.3 | 880.4 | 938.9 |
| Halton | 457.7 | 517.2 | 559.2 | 570.4 | 630.8 | 696.7 | 766.8 | 839.5 | 914.8 |
| Peel | 1,212.8 | 1,340.5 | 1,438.8 | 1,466.7 | 1,602.5 | 1,736.3 | 1,869.3 | 1,998.7 | 2,124.1 |
| York | 931.8 | 1,065.5 | 1,140.0 | 1,159.9 | 1,269.7 | 1,387.3 | 1,507.6 | 1,627.1 | 1,744.7 |
| Central (Excluding GTA) | 2,790.2 | 2,862.1 | 2,957.5 | 2,986.8 | 3,132.4 | 3,279.5 | 3,423.9 | 3,559.5 | 3,687.2 |
| Brant | 135.9 | 139.9 | 144.2 | 145.6 | 152.4 | 159.2 | 165.7 | 171.8 | 177.7 |
| Dufferin | 56.5 | 58.5 | 62.0 | 62.8 | 66.6 | 70.6 | 74.9 | 78.9 | 82.9 |
| Haldimand-Norfolk | 112.4 | 111.8 | 111.7 | 111.7 | 112.0 | 112.4 | 112.8 | 112.8 | 112.6 |
| Haliburton | 16.6 | 17.4 | 18.0 | 18.2 | 19.0 | 19.8 | 20.6 | 21.4 | 22.2 |
| Hamilton | 523.6 | 535.6 | 556.4 | 562.5 | 592.1 | 621.9 | 651.6 | 680.0 | 706.9 |

<http://www.fin.gov.on.ca/en/economy/demographics/projections/>

GRIDS (Growth Related Integrated Development Strategy)

| Urban Area | 2001 Population | 2001 Units | 2031 Population | 2031 Units | Population Growth | Unit Growth |
|--------------------|-----------------|----------------|-----------------|----------------|-------------------|---------------|
| Ancaster | 30,155 | 9,664 | 39,565 | 14,224 | 9,410 | 4,560 |
| Dundas | 24,042 | 8,965 | 24,783 | 10,207 | 741 | 1,242 |
| Flamborough | 39,122 | 12,600 | 54,366 | 19,280 | 15,244 | 6,680 |
| Glanbrook | 13,685 | 4,926 | 34,515 | 13,956 | 20,830 | 9,039 |
| Lower Stoney Creek | 42,028 | 14,437 | 47,354 | 17,774 | 5,326 | 3,337 |
| Upper Stoney Creek | 18,319 | 5,860 | 30,153 | 10,492 | 11,834 | 4,632 |
| Lower Hamilton | 190,184 | 78,844 | 191,081 | 85,742 | 897 | 6,898 |
| Upper Hamilton | 142,682 | 52,390 | 148,442 | 58,308 | 4,562 | 5,918 |
| TOTAL | 500,217 | 187,686 | 569,061 | 229,992 | 68,843 | 42,306 |

<http://www.hamilton.ca/NR/rdonlyres/B49685D5-CEBF-463A-B2D0-01190AFE06BF/0/GRIDSFinalReport.pdf>

Part V: Summary of Approved Actions by Location

| Location | Approved Actions 2011 | Approved Actions 2015 | Approved Actions 2017 | Summary 2018 |
|-------------------|---|---|--|---|
| Ancaster | Monitor use of the facility and growth in the community. | Monitor use of the facility and growth in the community. | Monitor use of the facility and growth in the community. | Minor interior refresh identified. |
| Barton | Renovate early in 2011. | Monitor and maintain. | Monitor and maintain. | Exterior and interior refresh identified. |
| Bookmobile | Review the locations served by the library's bookmobile service, with the possibility of rural bookmobile service as a consideration. | Add bookmobile stop to Millgrove when new Waterdown opens. Review stops in 2015. | Review Stops in 2017. | Vehicle replacement identified. |
| Binbrook | Monitor use of the facility and growth in the community. Significant funding needs to be attached to this project. | Finalize capital funding for the new expanded Binbrook Library to be built in 2016 subject to completion of adjacent City | Complete construction on new facility. Expected completion in summer/ fall 2018. | Building opened December 2017, grand opening in April 2018. |

| | | | | |
|-----------------|--|--|---|--|
| | | sewer installation. | | |
| Carlisle | <p>The Board is committed to try to keep the portable open until a new Waterdown Branch is open, at which time its future will be reviewed. This commitment cannot be kept if construction of Waterdown is delayed or unexpected problems arise. With the construction of the Lynden Branch, the Board now knows that any new rural location will cost at least \$1,500,000 to build. There is no known source of funding for a Carlisle Branch.</p> | <p>Consistent with previous commitments made by the Board, postpone a review of Carlisle until at least one year after the new Waterdown Branch is open.</p> | <p>Review impact on Carlisle now that Waterdown branch has been open for a full year. Complete feasibility study with Recreation Department. Feasibility study is being worked on in conjunction with City Recreation. Carlisle branch renovations have been tentatively identified in the 10-yr capital plan in 2019. Funding would still need to be identified and secured.</p> | <p>Design planning underway for a new branch. Forecasted completion under review.</p> |
| Central | <p>Continue with Renovations on 2 - 5 floors, subject to Board budget approval, as funds become available. This is a high priority and can lead to operational efficiencies.</p> | <p>Phase 3 - 4th Floor, Hamilton-Wentworth Rooms, Technical Services move, 1st floor adjustments – complete approved plan in 2015.</p> <p>Phase 4 – Local History and Archives, 3rd Floor, move of Digital Technology. Report back to the</p> | <p>Review scope of Phase 4 in 2017. Investigate use of trust funds and/or other funding. Replenish reserves prior to allocating to Central Phase 4.</p> <p>\$1.8m Window replacement project has received Board approval and is pending City</p> | <p>York Blvd. door replacement complete.</p> <p>Exterior window replacement project on-going.</p> <p>Site specific facility space planning study identified.</p> |

| | | | | |
|-------------------|--|--|--|---|
| | | Board to determine scope and funding. | approval. Lifecycle replacement of windows on floors 2-6 along with mechanical tower would take place in 2017-18. Sliding doors to be installed at York Blvd entrance. | |
| Concession | Monitor and maintain. | New HVAC/roof installed 2015. | Monitor and maintain. | Identified as possible location for HPL financial and HR off-site storage. |
| Dundas | Begin to plan for a significant renovation and expansion but not as one of the system's most urgent needs. | Complete renovation plans in 2015 with construction in 2016. | Complete major renovation project underway. Expected completion in summer/ fall 2017. Funding has been secured. Demolition and construction of new facility are underway. Branch currently operating out of temporary leased space on Cootes Drive. | Major renovation complete April 2018. |
| Freelton | Monitor and maintain. | Monitor and maintain. | Potential pilot site to investigate expanded hours, extended access service model. Required fit-ups to be assessed in early 2017. | HPL extended access service model operational. |
| Greenville | Greenville provides little service for the money that is spent and should | Partner with the COH and the HWDSB to relocate to a joint facility on the site | Library Board has approved the project and is now pending City approval. | Site identified as a possible location for self-checking equipment. Design completed |

| | | | | |
|-------------------|---|--|--|--|
| | be a strong consideration for closure if budget issues arise. Staff should monitor growth in the community. | of the new Greenville public school. | Design would take place in 2017 with opening in 2018 to coincide with new school year. | for a new facility with the HWDSB. Forecasted completion under review. |
| Kenilworth | Structural and interior renovations are slated for 2011. | Monitor and maintain. | Historical designation pending, part of 2015-2019 process. | Exterior and interior refresh planning identified. Hot water tank and cooling for the network closet identified. |
| Locke | Maintain. Expand when and if donated funds and opportunity allow, but not as a high priority. | Review options and funds regarding a new vestibule and entrance. | Exterior improvements to the vestibule and outdoor space will be undertaken. The feasibility of creating a barrier free washroom will be explored. Pending Board approval. | Major renovation complete December 2018. |
| Lynden | Construct new building in 2011. | Monitor and maintain. Repair sidewalk to improve accessibility and ease of use. New Building opened 2013. Construction of patio completed spring of 2015. | Monitor and maintain. | HPL extended building access service model operational. |
| Mount Hope | Relocate to another location or move to alternative delivery methods as a high priority. | Relocate to another location or move to alternative delivery methods as a high priority. | Relocate to another location when an appropriate partnership opportunity presents itself. | Parking lot catch basin replacement identified. Minor interior and exterior upgrades and refresh identified. |

| | | | | |
|---------------------|---|---|--|--|
| | | | <p>As part of the Township Hall historical designation pending process from 2015-2019.</p> <p>Tentatively included in 10-year capital plan for replacement in 2022. Funding would still need to be identified and secured.</p> | <p>Long-term facility plan required.</p> <p>Identified as not sustainable in current state and building.</p> |
| Red Hill | Monitor and maintain. | Monitor and maintain. | Washroom refresh completed. | <p>HPL extended study service model operational.</p> <p>Electrical Panels have been identified for replacement.</p> <p>Identified as a possible location for study to better align with community needs.</p> |
| Saltfleet | Investigate leasing the second floor to the school board. | Long term look for opportunities to partner with the City to locate the Library in downtown Stoney Creek. | Long term look for opportunities to partner with the City to locate the Library in downtown Stoney Creek. | Identified as a possible location for study to better align with community needs. |
| Sherwood | Monitor and maintain. | Monitor and maintain. | Monitor and maintain. | Monitor and maintain. |
| Stoney Creek | Monitor and maintain, | Monitor and maintain, | <p>Winona/Stoney Creek Library has tentatively been included in 10-year capital plan for 2024.</p> <p>Funding would still need to be identified and secured.</p> | Identified as a possible location to be studied further to better align with community needs. |

| | | | | |
|--------------------|---|--|---|---|
| Terryberry | Renovate as a high priority. | Monitor and maintain. | HVAC and boiler replacement scheduled for 2017. | Roof top HVAC unit replacement design complete. Possible replacement in 2019. Boiler replacement identified. HPL extended study service model operational. |
| Turner Park | Monitor and maintain. | Work with City and YMCA to investigate options to expand/reconfigure parking lots. | Work with City and YMCA to investigate options to expand/reconfigure parking lots. | Minor parking lot repairs, line painting, signage complete. Review and mitigation of windows and roofing issues on-going. Review of contemplated major parking lot redesign on-going. |
| Valley Park | Work with the City to include an expansion as part of the Library Board's Capital Plan. Investigate the extent to which an expansion could be funded through Development Charges. | Work with the City to secure DCs and capital funding for the project. Work with the Heritage Green Community Trust to enhance the project. | Library Board has approved the project and is now pending City approval. Design would take place in 2017 with construction beginning in 2018. HPL continues to work with the Heritage Green Community Trust to enhance the project. | Design planning complete for a new branch. Forecasted completion 2020. Funded in part by \$1.25m contribution by Heritage Green Community Trust. |
| Waterdown | Complete construction of the new branch. | New Library to open in spring 2015. | Opened December 2015. | Exterior glass railing fins and north balustrade wall investigations ongoing. |
| Westdale | Monitor and | Monitor and | Carpet | Major interior |

| | | | | |
|--|-----------|---|---------------------------------|---|
| | maintain. | Maintain. Implement recommendations to improve space for customers. | replacement planned in 2017. | renovations and upgrades underway. Forecasted completion for 2019. Roof top HVAC unit replacement design complete. Possible replacement in 2019. |
|--|-----------|---|---------------------------------|---|