

Mission Statement

Freedom to Discover

Strategic Priorities

Strengthening the Community Strengthening Individuals Strengthening Our Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, May 14, 2008
Central Library, Board Room

5:30 p.m. Dinner
6:00 p.m. Meeting

AGENDA

1. **Discussion Period**
 - 1.1 Hamilton Public Library Board Special Meeting – June 4th re Central Library
2. **Acceptance of the Agenda**
3. **Minutes of the Hamilton Public Library Board Meeting of Wednesday, April 16, 2008** **Attachment #3**
4. **Presentations**
5. **Consent Items**
6. **Business Arising**
 - 6.1 Strategic Plan – KR **Attachment #6.1**
Suggested Action: Receive
 - 6.2 Facilities – KR **Attachment #6.2**
Suggested Action: Recommendation
 - 6.3 2008 Operating Budget - BG **Attachment #6.3**
Suggested Action: Receive
 - 6.4 Statistical Report – BH **Attachment #6.4**
Suggested Action: Receive
7. **Correspondence**

8. Reports

8.1 Chief Librarian's Report

Attachment #8.1
Suggested Action: Receive

9. New Business

9.1 Brisbin Family Request

Attachment #9.1
Suggested Action: Recommendation

10. Private and Confidential

11. Date of Next Meeting

Wednesday, June 18, 2008

Central Library, Board Room, 5th Floor

5:00 p.m. Meeting

7:00 p.m. Cocktails

8:00 p.m. Dinner, Hamilton Club

12. Adjournment

HAMILTON PUBLIC LIBRARY
LIBRARY BOARD

UPCOMING/OUTSTANDING ISSUES

Issue	Date Action Initiated	Admin Member/Staff Who Initiated	Month item will appear on Agenda

**HAMILTON PUBLIC LIBRARY BOARD
Regular Meeting**

**Wednesday, April 16, 2008
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting**

MINUTES

- PRESENT:** George Geczy, Jennifer Gautrey, Maureen McKeating, Suzan Fawcett, Mary Ann Leach, Councillor Jackson, Councillor Pearson, George Nakamura, Doreen Horbach, Santina Moccio, Krzysztof Gumieniak
- STAFF:** Ken Roberts, Maureen Sawa, Beth Hovius, Helen Benoit, Kit Darling, William Guise, Karen Hartog
- GUESTS:** Bob Goyeche, Tyler Sharp, Assad Hoosein, David Premi Architect Inc.; Janet Warner, Sue Beattie, Jane Lindsay, Yvonne Patch, Daphne Wood and Darcy Glidden

Mr. Geczy called the meeting to order at 6:10 p.m.

1. DISCUSSION PERIOD

- 1.1 It was reported that Mr. Roberts, Ms Darling, Ms Moccio, Ms Horbach and Ms Gautrey attended the Chamber of Commerce Achievement Awards dinner where the Hamilton Public Library received the Century Award.
- 1.2 The Hamilton Public Library has received approval for the 18 month extension of our contribution agreement with the Ministry of Training, Colleges and Universities Employment Program which funds our Job Discovery Centres located at Dundas, Red Hill, Saltfleet, Sherwood and Terryberry branch.

2. ACCEPTANCE OF THE AGENDA

MOVED by Ms Moccio, seconded by Ms Leach,

THAT THE AGENDA BE APPROVED AS PRESENTED.

MOTION CARRIED.

3. MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, MARCH 19, 2008

MOVED by Councillor Pearson, seconded by Ms Horbach,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MINUTES OF WEDNESDAY, MARCH 19, 2008 BE ADOPTED AS PRESENTED.

MOTION CARRIED.

4. PRESENTATIONS

4.1 Central Library – David Premi Architect Inc.

Representatives from David Premi Architect Inc. presented the draft design for the Central Library/Market renovation project.

5. CONSENT ITEMS

No consent items

6. BUSINESS ARISING

6.1 Strategic Plan

MOVED by Mr. Nakamura, seconded by Ms Fawcett,

THAT THE DESCRIPTIONS FOR THE STRATEGIC PRIORITIES BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

6.2 Facilities Updates

Mr. Roberts updated the board on the capital projects for the Hamilton Public Library.

MOVED by Ms McKeating, seconded by Ms Leach,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE THE GENERAL PRINCIPLES OF THE SCHEMATIC DRAWINGS FOR THE CENTRAL LIBRARY AND REQUEST THAT STAFF PROVIDE A FULL BUDGET FOR THE PROJECT AT THE NEXT MEETING.

MOTION CARRIED.

7. CORRESPONDENCE

No correspondence.

8. REPORTS

8.1 Chief Librarian's Report

Received for information.

9. NEW BUSINESS

9.1 2007 Statistical Report

Received for information.

10. PRIVATE AND CONFIDENTIAL

MOVED by Ms Gautrey, seconded by Ms Leach,

**THAT THE HAMILTON PUBLIC LIBRARY MOVE IN-CAMERA TO DISUCSS
PERSONNEL ISSUES.**

MOTION CARRIED.

MOVED by Councillor Pearson, seconded by Ms Moccio,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION CARRIED.

11. DATE OF NEXT MEETING

Wednesday, May 14, 2008
Central Library, Board Room, 5th Floor
5:30 p.m. Dinner
6:00 p.m. Meeting

12. ADJOURNMENT

MOVED by Councillor Pearson, seconded by Ms Gautrey,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, APRIL 16, 2008 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 9:40 p.m.

Minutes recorded by Karen Hartog.



Hamilton Public Library

DATE: May 8, 2008

REPORT TO: Chair and Members of the Board

FROM: Ken Roberts, Chief Librarian

SUBJECT: 2008 – 2011 Strategic Plan Draft

I hope to bring a completed Strategic Plan to the Board in June. I have attached a first draft that includes activities aimed at helping the library to approach the goal as stated in the three strategic priorities. I would like for Board members to read through the suggested activities and to determine if they feel any are not appropriate or could be changed or modified. I would also like for Board members to determine if there are types of activities that they hoped or expected to see but that are absent.

**The Hamilton Public Library
Draft Strategic Plan
2008 – 2011**

THE HAMILTON PUBLIC LIBRARY BOARD

STRATEGIC PRIORITIES, 2008 - 2011

MISSION

Freedom to Discover

VALUES

Intellectual Freedom

Providing access to all expressions of knowledge and creativity

Inclusiveness

Connecting with diverse communities

Innovation

Anticipating and responding to changing needs

Respect

Embracing a diversity of opinions and protecting the dignity of individuals

Accountability

Ensuring that library services are vital and relevant

STRENGTHENING COMMUNITIES

The Hamilton Public Library's physical and electronic locations will be a source of civic pride. They will be welcoming public spaces where ideas are freely explored, events can take place and people of diverse backgrounds feel equally at home. The library will make a positive social and economic impact. The library will both preserve Hamilton's historic past and help community members to shape its future.

STRENGTHENING INDIVIDUALS

The Hamilton Public Library will serve people in ways that are relevant to their unique circumstances. The library will introduce people to information carrying technologies, particularly when knowledge of these technologies becomes critical to the enjoyment of life and to personal growth. The library will be a leader in the search for exciting ways for community members to interact with their library, enabling them to enhance our services.

STRENGTHENING OUR ORGANIZATION

The Hamilton Public Library will be a global leader, helping to ensure that public libraries remain relevant institutions. With a strong culture of leadership, the Hamilton Public Library will be both dynamic and resourceful. The library will embrace the fact that change can ensure that we are both relevant and effective. Staff will be encouraged to think, to contribute, and to grow as knowledge workers.

INTRODUCTION

The Hamilton Public Library Board has stated, in the first stage of its Facilities Master Plan (January, 2007), that library spending “*represents a healthy balance between collections, buildings and the staff that provide important services.*”

The challenge, over the next few years, will be to ensure that this balance remains healthy. The attention of the Library Board has been focused upon the state of our physical buildings and will, in all probability, continue to be focused on facilities. At the same time, the attention of staff will primarily remain focused on adapting and modifying services to fit the rapidly changing needs of the public we serve.

The Hamilton Public Library Board has adopted three strategic priorities for the next four years. These priorities are:

- **Strengthening Communities**
- **Strengthening Individuals**
- **Strengthening our Organization**

While this Strategic Plan lists specific activities as examples of what the Board and staff hope and expect to accomplish in order to advance each strategic priority, staff are empowered, within the limitations of their authority, to modify the activities whenever stronger options to advance the strategic priorities present themselves.

The activities reflect accomplishments that we expect to achieve during the first two years of the Strategic Plan (2008 – 2009).

The Library Board’s strategic plan is intended to highlight areas where the discretionary energies of the organization should be focused. There is a Board and staff realization that the core businesses of the organization should continue to thrive and to be improved.

Staff will periodically report progress and alterations to the Board and will, in late 2009, provide the Board with a list of potential activities for the remaining period covered by this Strategic Plan.

STRENGTHENING COMMUNITIES

The Hamilton Public Library's physical and electronic locations will be a source of civic pride. They will be welcoming public spaces where ideas are freely explored, events can take place and people of diverse backgrounds feel equally at home. The library will make a positive social and economic impact. The library will both preserve Hamilton's historic past and help community members to shape its future.

We will accomplish this goal through the following types of activities:

- **Services and Facilities Master Plan**
The Hamilton Public Library Board has produced the first stage of its Facilities Master Plan. The Board, working with staff, will now develop a Service/Facilities Master Plan that unifies service needs and projections with current facility realities.
- **Warm and Welcoming Places**
The Hamilton Public Library will ensure that each new renovation or construction project advances the Library Board's goal to create "quality facilities that can also act as community meeting places." Specific projects that are intended to be completed within the timeframe of this plan include the Central Library, Turner Park, Waterdown and Lynden.
- **myhamilton/Virtual Branch Renovation**
The Hamilton Public Library will become the lead agency for the community portal and will support community involvement in the portal. The Hamilton Public Library will renovate its own virtual branch by March, 2009.
- **Digital Collections**
The Hamilton Public Library will increasingly place material from its community archives on-line and will provide the hardware and software resources necessary to allow community organizations to strengthen their digital on-line content.
- **Business Resources**
The Hamilton Public Library will work to strengthen the City's business community by making it easy for Hamilton businesses to access relevant, timely and quality digital information.
- **Downtown Revitalization**
The Hamilton Public Library, both through its Central Library renovation project and through partnerships with community agencies, will work to help revitalize the downtown core. Examples are the

provision of quality adult programming and computer training courses as well as literacy training, partnerships with SISO for in-house workers with languages skills targeted toward New Canadians, tackling poverty together initiatives, etc.

- **Adult Programming**

The Hamilton Public Library will continue to grow its commitment to adult programming as a means of information exchange and community interaction.

- **Helping to make Hamilton the Best Place to Raise A Child**

City Council and numerous city agencies are cooperating on a vision that would make the City of Hamilton "The Best Place to Raise a Child." The Hamilton Public Library, with its experience in partnerships, will and should play a key role in helping to shape and to lead this initiative.

STRENGTHENING INDIVIDUALS

The Hamilton Public Library will serve people in ways that are relevant to their unique circumstances. The library will introduce people to information carrying technologies, particularly when knowledge of these technologies becomes critical to the enjoyment of life and to personal growth. The library will be a leader in the search for exciting ways for community members to interact with their library, enabling them to enhance our services.

We will accomplish this goal through the following types of activities:

- **BiblioCommons**
Working with Knowledge Ontario, The Hamilton Public Library will introduce BiblioCommons as the catalogue interface to the Hamilton Public Library catalogue, providing a rich experience for our customers by enabling them to share their reading / listening/viewing experience with staff and other customers.
- **Partnerships with other libraries**
Knowledge Ontario has become an important partnership with other library systems. We have emerging partnerships with our local school boards and with local post secondary educational institutions. The large public libraries in Ontario are now cooperating on the purchase of some electronic products. It seems apparent that there are an increasing number of opportunities to improve service delivery and efficiency through such partnerships. The Hamilton Public Library will continue to explore partnership opportunities.
- **CULC Social Inclusion Audit**
The Hamilton Public Library will participate in the Canadian Urban Libraries project designed to listen to teens at risk and to determine the types of services that libraries should provide.
- **Information Literacy**
As the Hamilton Public Library expands the number of its potential public computer training facilities, the library will grow its role as the lead community agency responsible for ensuring that Hamilton residents have the capabilities to use the electronic information resources that are increasingly vital to their lives.
- **Ontarians with Disabilities**
The Hamilton Public Library will ensure that new and renovated library facilities are capable of meeting both the letter and the intent of all relevant legislation pertaining to Ontarians with disabilities, creating – as much as possible – facilities and electronic resources that are

flexible and that can be adapted to future unanticipated requirements and needs.

- **Job Discovery Centres**

The Hamilton Public Library will make every attempt to maintain its current Job Discovery Centres and to strengthen their importance to the communities they serve.

- **Listening to our public**

The Hamilton Public Library will use a wide variety of tools to ensure that we understand the evolving needs of our users and of those who might choose to use the library if particular services were offered.

- **Mobile Computing**

The Hamilton Public Library will ensure that its electronic services are as accessible as possible and as easy to use as possible on small-screen mobile computing devices such as Blackberries and cellphones.

- **Relevant Collections**

The Hamilton Public Library will continue to improve its collections and to ensure that both the browsing experience as well as the ability to search the catalogue on-line and to have material sent to a convenient location is enhanced.

- **Reference Services**

The Hamilton Public Library will be a leader in developing and implementing new roles for reference services. Such service may include chat and messaging (AskOn), roving reference, and other techniques to ensure the delivery of quality reference services.

- **Gaming and Literacy**

No draft language yet

STRENGTHENING OUR ORGANIZATION

The Hamilton Public Library will be a global leader, helping to ensure that public libraries remain relevant institutions. With a strong culture of leadership, the Hamilton Public Library will be both dynamic and resourceful. The library will embrace the fact that change can ensure that we are both relevant and effective. Staff will be encouraged to think, to contribute, and to grow as knowledge workers.

We will accomplish this goal through the following types of activities:

- **Succession Planning and Implementation**
The Hamilton Public Library will complete its succession planning for management positions and will continue to review future library staffing needs and identify ways of meeting these needs, providing – whenever possible – existing staff with the opportunities by which they can gain identified skills and qualifications.
- **Staff Intranet**
The Hamilton Public Library will continue to enhance the functions and features of the staff intranet in order to support staff in their daily work. The staff intranet will become a place for staff to learn, to be informed, to share ideas, to collaborate, and to play.
- **Radio Frequency Identification (RFID) Technology**
The Hamilton Public Library will use RFID technology to help maintain services at the level that our public have come to expect while providing staff with relief from some of the more repetitive and physical aspects of their work. The Hamilton Public Library Board will ensure that RFID technology will not be used to replace existing staff members but will be used to ensure that staff time adds as much value as possible for our customers.
- **ILS Replacement**
The Hamilton Public Library will replace its Integrated Library System (ILS). Ensuring the ILS is robust and supports new innovations is a key building block of enhanced library service.
- **Training for Change**
The Hamilton Public Library is committed to provide staff with the skills and knowledge required to adapt to changing technologies and to the ways that people use libraries. We will continue to improve our training capabilities.
- **Information Technology Renewal**
The Hamilton Public Library will support staff's ability to serve the

public through the provision of a highly functional information technology infrastructure. This includes computers and equipment in the branches and our network and server infrastructure. The library will take advantage of recent advances in server management, enabling us to consolidate servers and improve our ability to respond to demands.

- **Records Management**

The Hamilton Public Library will continue to improve its systematic records management policies and procedures is an important component of protecting personal information while enhancing public access to information.



Hamilton Public Library

DATE: May 8, 2008
REPORT TO: Chair and Members of the Board
FROM: Ken Roberts, Chief Librarian
SUBJECT: Facilities Recommendations

RECOMMENDATIONS:

That the Library Board hold a retreat on September 3, 2008 to determine the priorities for its 2009 Capital Budget submission to the City of Hamilton, and

That the Library Board set aside \$650,000 from its reserves in the event that it chooses to submit a Capital Project for the construction of a Lynden Branch of the Hamilton Public Library, and

That the Library Board commit \$1,300,000 from its reserves for the Central Library renovation on the understanding that any additional funding that might be necessary for this project come from the City of Hamilton, and

That the Library Board withdraw from the North End Community Health Centre tentative partnership.

FINANCIAL IMPLICATIONS

The recommendations are all tentatively budgeted in the Reserves Report submitted by Bill Guise, Business Administrator.

BACKGROUND:

Board Retreat

The Library Board submits its Capital projects to the City of Hamilton each September. The projects must be ranked in priority order and must include any potential sources of funding (other than City Capital funds). They must also include the operating budget impacts. In the past, the ranking of these projects was viewed as a simple process. This year, it may be more complex.

Lynden Capital project

We had proposed, at the April Board meeting, that \$650,000 of library reserve funds be tentatively set aside as a partial source for Capital funding. The suggestion was tabled pending the entire April facilities discussion. Again, this recommendation simply sets aside those funds so that they are earmarked for Lynden. Any final commitment must be made by the Library Board.

Central Library Renovation

The schematic rendition of the potential Central Library renovations that was presented at the April Board meeting has not yet been completely funded. This is not unusual. The initial budget was set by City staff after they conducted a simple costing exercise. The current estimate is that the library's portion of the overall project will be approximately \$2,000,000 higher than the estimates. We are looking for potential funding. We believe that it would be quite possible to attract private donations in return for naming opportunities in the library but that this option could not be put in place in time to meet the project deadlines. If the Board permits us to seek potential donations, we could attempt to replace funds into the reserve fund.

The North End Community Health Centre

We have now seen budgets estimate for the 900 square feet of space that we could potentially lease from the North End Community Health Centre. The construction cost was estimated to be just over \$350,000 as of last Fall. The drawings actually show us as 1,023 square feet and the cost of construction was estimated as \$368,000 plus 8% architectural fees. These costs do not include the cost of new furnishings or equipment or shelving. To be safe, if the library wishes to remain as a potential partner, the Board should set aside \$450,000 from reserves for a North End Community Health Centre project. We expect the NECHC to receive its funding during May so a decision is needed.

The Library Board had originally set aside \$200,000 for this project in the Spring, 2006. This amount was increased to \$300,000 by the Executive Committee during the Summer, 2006. \$300,000 of reserve funding is still set aside for this project.

During the past several years, the use of the Picton Branch has continued to decline and the Board is now aware of other facilities issues. The recommended course of action is to let the NECHC know that we do not intend to be a part of their building project and to extend, short-term, the lease on the existing Picton Branch. It is expected that the renovations to the Central Library will further erode the use of Picton.

There are alternatives. Administration could be directed to finalize arrangements if there is any way that the original \$300,000 budget maximum could be met or additional funding could be added from reserves and staff

could be asked to see if an arrangement could be made for a partial repayment if the partnership should prove ineffective within the first five years. The original terms had not called for any opportunity for repayment but the original terms had also called for less expensive space.

All other issues can be resolved, including the issue of washrooms.

The Board could, as part of its September retreat, talk about potential alternatives to the NECHC. We could, for example, fund another bookmobile for less than the cost of the NECHC project.

The NECHC has incurred some architectural costs related to accommodating the library needs. If the library were to terminate the potential partnership, these costs should be paid by the library.



Hamilton Public Library

Date: May 9th 2008
To: Chair and Members of the Board
c.c. Ken Roberts, Chief Librarian
From: William Guise, Director, Finance and Facilities
Subject: 2008 Operating Budget

RECOMMENDATION:

That this report be accepted for information.

BACKGROUND:

The City of Hamilton approved the City budget at Council on April 23rd 2008. Included in the City's budget was the operating budget submission by the Hamilton Public Library Board. The Library Board's submission was approved to be included at the Committee of the Whole meeting on January 29th 2008 and was made up as follows:

Operating Expense	\$ 27,240,090
Operating Revenue	<u>2,050,250</u>
Municipal Contribution	<u>\$ 25,189,840</u>

Subsequent to the January 29th meeting of the Committee of the Whole, Council approved some changes that had an affect on some cost allocations from the City that were included in the Library's operating expense submission for 2008. The changes represent an approximate reduction in operating expense of \$12,000 and accordingly the Municipal Contribution will be reduced accordingly. I do not have the exact change since the "flow through" of the various cost allocation accounts has not yet been completed, but I have estimated the Municipal Contribution for 2008 to be \$25,178,570.



Hamilton Public Library

DATE: May 8, 2008

REPORT TO: Chair and Members of the Board

FROM: Beth Hovius, Director of Public Service and Collection Development

SUBJECT: **Facilities Report – 2007 Statistics**

RECOMMENDATION:

That the attached report be received for information.

Background:

This report updates the statistics provided in the *Facilities Master Plan, Part 1: Assessment of Current Library Facilities* using 2007 year-end data.

While this summary shows per capita costs per ward, a caution is necessary. The base population of each branch library cannot be predicted accurately, so the libraries have been grouped by ward, and the ward population provided. However, as only 2001 census information is currently available, for those areas of the city which have expanded rapidly in the past 5 years (Stoney Creek, South Mountain Ancaster, and Waterdown) the per capita measures are overstated.

Ward	Location	Ward Population***	Square Feet	Hours open per	Collection Size	New items added	Circulation	Staff Compleme	Cost Centre	Cost by Ward Population
			2007	2007	2007	2007	2007	2007	2007	
1	Westdale		9,950	48	62,414	11,376	277,702	9.75	\$490,543	
	Locke		1,451	35	22,094	3,903	117,594	4.55	\$198,500	
	Subtotal	31,704	11,401	83	84,508	15,279	395,296	14.3	\$689,042	\$21.73
2	Picton	5,282	3,172	16	20,368	2,328	25,791	1.54	\$102,423	\$19.39
	Central*		146,131	69	311,316	25,735	672,391	73.2	\$3,927,109	
	Subtotal**	38,349	149,303	85	331,684	28,063	698,182	74.74	\$4,029,533	
3	Barton	40,869	6,272	35	25,312	3,974	82,726	3.38	\$259,125	\$6.34
4	Kenilworth	36,733	8,000	43	40,235	7,562	143,280	8.43	\$395,131	\$10.76
5	Red Hill	39,283	11,760	48	64,000	9,920	246,031	9.69	\$499,583	\$12.72
6	Sherwood	40,529	20,400	48	68,746	13,107	314,541	13.79	\$730,973	\$18.04
7	Concession	56,334	8,380	43	37,877	8,005	158,540	7.26	\$377,003	\$6.69
8	Terryberry	46,509	30,000	55	109,120	21,456	564,963	26.91	\$1,360,833	\$29.26
9	Valley Park	24,349	3,100	47	28,172	5,221	116,519	5.09	\$289,048	\$11.87
10	Stoney Creek									
	Saltfleet		15,481	55	46,293	8,890	238,221	12.68	\$675,953	
	Stoney Creek		6,404	35	35,280	3,741	93,972	3.4	\$195,340	
	Subtotal	24,569	21,885	90	111,573	12,631	332,193	16.08	\$871,292	\$35.46
11	Glanbrook									
	Binbrook		3,192	35	21,657	2,769	39,153	2.69	\$148,938	
	Mount Hope		2,230	18	14,857	2,261	32,814	1.23	\$83,998	
	Subtotal	20,554	5,422	53	36,514	5,030	71,967	3.92	\$232,936	\$11.33
12	Ancaster	25,297	11,736	51	58,648	11,809	302,747	9.74	\$517,663	\$20.46
13	Dundas	24,394	13,712	48	79,414	10,994	313,506	13.02	\$684,913	\$28.08
14	West Flamborough									
	Freelton		2,113	17	15,363	1,146	20,162	1.12	\$81,834	
	Greensville		2,504	17	15,415	1,583	26,638	1.81	\$86,814	
	Lynden		900	27	14,358	1,824	38,699	1.69	\$107,534	
	Rockton		778	17	12,278	2,008	23,563	1.12	\$86,714	
	Subtotal	15,322	6,295	78	57,414	6,561	109,062	5.74	\$362,895	\$23.68
15	East Flamborough									
	Carlisle		2,491	32	18,591	2,354	39,153	2.17	\$117,618	
	Millgrove		1,672	17	14,046	1,258	18,415	1.09	\$80,194	
	Waterdown		3,410	47	29,719	4,751	132,431	5.68	\$298,964	
	Subtotal	24,662	7,573	96	62,356	8,363	189,999	8.94	\$496,775	\$20.14

*Central – The costs include only those functions which provide direct service to the public at the Central Library

** Ward 2 costs per capita have not been included since the Central Library provides services to the entire city.

*** Ward population is based on 2001 census information.

Chief Librarian's Report May, 2008

Canucks Run Amok

The HPL Social Committee ran (literally) an amazing program this year. They challenged libraries across the country to a fitness challenge. 13 teams participated, with teams from British Columbia, Alberta, Ontario, Quebec and New Brunswick. The HPL social committee purchased the trophy for the winning team and were determined to keep it in Hamilton. Unfortunately, we did not win – although we did have the biggest team with 81 participants. You can see details of this program at www.canucksrnamok.blogspot.com.

The Urban Libraries Council Futuring Conference and Audio Conference

The ULC is hosting a Futuring conference to be held during the American Library Association conference in Los Angeles this coming June. I will be taking part. There is a Audio conference on this same topic taking place on June 4th. I have been asked to be one of the participants/speakers for the audio conference. The Hamilton Public Library has been using some of the Futuring tools that ULC promotes.

Project Clearinghouse

Electronic Services staff have developed a Project Clearinghouse for the staff Intranet. It is superb, and they deserve a lot of credit. The site is intended to provide a framework for projects and to almost force them to employ project management processes. There are good collaboration components that will allow projects to be more transparent. Increasingly, we are trying to ensure that staff in all locations can work on system projects without having to attend meetings.

Forest of Reading

This year's Forest of Reading program was a great success. Working with our School Board partners, our 3 day celebration was attended by over 1800 Hamilton young people. They had an opportunity:

- to vote for their favourite book
- to attend author visits
- to participate in special break out sessions
- to enjoy storytelling and puppetry programmes

Waterdown sites

I have contacted a real estate agent and both local school boards in an attempt to broaden the search for an appropriate site for the Waterdown Branch.

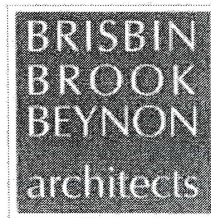


Hamilton Public Library

DATE: May 8, 2008
REPORT TO: Chair and Members of the Board
FROM: Ken Roberts, Chief Librarian
SUBJECT: **Brisbin Family Request**

RECOMMENDATIONS:

That the Library Board approve the Brisbin Family request to hang a plaque in the Central Library to honour Charles Brisbin, Chief Librarian (1963 to 1978).



April 30, 2008

Mr. Ken Roberts
Chief Librarian
Hamilton Public Library Main Branch
55 York Boulevard
PO Box 2700 LCD1
Hamilton, ON L8N 4E4

Dear Ken:

Let me start by thanking you for your responses to my notes since my father passed away. As you can imagine, or may have experienced yourself, there are many facets to bringing closure to the passing of a spouse or parent. For my mother, one of the issues arose during the family's crafting of Dad's obituary in that there was little in the way of tangible legacy that acknowledged the efforts and passion my father put in to building of the Hamilton Public Library System (South Central).

As a result, I contacted you to explore the possibility of having a dedication or plaque placed in the Central Library to commemorate his contributions. You were gracious enough to encourage us to pursue this possibility and we have subsequently had a plaque produced.

In brief, please accept this letter as a formal request to seek approval for the placement of the plaque in a location at the Central Library, which you and your Board feel is appropriate. I know that my mother and family would be thrilled to witness the event, if that could be arranged. I have attached a copy of the artwork, which is pretty much as it was when we last spoke.

As always, thanks in advance for your assistance in this matter and I look forward to your Board's response.

Yours truly,

BRISBIN BROOK BEYNON Architects

Ritchard Brisbin



C

CHARLES BRISLIN

Chief Librarian
1963 - 1978

Charles Brislin

A passion

For libraries, books and literacy, Charles Brislin was fascinated by how libraries could engage people in the pursuit of their own passions and personal explorations. During his tenure as Chief Librarian of Hamilton (1963-1978) he dedicated much of his energies and all of his persuasive skills to ensuring that this City had the most innovative and forward looking central and branch libraries in the country.

