

## **Mission Statement**

Freedom to Discover

## **Strategic Priorities**

A Community Beacon      Relevant and Responsive  
A Creative and Changing Organization

## **HAMILTON PUBLIC LIBRARY BOARD**

Regular Board Meeting  
Wednesday, December 17, 2014  
Central Library, Board Room  
5:00 p.m. Dinner  
6:00 p.m. Meeting

## **MINUTES**

- PRESENT:** Suzan Fawcett, David Simpson, Nicolas van Velzen,  
Wenda Tulloch, George Geczy, Clare Wagner,  
Jennifer Gautrey, Mary Ann Leach,
- STAFF:** Paul Takala, Lisa DuPelle, Lita Barrie, Michael Ciccone,  
Karen Anderson, Melanie Southern, Robin Hewitt,  
Karen Hartog
- REGRETS:** Councillor Partridge, Councillor Pearson, Richard Bagdonas

Ms Fawcett called the meeting to order at 6:01 p.m.

### **1. Discussion Period**

#### 1.1 Local History & Archives Calendars

Congratulations were extended to the Local History and Archives and Communications staff on a great job on the 2015 calendar. The calendars are available at a cost of \$12.00.

#### 1.2 Signage at Central

Board members discussed the Market signage. A meeting with the Market Board will be scheduled to discuss signage and banners on York Boulevard.

1.3 Partnerships Update

Mr. Takala reported that HPL is working with First Ontario to receive funding to support financial literacy classes.

1.4 SOLS Report

Ms Tulloch reported on the SOLS meeting held in November. The next meeting is scheduled for April 18th in Brampton.

1.5 Arrest

Mr. Takala reported on the arrest of a person who was accessing child pornography in the Library.

**2. Acceptance of the Agenda**

Add in-camera session to discussion CEO performance.

**MOVED** by Ms Leach, seconded by Ms Gautrey,

**THAT THE AGENDA BE ACCEPTED AS AMENDED.**

**MOTION CARRIED.**

**3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, November 19, 2014**

**MOVED** by Mr. vanVelzen, seconded by Ms Tulloch,

**THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, NOVEMBER 19, 2014 BE ACCEPTED AS PRESENTED.**

**MOTION CARRIED.**

#### 4. Presentations

##### 4.1 New Library Cards

Ms Southern provided an update on the new library cards. A refresh of the welcome pamphlet is also being prepared.

##### 4.2 BIBFrame, Open and Linked Data

Mr. Takala reported on the open and linked data with BIBFrame.

##### 4.3 Update on Digital Collections

Mr. Ciccone provided an update on the HPL's digital collections.

#### 5. Consent Items

No consent items.

#### 6. Business Arising

##### 6.1 Update on the Junos and HPL

**MOVED** by Ms Gautrey, seconded by Ms Wagner,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVES  
THE REPORT FOR INFORMATION.**

**MOTION CARRIED.**

#### 7. Correspondence

##### 7.1 Movable Cultural Property Directorate (MCP)

**MOVED** by Ms Leach, seconded by Mr. vanVelzen,

**THAT THE LIBRARY BOARD CORRESPONDENCE BE RECEIVED  
FOR INFORMATION.**

**MOTION CARRIED.**

## 8. Reports

### 8.1 Chief Librarian's Report

**MOVED** by Ms Wagner, seconded by Ms Leach,

**THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.**

**MOTION CARRIED.**

## 9. New Business

### 9.1 eBook Supplementary Purchase

**MOVED** by Ms Leach, seconded by Ms Gautrey,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE ALLOCATION OF \$50,000 FROM THE COLLECTIONS RESERVE FUNDS TO SUPPORT EBOOK PURCHASES.**

**THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE EXPENDITURE OF UP TO \$50,000 FOR A SUPPLEMENTARY PURCHASE OF EBOOKS FROM OVERDRIVE, INC. TO ADD DEPTH AND BREADTH TO OUR CURRENT COLLECTION.**

**MOTION CARRIED.**

### 9.2 Waterdown Hours

**MOVED** by Ms Leach, seconded by Mr. Simpson,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE THE ADDITION OF FOUR HOURS TO THE OPERATING HOURS OF THE WATERDOWN BRANCH WHEN THE NEW FACILITY OPENS. THIS WILL EXTEND SERVICE TO 9 PM ON FOUR EVENINGS, MONDAY THROUGH THURSDAY.**

**MOTION CARRIED.**

9.3 Turner Park Hours

**MOVED** by Mr. vanVelzen, seconded by Ms Leach,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE THE ADDITION OF EIGHT HOURS TO THE OPERATING HOURS OF THE TURNER PARK BRANCH. THIS WILL EXTEND SERVICE TO INCLUDE FRIDAYS FROM 10-6 (CURRENTLY A CLOSED DAY) EFFECTIVE MARCH 2015.**

**MOTION CARRIED.**

9.4 Local History & Archives – City Directories

**MOVED** by Ms Gautrey, seconded by Ms Wagner,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE EXPENDITURE OF UP TO AN ADDITIONAL \$15,000 FROM THE LIBRARY COLLECTIONS RESERVE (106006) FOR THE DIGITIZATION OF THE HAMILTON CITY DIRECTORIES.**

**THAT THE BOARD APPROVED THE USE OF MICROIMAGE TECHNOLOGIES LTD. FOR THE ADDITIONAL DIGITIZATION SERVICES.**

**MOTION CARRIED.**

**10. Private and Confidential**

**MOVED** by Ms Gautrey, seconded by Mr. Simpson,

**THAT THE LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE.**

**MOTION CARRIED.**

**MOVED** by Ms Wagner, seconded by Ms Leach,

**THAT THE IN-CAMERA SESSION BE ADJOURNED.**

**MOTION CARRIED.**

**MOVED** by Ms Tulloch, seconded by Mr. Simpson,

**THAT THE CHIEF LIBRARIAN'S SALARY BE INCREASED TO THE NEXT PROGRESSION IN HIS PAY LEVEL (LEVEL 3) EFFECTIVE JANUARY 1, 2015.**

**MOTION CARRIED.**

**11. Date of Next Meeting**

Wednesday, January 21, 2015  
**Central Library, Board Room, 5<sup>th</sup> Floor**  
5:30 p.m. Dinner  
6:00 p.m. Meeting

**12. Adjournment**

**MOVED** by Mr. vanVelzen, seconded by Ms Wagner,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, DECEMBER 17, 2014 BE ADJOURNED.**

**MOTION CARRIED.**

The meeting was adjourned at 8:59 p.m.

Minutes recorded by Karen Hartog