

Mission Statement

Freedom to Discover

Strategic Priorities

A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, November 19, 2014
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

- PRESENT:** Suzan Fawcett, David Simpson, Nicolas van Velzen, Richard Bagdonas, Wenda Tulloch, George Geczy, Clare Wagner, Jennifer Gautrey, Councillor Jackson, Councillor Pearson, Mary Ann Leach
- STAFF:** Paul Takala, Lisa DuPelle, Julianna McCormick, Lita Barrie, Michael Ciccone, Karen Anderson, Melanie Southern, Karen Hartog
- REGRETS:** Wenda Tulloch

Ms Fawcett called the meeting to order at 6:01 p.m.

1. Discussion Period

1.1. Branch Tour

Board members reported on the branch tour held on November 15th. Locations visited included Millgrove, Dundas, Carlisle, new Waterdown site, Lynden and Freelton.

1.2. Hamilton Gallery of Distinction

Board members reported on the Hamilton Gallery of Distinction induction dinner held on November 18th and the induction of staff member, Margaret Houghton.

1.3. Blackie and the Rodeo Kings

It was reported that this was a very successful event. The fourth floor space looked great. The concert was recorded.

2. Acceptance of the Agenda

MOVED by Ms Leach, seconded by Ms Gautrey,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, October 15, 2014

Record Richard Bagdonas and Mary Ann Leach as present and remove Suzan Fawcett as present.

MOVED by Mr. van Velzen, seconded by Mr. Bagdonas,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, OCTOBER 15, 2014 BE ACCEPTED AS AMENDED.

MOTION CARRIED.

4. Presentations

4.1 Power of the Pen

Ms Barrie provided a presentation on the Power of the Pen contest that has been going on for the last 20 years. A special gala event will be held on January 16, 2015.

4.2 Cost Recovery and Revenue Generation

Mr. Takala provided a presentation on cost recovery and revenue generation.

5. Consent Items

Board members requested that item 5.3 2014 Budget Variance Report be removed from the consent items and added as 6.4 under business arising.

MOVED by Ms Gautrey, seconded by Mr. van Velzen,

THAT CONSENT ITEM 5.1, 5.2 AND 5.4 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 Family Day

That the Hamilton Public Library Board authorize the opening of the Turner Park Branch and the Red Hill Branch on Monday, February 16, 2015.

5.2 2015 Meeting Dates

That the Hamilton Public Library schedule its 2015 Board meetings on the following dates:

- January 21st
- February 18th
- March 18th
- April 15th
- May 20th
- June 17th
- September 16th
- October 21st
- November 18th
- December 16th

5.4 MK Solutions – Change in Name

The Hamilton Public Library Board approves MK Solutions Incorporated as an authorized vendor to provide materials handling systems (sorters).

6. Business Arising

6.1 Advocacy and Political Participation Policy

Board members suggested a couple of edits and typos to the document.

MOVED by Ms Leach, seconded by Mr. Simpson,

THAT THE ADVOCACY AND POLITICAL PARTICIPATION POLICY BE APPROVED.

MOTION CARRIED.

6.2 Update on Website Renewal Project

MOVED by Ms Wagner, seconded by Ms Leach,

THAT THIS REPORT ON THE WEBSITE RENEWAL PROJECT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

6.3 Update on Waterdown Construction

Ms Anderson reported that an on-site meeting was held today. It was reported that the project has now been delayed until March 27, 2015.

MOVED by Councillor Pearson, seconded by Ms Gautrey,

THAT THIS REPORT ON THE WATERDOWN PROJECT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

6.4 2014 Budget Variance Report

Board members requested that they would like to see the materials and supplies line further separated into specific materials items like computer hardware.

MOVED by Ms Gautrey, seconded by Ms Wagner,

THAT THE BUDGET VARIANCE REPORT AS AT SEPTEMBER 30, 2014 AND ESTIMATE TO DECEMBER 31, 2014 BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

7. Correspondence

No board correspondence.

8. Reports

8.1 Chief Librarian's Report

MOVED by Ms Wagner, seconded by Mr. van Velzen,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9. New Business

9.1 2015 Operating Budget

MOVED by Ms Leach, seconded by Ms Gautrey,

THAT THE 2015 OPERATING BUDGET, AT AN INCREASE OF \$431,290 OR 1.5%, BE APPROVED FOR SUBMISSION TO THE CITY OF HAMILTON.

MOTION CARRIED.

9.2 Capital Variance Report

MOVED by Mr. Geczy, seconded by Ms Wagner,

THAT THE CAPITAL VARIANCE REPORT AS AT SEPTEMBER 30TH, 2014 BE APPROVED.

MOTION CARRIED.

9.3 3rd Quarter Statistics

MOVED by Mr. van Velzen, seconded by Mr. Geczy,

THAT THE LIBRARY BOARD RECEIVE THE 3RD QUARTER STATISTICAL REPORT UPDATE FOR INFORMATION.

MOTION CARRIED.

10. Private and Confidential

No private and confidential items.

11. Date of Next Meeting

Wednesday, December 18, 2014
Central Library, Board Room, 5th Floor
5:00 p.m. Dinner
6:00 p.m. Meeting

12. Adjournment

MOVED by Mr. Bagdonas, seconded by Ms Gautrey ,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, NOVEMBER 19, 2014 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 8:15 p.m.

Minutes recorded by Karen Hartog