

**Mission Statement
Freedom to Discover**

**Strategic Priorities
A Community Beacon Relevant and Responsive
A Creative and Changing Organization**

**HAMILTON PUBLIC LIBRARY BOARD
Regular Board Meeting
Wednesday, September 17, 2014
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting**

MINUTES

PRESENT: David Simpson, Nicolas van Velzen, Suzan Fawcett, Wenda Tulloch, George Geczy, Clare Wagner, Jennifer Gautrey, Richard Bagdonas

STAFF: Paul Takala, Lisa DuPelle, Julianna McCormick, Lita Barrie, Michael Ciccone, Karen Anderson, Melanie Southern, Karen Hartog

REGRETS: Mary Ann Leach, Councillor Pearson, Councillor Jackson

GUESTS: Darcy Glidden, Maureen Johnson, Julianna McCormick

Ms Fawcett called the meeting to order at 6:00 p.m.

1. Discussion Period

- 1.1 It was reported that Hamilton Gallery of Distinction has announced that Margaret Houghton will be inducted into the Hamilton Gallery of Distinction at its awards evening to be held on November 18th at Michelangelos Conference and Events Centre. Board members interested in attending the awards dinner were requested to contact Ms Hartog.
- 1.2 As a lead up to the upcoming Juno Awards hosted in Hamilton an the promotion of Hamilton music, Tom Wilson from Blackie and the Radio Kings will be holding a recorded concert at the Central Library on November 14th.
- 1.3 It was announced that Tom Radigan, longterm Library Board Member and Board Chair passed away on Monday, September 15th.

- 1.4 It was reported that during Lifelong Learning Week the Library will be hosting a total of 112 programs to celebrate.
- 1.5 Talk Like a Pirate Day is scheduled for September 19th. Board Members participated in a photo op.
- 1.6 Mr. Simpson inquired whether the Central Library was part of Yale Properties in light of the recent article in the Spectator regarding an offer to buy Jackson Square. Staff reported that the Library is a separate entity.
- 1.7 Mr. Simpson inquired if the hours of operation had been reviewed and where we are in terms of possible expansion of hours of operation at locations. Mr. Takala reported that a report will be forthcoming in the new year.

2. Acceptance of the Agenda

Add: 10.1 RFP Proposal

MOVED by Ms Gautrey, seconded by Mr. Bagdonas,

THAT THE AGENDA BE ACCEPTED AS AMENDED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, June 18, 2014

MOVED by Mr. vanVelzen, seconded by Mr. Geczy,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, JUNE 18, 2014 BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 Summer Reading Club

Ms Barrie and Ms Johnson provided the highlights from the 2014 summer reading program.

4.2 Digital Media Labs

Mr. Glidden provided a presentation on the digital media labs currently at Terryberry and Red Hill.

4.3 Update on Logo and Website

Ms Barrie and Ms Southern provided an update on the new logo and website.

5. Consent Items

MOVED by Ms Gautrey, seconded by Ms Tulloch,

THAT CONSENT ITEM 5.1, 5.2 AND 5.3 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 YTD Operating Budget Variance Report

That budget variance report as at June 30, 2014 and estimate to December 31, 2014 be received for information.

5.2 YTD Capital Budget Variance Report

That the capital variance report as at June 30th, 2014 be approved.

5.3 2015 Holiday Closures

That the Hamilton Public Library Board approves the following Christmas/New Years closure periods for 2015:

All locations of the Hamilton Public Library will close Sunday, December 20th and reopen on December 21st. All locations of the Hamilton Public Library will close on December 24th and will remain closed through to December 27th and,

That the library reopen on December 28th and service hours be adjusted through December 31st as noted below, and that the library will re-open January 2, 2016

6. Business Arising

No business arising items.

7. Correspondence

7.1 Letter from Danielle McDonald, CEO Ottawa Public Library dated August 8, 2014

MOVED by Mr. Bagdonas, seconded by Ms Wagner,

THAT THE BOARD CORRESPONDENCE BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

8. Reports

8.1 Chief Librarian's Report

MOVED by Ms Tulloch, seconded by Mr. Simpson,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9. New Business

9.1 Facilities Update

MOVED by Ms Gautrey, seconded by Ms Wagner,

THAT THE FACILITIES UPDATE FOR WATERDOWN, KENILWORTH, WESTDALE, BINBROOK, DUNDAS, VALLEY PARK AND CENTRAL - PHASE 3, BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9.2 2015 Capital Budget Submission

MOVED by Ms Tulloch, seconded by Ms Gautrey,

THAT THE LIBRARY BOARD APPROVES THE FOLLOWING CAPITAL BUDGET SUBMISSIONS TO THE CITY OF HAMILTON FOR 2015:

- a) **REBUILD THE BINBROOK LIBRARY, PREVIOUSLY APPROVED FOR SUBMISSION BY THE HAMILTON PUBLIC LIBRARY BOARD IN SEPTEMBER 2014, BE SUBMITTED AGAIN FOR 2015 TO REQUEST CITY CAPITAL FUNDING.**
- b) **RENOVATE THE CURRENT DUNDAS LIBRARY IN 2015 BE APPROVED TO BE SUBMITTED TO THE CITY OF HAMILTON FOR INCLUSION IN THE 2015 -2024 CAPITAL BUDGET.**
- c) **CONSTRUCT AND EXPAND THE VALLEY PARK LIBRARY ON THE SITE OF THE EXISTING VALLEY PARK COMMUNITY IN 2016.**

MOTION CARRIED.

9.3 Greensville

MOVED by Mr. Geczy, seconded by Ms Tulloch,

THAT THE LEASE BETWEEN THE HAMILTON PUBLIC LIBRARY BOARD AND VANDERLAAN'S C.S. LTD. BE RENEWED FOR A PERIOD OF TWO YEARS FROM JANUARY 1ST, 2015 AND EXPIRING ON DECEMBER 31ST, 2016 AT AN ANNUAL RENTAL COST OF \$25,500 PER ANNUM FOR EACH YEAR.

THAT THE LIBRARY BOARD ENDORSES, IN PRINCIPLE, WORKING IN PARTNERSHIP WITH THE HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD (HWDSB) TO BUILD A NEW PUBLIC LIBRARY ON THE SITE OF THE FUTURE GREENSVILLE ELEMENTARY SCHOOL (625 HARVEST RD, GREENSVILLE). THAT STAFF REPORT BACK TO THE LIBRARY BOARD ON KEY TERMS OF THE AGREEMENTS AND CAPITAL FUNDING SOURCES PRIOR TO PROCEEDING WITH THE PROJECT.

AMENDMENT

MOVED by Mr. Geczy, seconded by Ms Tulloch,

THAT THE LEASE BETWEEN THE HAMILTON PUBLIC LIBRARY BOARD AND VANDERLAAN'S C.S. LTD. BE RENEWED FOR A PERIOD OF TWO YEARS FROM JANUARY 1ST, 2015 AND EXPIRING ON DECEMBER 31ST, 2016 AT AN ANNUAL RENTAL COST OF \$25,500 PER ANNUM FOR EACH YEAR.

THAT THE LIBRARY BOARD EXPRESSES ITS INTEREST IN EXPLORING A PARTNERSHIP WITH THE HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD (HWDSB) TO BUILD A NEW PUBLIC LIBRARY ON THE SITE OF THE FUTURE GREENSVILLE ELEMENTARY SCHOOL (625 HARVEST RD, GREENSVILLE). THAT STAFF REPORT BACK TO THE LIBRARY BOARD ON KEY TERMS OF THE AGREEMENTS AND CAPITAL FUNDING SOURCES PRIOR TO PROCEEDING WITH THE PROJECT PARTICULARLY IN RESPONSE TO THE FORTHCOMING REVISIONS IN THE FACILITIES MASTERPLAN.

AMENDMENT CARRIED.

MOTION CARRIED AS AMENDED.

1 conflict of interest (Rich Bagdonas)

1 abstention (Clare Wagner)

1 opposed (Jennifer Gautrey)

5 in favour (Suzan Fawcett, Nick vanVelzen, Wenda Tulloch, George Geczy, David Simpson)

9.4 Ottawa Public Library eBook Advocacy

MOVED by Ms Wagner, seconded by Mr. Simpson,

WHEREAS the Hamilton Public Library is committed to providing equitable access to information and services regardless of format and customer demand for eBooks and other digital formats is increasing; and

WHEREAS Hamilton Public Library staff are working together with publishers to find mutually beneficial solutions so that public library customers have access to the wide range of eBooks and digital content they have available to them in a physical printed copy; and

WHEREAS the specialized market terms for libraries provided by some publishers for the purchase of eBooks and digital content restrict the Hamilton Public Library's ability to purchase these materials for public use, resulting in an inequity of access to electronic content, pressures on the Hamilton Public Library budget, and a potential undermining of the Hamilton Public Library's ability to fulfil its role;

THEREFORE BE IT RESOLVED that the Hamilton Public Library Board:

1. Request that the Department of Canadian Heritage and the Ontario Ministry of Tourism, Culture and Sport investigate publishers' restrictive practices in making eBooks and other digital content available to public libraries, including the higher prices charged to public libraries; and
2. Request staff bring the issues faced by libraries in obtaining access to eBooks and other digital content to the attention of the Competition Bureau of Canada; and
3. Staff continue to participate in and support efforts by the Canadian Library Association (CLA), the Canadian Urban Library Council (CULC) and other associations to improve the availability and terms of use of digital content including eBooks.

MOTION CARRIED.

9.5 Access Card and Visitor Pass Update

MOVED by Ms Wagner seconded by Ms Tulloch,

THAT THE LIBRARY BOARD ENDORSES THE REPLACEMENT OF THE CURRENT COMPUTER VISITOR PASS PROGRAM WITH THE LIBRARY ACCESS CARD PROGRAM.

MOTION CARRIED.

9.6 Quarterly Statistical Report Update

MOVED by Mr. vanVelzen seconded by Mr. Bagdonas,

THAT THE LIBRARY BOARD RECEIVE THE QUARTERLY STATISTICAL REPORT UPDATE FOR INFORMATION.

MOTION CARRIED.

10. Private and Confidential

MOVED by Mr. Geczy, seconded by Mr. Bagdonas,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS A RFP PROPOSAL.

MOTION CARRIED.

MOVED by Ms Wagner, seconded by Mr. Geczy,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION CARRIED.

11. Date of Next Meeting

Wednesday, October 15, 2014

Central Library, Board Room, 5th Floor

5:30 p.m. Dinner

6:00 p.m. Meeting

12. Adjournment

MOVED by Ms Tulloch,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY,
SEPTEMBER 17, 2014 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 9:15 p.m.

Minutes recorded by Karen Hartog