

**Mission Statement
Freedom to Discover**

**Strategic Priorities
A Community Beacon Relevant and Responsive
A Creative and Changing Organization**

**HAMILTON PUBLIC LIBRARY BOARD
Regular Board Meeting
Wednesday, May 21, 2014
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting**

MINUTES

PRESENT: Mary Ann Leach, David Simpson, Nicolas van Velzen,
Suzan Fawcett, Wenda Tulloch, George Geczy,
Clare Wagner, Councillor Pearson, Jennifer Gautrey,
Richard Bagdonas

STAFF: Paul Takala, Lisa DuPelle, Robin Hewitt, Lita Barrie,
Michael Ciccone, Karen Anderson, Melanie Southern,
Karen Hartog

REGRETS: Councillor Jackson

Ms Fawcett called the meeting to order at 6:02 p.m.

1. Discussion Period

1.1. Bus Tour

Board Members agreed to schedule another bus tour for September.

1.2. Volunteer Recognition Evening

Board Members were reminded of the Volunteer Recognition meeting scheduled for Friday, June 13th at 7:30.

1.3. SOLS Meeting

Ms Tulloch reported on the recently held SOLS meeting held April 26th at the Hamilton Public Library.

1.4. Roberts Rules of Order

Ms Fawcett reported that the Library Board meetings will be following Robert's Rules of Order as per the bylaws.

1.5. Presentation from Mr. Betzner and Mr. Hutton

Mr. Betzner and Mr. Hutton addressed the Library Board with their request to receive old newspapers that were made available to the public.

1.6. Provincial Election and Library Board

Board Members discussed the upcoming provincial election and inquired if there is a political action group through OLA that support and speak for libraries or individual boards. Management reported that a policy will be created.

2. Acceptance of the Agenda

MOVED by Mr. vanVelzen, seconded by Mr. Bagdonas,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, April 16, 2014

Item #9.3 - vote carried with abstention by Mr. Simpson

MOVED by Ms Gautrey, seconded by Ms Leach,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, APRIL 16, 2014 BE ACCEPTED AS AMENDED.

MOTION CARRIED.

4. Presentations

4.1 Counting Opinions Customer Satisfaction Survey

Ms Barrie provided an overview of the counting opinions customer satisfaction survey.

4.2 Community Service Worker

Ms Southern reported on the community service worker pilot and the assistance being provided to individuals.

5. Consent Items

MOVED by Ms Gautrey, seconded by Ms Tulloch,

THAT CONSENT ITEM 5.1 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 Casual Staff Compensation

That the Library Board approves the following wage rates for all casual (Library Page) non-union employees and that these rates will be implemented effective June 1, 2014.

Old Grid effective January 1, 2014	Step 1	Step 2
Library Page (Casuals/Shelf readers)	\$10.84	\$11.38

New Grid effective June 1, 2014	Step 1	Step 2
Library Page (Casuals/Shelf readers)	\$11.00	\$ 11.55

6. Business Arising

6.1 Access Card

MOVED by Councillor Pearson, seconded by Ms Wagner,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE AMENDING THE BORROWING PARAMETERS FOR THE ACCESS CARD TO INCLUDE FINES OF \$0.50 PER DAY, WITH A \$5.00 LIMIT PER ITEM, FOR EXPRESS ITEMS AND VIDEO GAMES.

MOTION CARRIED.

6.2 Technology and Use Policy

MOVED by Mr. van Velzen, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVED THE ATTACHED TECHNOLOGY AND INTERNET USE POLICY.

MOTION CARRIED.

7. Correspondence

No correspondence.

8. Reports

8.1 Chief Librarian's Report

MOVED by Ms Leach, seconded by Mr. Bagdonas,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9. New Business

9.1 Retiree Policy

MOVED by Ms Wagner, seconded by Ms Gautrey,

THAT THE ATTACHED REHIRING RETIREES POLICY BE APPROVED.

MOTION CARRIED.

9.2 Disposal of Surplus Goods

MOVED by Mr. van Velzen, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC BOARD APPROVES THE ATTACHED POLICY FOR DISPOSAL OF SURPLUS GOODS. THAT THE POLICY REPLACE THE DISPOSAL OF LIBRARY BOARD EQUIPMENT AND FURNITURE POLICY AND SUPERSEDE SECTION 4.16 OF THE PROCUREMENT POLICY.

MOTION CARRIED.

10. Private and Confidential

No private and confidential items.

11. Date of Next Meeting

Wednesday, June 18, 2014
Central Library, Board Room, 5th Floor
5:00 p.m. Meeting
7:00 p.m. Chairmen's Dinner – Hamilton Club

12. Adjournment

MOVED by Councillor Pearson, seconded by Ms Leach,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, MAY 21, 2014 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 8:35 p.m.

Minutes recorded by Karen Hartog.