

**Mission Statement  
Freedom to Discover**

**Strategic Priorities  
A Community Beacon      Relevant and Responsive  
A Creative and Changing Organization**

**HAMILTON PUBLIC LIBRARY BOARD**

**Regular Board Meeting  
Wednesday, April 16, 2014  
Central Library, Board Room  
5:30 p.m. Dinner  
6:00 p.m. Meeting**

**MINUTES**

**PRESENT:** Mary Ann Leach, David Simpson, Nicolas van Velzen, Suzan Fawcett, Wenda Tulloch, George Geczy, Clare Wagner, Councillor Jackson, Councillor Pearson, Jennifer Gautrey

**STAFF:** Paul Takala, Lisa DuPelle, Robin Hewitt, Lita Barrie, Michael Ciccone, Karen Anderson, Melanie Southern, Karen Hartog

**REGRETS:** Richard Bagdonas

**GUESTS:** Maureen Johnson, Karen Milligan-Thurston

Ms Fawcett called the meeting to order at 6:01 p.m.

**1. Discussion Period**

- 1.1 It was reported that the Waterdown project has been delayed due to the winter and the contractor will be issuing an updated timeline. It is anticipated the new branch will open in early 2015.

**2. Acceptance of the Agenda**

Add: 10.1 Property

**MOVED** by Councillor Pearson, seconded by Ms Gautrey,

**THAT THE AGENDA BE ACCEPTED AS AMENDED.**

**MOTION CARRIED.**

**3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, March 19, 2014**

**MOVED** by Mr. van Velzen, seconded by Ms Leach,

**THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, MARCH 19, 2014 BE ACCEPTED AS PRESENTED.**

**MOTION CARRIED.**

**4. Presentations**

4.1 Local History and Archives

Ms Milligan-Thurston showed the first episode of the video "James Street North".

4.2 Update on Forest of Reading & How To Programs

Ms Johnson and Ms Barrie provided an update on the recently held Forest of Reading program. Ms Anderson highlighted the "How To Programs" recently being held at locations.

**5. Consent Items**

No consent items.

**6. Business Arising**

No business arising items.

**7. Correspondence**

7.1 Response letter to Mr. Bretzner from Ms. Fawcett

**MOVED** by Ms Gautrey, seconded by Ms Wagner,

**THAT THE CORRESPONDENCE BE RECEIVED FOR INFORMATION.**

**MOTION CARRIED.**

**8. Reports**

8.1 Chief Librarian's Report

**MOVED** by Councillor Pearson, seconded by Mr. van Velzen,

**THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.**

**MOTION CARRIED.**

**9. New Business**

9.1 Reciprocal Borrowing –Wellington County

**MOVED** by Mr. Simpson, seconded by Ms Leach,

**THAT THE HAMILTON PUBLIC LIBRARY ENTERS INTO A RECIPROCAL BORROWING AGREEMENT WITH THE WELLINGTON COUNTY LIBRARY SYSTEM, UNDER TERMS SIMILAR TO THOSE USED FOR OUR EXISTING AGREEMENTS WITH OTHER LIBRARY SYSTEMS.**

**MOTION CARRIED.**

9.2 Logo Implementation Update

**MOVED** by Ms Wagner, seconded by Ms Tulloch,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE LOGO IMPLEMENTATION PLAN FOR ITS REVIEW AND INFORMATION.**

**MOTION CARRIED.**

9.3 Design & Furniture - Purchasing Policy Amendment

**MOVED** by Ms Tulloch, seconded by Ms Leach,

**THAT AN AMENDMENT BE MADE TO THE HAMILTON PUBLIC LIBRARY PURCHASING POLICY TO ALLOW LIBRARY STAFF TO UTILIZE VENDORS OTHER THAN THE CITY CONTRACTS, WHEN DESIGNING LIBRARY SPACE, AND FURNISHING LIBRARY SPACE. LIBRARY STAFF WILL CONTINUE TO USE THE CITY CONTRACTS WHERE APPROPRIATE.**

**MOTION CARRIED.**

9.4 Computer Use Policy

**MOVED** by Ms Gautrey, seconded by Mr. Geczy,

**THAT THE FOLLOWING MOTION BE TABLED UNTIL NEXT MEETING:**

**"THAT THE ATTACHED TECHNOLOGY AND INTERNET USE POLICY BE APPROVED."**

**MOTION CARRIED.**

9.5 Exhibits Policy – Update

**MOVED** by Ms Leach, seconded by Mr. Geczy,

**THAT THE ATTACHED DISPLAY AND EXHIBITS POLICY BE APPROVED.**

**MOTION CARRIED.**

**10. Private and Confidential**

**MOVED** by Councillor Pearson, seconded by Ms Gautrey,

**THAT THE LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS PROPERTY OPPORTUNITY.**

**MOTION CARRIED.**

**MOVED** by Ms Leach, seconded by Mr. Geczy,

**THAT THE IN-CAMERA SESSION BE ADJOURNED.**

**MOTION CARRIED.**

**11. Date of Next Meeting**

Wednesday, May 21, 2014  
Central Library, Board Room, 5<sup>th</sup> Floor  
5:30 p.m. Dinner  
6:00 p.m. Meeting

**12. Adjournment**

**MOVED** by Ms Gautrey, seconded by Ms Leach,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF  
WEDNESDAY, APRIL 16, 2014 BE ADJOURNED.**

**MOTION CARRIED.**

The meeting was adjourned at 8:15 p.m.

Minutes recorded by Karen Hartog.