

**Mission Statement**

*Freedom to Discover*

*Strategic Priorities*

*A Community Beacon      Relevant and Responsive*

*A Creative and Changing Organization*

**HAMILTON PUBLIC LIBRARY BOARD**

**Inaugural and Regular Board Meeting**

**Wednesday, January 15, 2014**

**Central Library, Board Room**

5:30 p.m. Dinner

6:00 p.m. Meeting

**MINUTES**

**PRESENT:**            **Jennifer Gautrey, David Simpson, Nicolas van Velzen,  
Suzan Fawcett, Wenda Tulloch, Councillor Pearson,  
George Geczy, Mary Ann Leach, Richard Bagdonas,  
Clare Wagner**

**STAFF:**            **Paul Takala, Lisa DuPelle, Robin Hewitt, Lita Barrie,  
Michael Ciccone, Karen Anderson, Melanie Southern,  
Karen Hartog**

**REGRETS:**        **Councillor Jackson**

**1.    Discussion Period**

**2.    Acceptance of the Agenda**

**MOVED** by Mr. Geczy, seconded by Ms Leach,

**THAT THE AGENDA BE ACCEPTED AS PRESENTED.**

**MOTION CARRIED.**

**3.    Minutes of the Hamilton Public Library Board Meeting of  
Wednesday, December 18, 2013**

The minutes should read December 18, 2013

**MOVED** by Mr. van Velzen, seconded by Ms Leach,

**THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, DECEMBER 18, 2013 BE ACCEPTED AS AMENDED.**

**MOTION CARRIED.**

**4. Report of the Nominating Committee Meeting of Wednesday, January 15, 2014 and Elections**

Nominating Committee members included Mr. Geczy, Ms Fawcett, Mr. van Velzen and Ms Gautrey. Ms Gautrey presented the report of the Nominating Committee from its meeting held January 15, 2014. There were no nominations from the floor.

**MOVED** by Ms Gautrey, seconded by Mr. Bagdonas,

**THAT THE SLATE OF OFFICERS FOR THE 2014 LIBRARY BOARD BE ADOPTED AS FOLLOWS:**

**CHAIRPERSON:**

**Suzan Fawcett**

**VICE-CHAIRPERSON:**

**Nick van Velzen**

**EXECUTIVE COMMITTEE:**

**Jennifer Gautrey**

**Suzan Fawcett**

**Nick van Velzen**

**Mary Ann Leach**

**Alternate: George Geczy**

**AUDIT COMMITTEE:**

**Suzan Fawcett**

**David Simpson**

**Mary Ann Leach**

**George Geczy**

**Alt: Nick van Velzen**

**SOLS REPRESENTATIVE:**

**Wenda Tulloch**

**MOTION CARRIED.**

**5. 2014 Board Chairman Calls the Inaugural Meeting to Order**

Ms Fawcett called the meeting to order at 6:10 p.m.

**6. Presentations**

- 6.1 Update on 2013 Programming Activities  
Ms Anderson provided an update on the 2013 programming activities for HPL.
- 6.2 2014 Operating Budget Presentation – PT  
Mr. Takala presented the 2014 budget presentation being prepared for Council to Board Members. An increase of 0.2% is being requested of Council. Current Chair, Suzan Fawcett, and outgoing Chair, Jennifer Gautrey will be presenting the Library's budget proposal to Council on January 23, 2014.
- 6.3 Royal Society of Canada Expert Panel on Libraries  
Mr. Takala provided a presentation on the items being discussed by the Canadian Urban Library Council (CULC) to be included in their submission to the Royal Society of Canada Expert Panel on Libraries.
- 6.4 Bookmobile/VLS  
Mr. Ciccone provided an overview of the Bookmobile and Visiting Library Service departments and potential changes to those services. The next step is to engage in consultations with appropriate stakeholders.

**7. Consent Items**

No consent items.

**8. Business Arising**

- 8.1 Local History and Archives  
**MOVED** by Ms Leach, seconded by Ms Tulloch,

**THAT THE ATTACHED SURVEY OF IMAGE REPRODUCTION FEES AT PUBLIC LIBRARIES BE RECEIVED FOR INFORMATION.**

**MOTION CARRIED.**

**9. Correspondence**

No correspondence.

**10. Reports**

- 10.1 Chief Librarian's Report  
**MOVED** by Mr. Geczy, seconded by Ms Leach,

**THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.**

**MOTION CARRIED.**

**11. New Business**

11.1 Computer Contract Extension

**MOVED** by Mr. Bagdonas, seconded by Ms Tulloch,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVE A SINGLE SOURCE PROCUREMENT AGREEMENT WITH AUDCOMP FOR UP TO ONE YEAR TO ENABLE US TO CONTINUE TO WORK WITH AUDCOMP ON THE SUPPLY OF DESKTOP COMPUTER EQUIPMENT UNTIL WE CAN COMPLETE A NEW CONTRACT THROUGH THE PROCUREMENT PROCESS.**

**THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES ADDING \$80,000 TO THE OPEN AUDCOMP PURCHASE ORDER TO COVER THE PURCHASES REQUIRED DURING THE EXTENSION.**

**MOTION CARRIED.**

11.2 Procurement policy update – PT

**MOVED** by Ms Leach, seconded by Ms Wagner,

**THAT THE CITY OF HAMILTON PROCUREMENT POLICY (BY-LAW NO. 13-317) ATTACHED BE APPROVED BY THE HAMILTON PUBLIC LIBRARY BOARD.**

**MOTION CARRIED.**

**12. Private and Confidential**

**MOVED** by Councillor Pearson, seconded by Ms Wagner,

**THAT THE LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS AN EMPLOYEE ISSUE.**

**MOTION CARRIED.**

**MOVED** by Councillor Pearson, seconded by Ms Wagner,

**THAT THE IN-CAMERA SESSION BE ADJOURNED.**

**MOTION CARRIED.**

**13. Date of Next Meeting**

Wednesday, February 19, 2014  
Central Library, Board Room, 5<sup>th</sup> Floor  
5:30 p.m. Dinner  
6:00 p.m. Meeting

**Adjournment**

**MOVED** by Mr. Geczy, seconded by Ms Leach,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF  
WEDNESDAY, JANUARY 15, 2014 BE ADJOURNED.**

**MOTION CARRIED.**

The meeting was adjourned at 8:40 p.m.

Minutes recorded by Karen Hartog.