

Mission Statement
Freedom to Discover
Strategic Priorities
A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, June 20, 2012

Central Library, Board Room
5:00 p.m. Meeting
7:00 p.m. Dinner

MINUTES

PRESENT: George Geczy, Jennifer Gautrey, Suzan Fawcett, Wenda Tulloch, Richard Bagdonas, George Nakamura, Kathy Baker, Nicolas vanVelzen, Councillor Pearson,

REGRETS: Councillor Jackson, David Simpson

STAFF: Karen Anderson, Paul Takala, Lisa DuPelle, Robin Hewitt, Karen Hartog

GUESTS: Brent Davis, McMaster University

Mr. Geczy called the meeting to order at 5:05 p.m.

1. Discussion Period

4.1 HPL has been informed that the Central Library renovation has won the OLA Building Award. The award will be presented to HPL at the July symposium. Thank you to Laura Lukasik who worked on the submission.

2. Acceptance of the Agenda

MOVED by Jennifer Gautrey, seconded by Ms Fawcett,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, May 16, 2012

MOVED by Ms Fawcett, seconded by Ms Gautrey,

THAT THE MINUTES OF WEDNESDAY, MAY 16, 2012 MEETING BE ADOPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 McMaster Partnership – PT

Mr. Brent Davis was welcomed to the meeting. Mr. Takala and Mr. Davis provided details regarding the proposed partnership with McMaster University. Background, summary of accountabilities, shared commitments, and next steps were reviewed with the Library Board members. Concerns about the costs and the gains for the Library's customers were expressed.

5. Consent Items

MOVED by Ms Fawcett, seconded by Ms Baker,

THAT CONSENT ITEMS 5.1 AND 5.2 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 LTD Contract

That the Hamilton Public Library Board approves Standard Life Assurance Company of Canada as the long term disability insurance provider effective August 1, 2012.

5.2 Vendor of Choice for Group 4 – PT/RH

That the Hamilton Public Library Board identifies G4S Secure Solutions Ltd. as an authorized vendor to provide access control services to the Hamilton Public Library.

6. Business Arising

No business arising items.

7. Correspondence

No correspondence.

8. Reports

8.1 Chief Librarians Report

MOVED by Ms Gautrey, seconded by Ms Baker,

THAT THE REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

8.2 Report from the Audit Committee

Mr. Geczy provided an update regarding the discussions held at the Audit Committee meeting held May 29, 2012. A couple of elements were raised at the meeting and a follow-up report was sent by Ms Hewitt to the Audit Committee. Ms Hewitt reported there were a couple of typos with the 2010 figures.

MOVED by Mr. Bagdonas, seconded by Mr. van Velzen,

THAT THE 2011 FINANCIAL STATEMENTS FOR THE HAMILTON PUBLIC LIBRARY BOARD AND STATEMENTS FOR THE HAMILTON PUBLIC LIBRARY BOARD – TRUST FUNDS AS AMENDED BE APPROVED.

MOTION CARRIED.

9. New Business

9.1 CEO Performance Management Sub-Committee

MOVED by Ms Fawcett, seconded by Mr. Nakamura,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPOINT MR. GECZY, MR. BAGDONAS, MS FAWCETT AND MR. NAKAMURA TO BE THE CEO PERFORMANCE MANAGEMENT SUB-COMMITTEE AND REPORT BACK TO THE LIBRARY BOARD NO LATER THAN DECEMBER 1, 2012.

MOTION CARRIED.

9.2 YTD Variance Report 2012 – RH

MOVED by Councillor Pearson, seconded by Ms Baker,

THAT BUDGET VARIANCE REPORT AS AT APRIL 30, 2012 AND ESTIMATE TO DECEMBER 31, 2012 BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9.3 Non-Union Compensation – PT/LD

MOVED by Ms Baker, seconded by Ms Gautrey,

WHEREAS THE HAMILTON PUBLIC LIBRARY BOARD 'S NON-UNION PAY EQUITY AGREEMENT REQUIRES THE BOARD TO MATCH COST OF LIVING INCREASES GIVEN BY THE CITY OF HAMILTON, THE BOARD APPROVES A COST-OF-LIVING INCREASE FOR LIBRARY MANAGEMENT AND PROFESSIONAL EXEMPT EMPLOYEES OF 1.9% TO THE SALARY SCHEDULE EFFECTIVE JANUARY 1, 2012 TO MATCH THE CITY OF HAMILTON INCREASE.

THAT THE NON-UNION CASUAL EMPLOYEES (PAGES AND SHELF READERS) ALSO RECEIVE THE 1.9% INCREASE TO THE SALARY SCHEDULE EFFECTIVE JANUARY 1, 2012.

MOTION CARRIED.

9.4 HWCDSB Proposal – PT

Mr. Takala provided an overview of the proposal being discussed with the Hamilton Wentworth District Catholic School Board.

10. Private and Confidential

MOVED by Mr. Bagdonas, seconded by Ms Fawcett,

THAT THE LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS EMPLOYEE RELATIONS.

MOTION CARRIED.

MOVED by Councillor Pearson , seconded by Ms Tulloch,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION CARRIED.

11. Date of Next Meeting

Wednesday, September 19, 2012

Central Library, Board Room, 5th Floor

5:30 p.m. Dinner

6:00 p.m. Meeting

12. Adjournment

MOVED by Councillor Pearson seconded by Ms Gautrey

THAT THE MEETING OF WEDNESDAY, JUNE 20, 2012 BE ADJOURNED.

MOTION CARRIED.

The meeting was adjourned at 7:20 pm

Minutes recorded by Karen Hartog.