

Mission Statement
Freedom to Discover

Strategic Priorities
A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, April 19, 2017
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

PRESENT: Jennifer Gautrey, Mary Ann Leach, Vikki Cecchetto, Douglas Brown, John Kirkpatrick, Clare Wagner, Suzan Fawcett

STAFF: Lisa DuPelle, Karen Anderson, Melanie Southern, Tony Del Monaco, Paul Takala, Sherry Fahim, Karen Hartog

REGRETS: George Geczy, Lori-Anne Spence-Smith, Councillor Pearson, Councillor Partridge

Guests: Molly Merriman
Clark Euale

Ms Leach called the meeting to order at 6:05 p.m.

1. Discussion Period

1.1 It was reported that the abatement at Dundas has now been completed. There has been a delay and a report from staff will be included in the May agenda.

2. Acceptance of the Agenda

MOVED by Mr. Kirkpatrick, seconded by Ms Fawcett,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, March 15, 2017

MOVED by Mr. Brown, seconded by Ms Wagner,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, MARCH 15, 2017 BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 Carlisle Feasibility Study

Ms Mollie Merriman provided a draft schematic design for the Carlisle feasibility study.

5. Strategic Planning

5.1 Report on Current Strategic Plan

MOVED by Ms Fawcett, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THIS REPORT FOR COMMENT.

MOTION CARRIED.

5.2 Strategic Planning Process

Direction from the Library Board
Focus discussion around a special meeting and what that structure will be plus come back with a draft consultation plan for the Library Board to review at the next meeting.

MOVED by Ms Cecchetto, seconded by Mr. Kirkpatrick,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THIS REPORT FOR INFORMATION AND COMMENT.

MOTION CARRIED.

6. Consent Items

MOVED by Ms Fawcett, seconded by Mr. Kirkpatrick,

THAT CONSENT ITEM 6.1 AND 6.2 BE APPROVED AS PRESENTED.

MOTION CARRIED.

6.1 That the Upcoming and Outstanding Agenda Items report be received.

6.2 That the Hamilton Public Library Board approve implementation of changes to the current Full-time Non-Union benefit plan to match the CUPE 932 negotiated settlement 2017 and change the drug coverage plan to "Voluntary Generic excluding over the counter drugs".

7. Business Arising

There were no business arising items.

8. Correspondence

9. Reports

9.1 Chief Librarian's Report

MOVED by Ms Wagner, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE CHIEF LIBRARIAN'S REPORT FOR INFORMATION.

MOTION CARRIED.

9.2 Annual Report on Revenue Generation

MOVED by Mr. Kirkpatrick, seconded by Ms Gautrey,

THAT THE 2016 ANNUAL REPORT ON REVENUE GENERATION BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9.3 Q1 Metrics Report

MOVED by Ms Fawcett, seconded by Ms Wagner,

THAT THE LIBRARY BOARD RECEIVE THE QUARTER 1 METRICS REPORT FOR ITS INFORMATION.

MOTION CARRIED.

10. New Business

10.1 Correspondence Process

MOVED by Ms Wagner, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THIS REPORT AND THAT STAFF ARE INSTRUCTED TO UPDATE THE WEBSITE AS REFLECTED IN THIS REPORT.

MOTION CARRIED.

11. Policies

11.1 Collections Policy (1st Reading)

MOVED by Ms Fawcett, seconded by Mr. Kirkpatrick,

THAT THE ATTACHED COLLECTIONS POLICY BE RECEIVED FOR REVIEW.

MOTION CARRIED.

12. Private and Confidential

There were no private and confidential items.

13. Date of Next Meeting

Wednesday, May 17, 2017

Central Library, Board Room, 5th Floor

5:30 p.m. Dinner

6:00 p.m. Meeting

14. **Adjournment**

MOVED by Mr. Brown, seconded by Ms Cecchetto,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, APRIL 19, 2017 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 8:00 p.m.

Minutes recorded by Karen Hartog