

Mission Statement
Freedom to Discover

Strategic Priorities
A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, March 15, 2017
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

PRESENT: George Geczy, Jennifer Gautrey, Mary Ann Leach,
Councillor Pearson, Douglas Brown, John Kirkpatrick, Lori-Anne
Spence-Smith, Councillor Partridge, Clare Wagner, Suzan Fawcett

STAFF: Lisa DuPelle, Karen Anderson, Melanie Southern, Tony Del Monaco,
Paul Takala, Sherry Fahim, Karen Hartog

REGRETS: Vikki Cecchetto

Guests: Karen Milligan, Manager Local History & Archives
Laura Lukasik, Manager Partnerships & Communication

Mr. Geczy called the meeting to order at 6:02 p.m.

1. Discussion Period

There were no discussion items.

2. Acceptance of the Agenda

Moved by Ms Gautrey, seconded by Ms Wagner,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, February 15, 2017

MOVED by Ms Leach, seconded by Ms Fawcett,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, FEBRUARY 15, 2017 BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 Local History & Archives Roadmap – K. Milligan/L. Barrie

Ms Milligan and Ms Barrie provided an update regarding the Local History & Archives Roadmap.

5. Consent Items

MOVED by Councillor Partridge, seconded by Ms Gautrey,

THAT CONSENT ITEM 5.1, 5.2, AND 5.3 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 That the Upcoming and Outstanding Agenda Items report be received.

5.2 That the Hamilton Public Library Board approve the attached Fines and Fees Policy.

5.3 That the Hamilton Public Library Board approve the attached revised Diversity & Inclusion Policy.

6. Business Arising

6.1 Library Service Hour Principles & Priorities

MOVED by Mr. Kirkpatrick, seconded by Ms Spence-Smith,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVES THIS REPORT FOR INFORMATION AND COMMENT.

MOTION CARRIED.

6.2 Rural Service Pilot

MOVED by Ms Fawcett, seconded by Councillor Pearson,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES ESTABLISHING A PILOT FOR THE RURAL SERVICE MODEL AT THE FREELTON BRANCH BASED ON THE CRITERIA ESTABLISHED IN THIS REPORT.

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE ALLOCATION OF UP TO \$35,000.00 FROM THE LIBRARY MAJOR CAPITAL PROJECTS RESERVE (ACCT #106008) FOR THE PURPOSE OF CARRYING OUT THIS PILOT.

THAT THE HAMILTON PUBLIC LIBRARY BOARD IS COMMITTED TO SUSTAINABLY MAINTAINING AND ENHANCING LIBRARY SERVICE IN RURAL BRANCHES. THE LIBRARY BOARD IS COMMITTED TO ENSURING THIS MODEL IS NOT USED TO REDUCE OVERALL STAFFING AT RURAL BRANCHES.

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES BIBLIOTHECA AS THE AUTHORIZED VENDOR TO PROVIDE THE TECHNOLOGY FOR REMOTE SUPPORT AND EXTENDED HOURS ACCESS FOR THE FREELTON PILOT.

MOTION CARRIED.

6.3 Strategic Plan Update

MOVED by Ms Fawcett, seconded by Ms Spence-Smith,

THAT THE FOLLOWING PLAN BE RECEIVED FOR COMMENT.

MOTION CARRIED.

7. Correspondence

- Letter from Mike Zegarac, General Manager, dated February 9, 2017 re City of Hamilton's New Multi-Year Budget Process

MOVED by Councillor Partridge, seconded by Ms Wagner,

THAT THE CORRESPONDENCE BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

8. Reports

8.1 Chief Librarian's Report

MOVED by Ms Gautrey, seconded by Ms Leach,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

8.2 Annual Report on Partnerships

MOVED by Mr. Kirkpatrick, seconded by Mr. Brown,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVES THIS REPORT FOR INFORMATION AND FEEDBACK.

MOTION CARRIED.

8.3 FOPL Statistics 2015

MOVED by Mr. Kirkpatrick, seconded by Ms Spence-Smith,

THAT THE FOPL REPORT ONTARIO PUBLIC LIBRARY OPERATING DATA 2006 -2015 BE RECEIVED FOR INFORMATION AND CONSIDERATION.

MOTION CARRIED.

9. New Business

9.1 Pre-Audit Report on 2016 Financials

MOVED by Ms Fawcett, seconded by Ms Wagner,

THAT THE NET SURPLUS OF \$140,455 BE TRANSFERRED TO RESERVE 106008 MAJOR CAPITAL PROJECTS RESERVE.

MOTION CARRIED.

9.2 Reserve Report Update

MOVED by Councillor Pearson, seconded by Councillor Partridge,

THAT THE 2016 YEAR END LIBRARY RESERVES STATUS BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

10. Policies

10.1 Board Policy Manual (1st Review)

MOVED by Ms Gautrey, seconded by Mr. Kirkpatrick,

THAT THE UPDATED LIBRARY BOARD POLICY MANUAL BE RECEIVED FOR FEEDBACK.

MOTION CARRIED.

11. Private and Confidential

There were no private and confidential items.

12. Date of Next Meeting

Wednesday, April 19, 2017

Central Library, Board Room, 5th Floor

5:30 p.m. Dinner

6:00 p.m. Meeting

13. Adjournment

MOVED by Councillor Pearson, seconded by Ms Wagner,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, MARCH 15, 2017 BE ADJOURNED.

MOTION CARRIED.

The meeting was adjourned at 8:00 p.m.