

Mission Statement

Freedom to Discover

Strategic Priorities

A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Inaugural and Regular Board Meeting

Wednesday, February 15, 2017

Central Library, Board Room

5:30 p.m. Dinner

6:00 p.m. Meeting

MINUTES

PRESENT: George Geczy, Jennifer Gautrey, Mary Ann Leach,
Councillor Pearson, Douglas Brown, Vikki Cecchetto,
John Kirkpatrick, Lori-Anne Spence-Smith, Councillor Partridge,
Clare Wagner

STAFF: Lisa DuPelle, Karen Anderson, Melanie Southern, Tony Del Monaco,
Paul Takala, Sherry Fahim, Karen Hartog

REGRETS: Suzan Fawcett

Guests: Assad Hoosein, Sarah Gauthier

Mr. Geczy called the meeting to order at 6:00 p.m.

1. Discussion Period

1.1 OLA Conference

Ms Spence-Smith provided a summary of the sessions attended at the recently held Ontario Library Association conference.

1.2 Budget Presentation

Mr. Geczy reported on the Library Board's presentation to Council on January 26, 2017.

2. Acceptance of the Agenda

MOVED by Ms Cecchetto, seconded by Mr. Kirkpatrick,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, January 18, 2017

MOVED by Ms Gautrey, seconded by Ms Leach,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, JANUARY 18, 2017 BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 Northern Exposure to Leadership (NELI)– Sarah Gauthier

Ms Gauthier provided a presentation on her experience at the recently held Northern Exposure to Leadership (NELI) conference held in Jasper, Alberta.

4.2 Library Board Website & Video Streaming – Sherry Fahim

Ms Fahim reviewed the limitations with the current page of the library board on the website and the direction and features for moving forward.

4.3 Vision & Values Survey – Paul Takala

Mr. Takala reviewed the results from the recent survey conducted by library board members and managers related to HPL's mission statement, vision and values.

5. Consent Items

MOVED by Ms Leach, seconded by Ms Spence-Smith,

THAT CONSENT ITEM 5.1, 5.2, 5.3 AND 5.4 BE APPROVED AS PRESENTED.

MOTION CARRIED.

- 5.1 That the Hamilton Public Library Board receive the report from the Audit Committee for information.
- 5.2 That the attached Accessibility for Individuals with a Disability Policy be approved.
- 5.3 That the attached Staff Development and Training Policy be approved.
- 5.4 That the attached Employee and Family Assistance (EFAP) Policy be approved.

6. Business Arising

- 6.1 Upcoming and Outstanding Agenda Items

MOVED by Mr. Kirkpatrick, seconded by Ms Spence-Smith,

THAT THE UPCOMING AND OUTSTANDING AGENDA ITEMS REPORT BE RECEIVED.

MOTION CARRIED.

- 6.2 Capital Projects Update

MOVED by Ms Leach, seconded by Mr. Brown,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVES THIS REPORT FOR INFORMATION AND FEEDBACK.

MOTION CARRIED.

6.3 Locke Project

MOVED by Mr. Kirkpatrick, seconded by Ms Wagner,

THAT THE BOARD APPROVE THE TRANSFER OF \$287,071 FROM THE LIBRARY MAJOR CAPITAL PROJECTS RESERVE 106008 TO CAPITAL PROJECT #4241609105 IMPROVEMENTS TO LOCKE ST LIBRARY AND THAT THE LIBRARY PROCEED WITH FINAL DESIGN AND CONSTRUCTION OF THE PROPOSED IMPROVEMENTS TO THE LOCKE ST BRANCH.

MOTION CARRIED.

6.4 Library Service Hour Report

Board members requested that the report include an overall system mapping.

MOVED by Councillor Partridge, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVES THIS REPORT FOR INFORMATION AND COMMENT.

THAT STAFF ARE INSTRUCTED TO MAKE IT A PRIORITY TO ADVANCE THE ACTIONS OUTLINED IN PROPOSED NEXT STEPS.

MOTION CARRIED.

7. Correspondence

There was no board correspondence.

8. Reports

8.1 Chief Librarian's Report

MOVED by Ms Cecchetto, seconded by Ms Wagner,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9. New Business

There was no new business items.

10. Policies

10.1 Diversity & Inclusion Policy (1ST Review)

MOVED by Ms Leach, seconded by Mr. Brown,

THAT THE ATTACHED REVISED DIVERSITY & INCLUSION POLICY BE RECEIVED FOR INFORMATION AND COMMENT.

MOTION CARRIED.

10.2 Fines & Fees Schedule (1st Review)

MOVED by Ms Spence-Smith, seconded by Ms Gautrey,

THAT THE ATTACHED FINES AND FEES POLICY BE RECEIVED FOR THE BOARD'S INFORMATION AND COMMENT.

MOTION CARRIED.

10.3 Borrowing Policy (2nd Review)

MOVED by Ms Leach, seconded by Ms Spence-Smith,

THAT THE ATTACHED BORROWING POLICY BE APPROVED.

MOTION CARRIED.

11. Private and Confidential

MOVED by Ms Cecchetto, seconded by Mr. Kirkpatrick,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS CONTRACT NEGOTIATIONS.

MOTION CARRIED.

MOVED by Councillor Partridge , seconded by Ms Leach,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION CARRIED.

MOVED by Councillor Partridge, seconded by Ms Spence-Smith,

THAT THE NEGOTIATED TENTATIVE AGREEMENT BETWEEN THE HAMILTON PUBLIC LIBRARY BOARD AND THE CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 932 (CUPE 932) FOR THE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2020 BE APPROVED.

MOTION CARRIED UNANIMOUSLY

12. Date of Next Meeting

Wednesday, March 15, 2017

Central Library, Board Room, 5th Floor

5:30 p.m. Dinner

6:00 p.m. Meeting

13. Adjournment

MOVED by Ms Gautrey, seconded by Ms Wagner,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, FEBRUARY 15, 2017 BE ADJOURNED.

MOTION CARRIED.

The meeting was adjourned at 7:55 p.m.

Minutes recorded by Karen Hartog