

Mission Statement

Freedom to Discover

Strategic Priorities

A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, April 20, 2016
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

PRESENT: George Geczy, Jennifer Gautrey, Mary Ann Leach,
Councillor Pearson, Douglas Brown, Vikki Cecchetto,
John Kirkpatrick, Suzan Fawcett, Councillor Partridge,
Lori-Anne Spence-Smith

STAFF: Lisa DuPelle, Karen Anderson, Melanie Southern, Paul Takala,
Lita Barrie, Karen Hartog

REGRETS: Clare Wagner

GUESTS: Laura Lukasik, John Black

Ms Leach called the meeting to order at 6:00 p.m.

1. Discussion Period

There were no discussion items.

2. Acceptance of the Agenda

Items 8.3, 9.1, 9.2, 9.3 will be moved before business arising items.

MOVED by Ms Spence-Smith, seconded by Ms Gautrey,

THAT THE AGENDA BE ACCEPTED AS AMENDED.

MOTION CARRIED

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, March 16, 2016

MOVED by Mr. Kirkpatrick, seconded by Mr. Brown,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, MARCH 16, 2016 BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 Library Board Minutes & Related Processes

Mr. Takala provided background information related to the current process of minute taking and provided recommendations for potential improvements including an outstanding action items list to be included on the agenda, board website review, presentations for the board and the recording of meetings.

A separate item will be added to next month's agenda to discuss in-camera motions.

MOVED by Councillor Partridge, seconded by Mr. Geczy

THAT STAFF PREPARE A REPORT FOLLOWING CONSULTATION WITH THE CITY CLERK'S DEPARTMENT TO OBTAIN WORDING AND PROCESSES FOR DEALING WITH IN-CAMERA MOTIONS.

MOTION CARRIED.

4.2 HPL Membership in Library Associations

Mr. Takala outlined the history of Hamilton Public Library's involvement with library associations throughout North America. Specifically, Mr. Takala reported on FOPL (Federation of Ontario Public Libraries).

Library Board members requested a presentation from a FOPL representative.

4.3 7 Million Circulation Club

Ms Barrie reported on the recent staff challenge to exceed circulation statistics above the 7 million mark.

5. Consent Items

MOVED by Councillor Pearson, seconded by Ms Fawcett,

THAT CONSENT ITEM 5.1 and 5.2 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 Turner Park Parking Lot

That the Hamilton Public Library Board receives this report for information and staff report back on scheduling.

5.2 City School by Mohawk

That the Hamilton Public Library Board receives this report for information and feedback.

6. Business Arising

6.1 York Blvd Entrance

MOVED by Mr. Kirkpatrick, seconded by Councillor Pearson,

THAT THE LIBRARY BOARD APPROVES UP TO \$90,000 TO BE ALLOCATED FROM THE LIBRARY MAJOR CAPITAL PROJECTS RESERVE (106008) TO FUND RENOVATING THE YORK BOULEVARD ENTRANCE.

MOTION CARRIED.

7. Correspondence

No library board correspondence.

8. Reports

8.1 Chief Librarian's Report

MOVED by Ms Gautrey , seconded by Ms Fawcett,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

8.2 Report from the Policy Review Committee

MOVED by Ms Spence-Smith, seconded by Mr. Brown,

THAT THE REPORT FROM THE POLICY REVIEW COMMITTEE BE RECEIVED AS PRESENTED.

MOTION CARRIED.

8.3 2016 Budget Variance Report

MOVED by Ms Spence-Smith, seconded by Mr. Brown,

THAT THE FIRST QUARTER 2016 HAMILTON PUBLIC LIBRARY NET EXPENDITURES REPORT FOR THE THREE (3) MONTHS ENDING MARCH 31, 2016 BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9. New Business

9.1 Q1 Metrics Report

MOVED by Mr. Kirkpatrick, seconded by Ms Gautrey,

THAT THE LIBRARY BOARD RECEIVE THE QUARTER 1 METRICS REPORT FOR ITS INFORMATION.

MOTION CARRIED.

9.2 Donations & Sponsorship Policy

MOVED by Ms Gautrey, seconded by Ms Spence-Smith,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE DONATIONS, SPONSORSHIP AND FUNDRAISING POLICY.

MOTION DEFEATED.

MOVED by Ms Spence-Smith, seconded by Ms Cecchetto,

THAT THE POLICY BE SENT BACK TO STAFF TO INCLUDE THE SUGGESTIONS MADE DURING THE DISCUSSION INCLUDING MONETARY THRESHOLDS AND RESPONSIBILITY FOR DESIGNATING USE OF DONATED FUNDS.

MOTION CARRIED.

9.3 Partnerships Policy

MOVED by Ms Spence-Smith, seconded by Mr. Brown,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE PARTNERSHIP POLICY.

MOTION CARRIED.

9.4 Valley Park Feasibility Report

MOVED by Mr. Kirkpatrick, seconded by Ms Spence-Smith,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVES THIS REPORT FOR INFORMATION AND FEEDBACK.

MOTION CARRIED.

9.5 Friends of the Library Policy

MOVED by Ms Cecchetto, seconded by Ms Fawcett,

THAT THE HAMILTON PUBLIC LIBRARY BOARD ACKNOWLEDGE THE DISSOLUTION OF THE FRIENDS OF THE HAMILTON PUBLIC LIBRARY ORGANIZATION AND APPROVE THE WITHDRAWAL OF THE FRIENDS OF THE HAMILTON PUBLIC LIBRARY POLICY ONCE THE GROUP IS INACTIVE.

MOTION CARRIED.

10. Private and Confidential

MOVED by Councillor Partridge, seconded by Ms Spence-Smith,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS (1) CONSTRUCTION PROJECT - LEGAL (2) COMPENSATION -HR, (3) UPDATE ON SENIOR LEADERSHIP.

MOTION CARRIED.

1 opposed (George Geczy – item #2)

MOVED by Ms Spence-Smith, seconded by Ms Gautrey,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION CARRIED.

11. Date of Next Meeting

Wednesday, May 18, 2016
Central Library, Board Room, 5th Floor
5:30 p.m. Dinner
6:00 p.m. Meeting

12. Adjournment

MOVED by Ms Fawcett, seconded by Councillor Partridge,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF
WEDNESDAY, APRIL 20, 2016 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 9:15 p.m.

Minutes recorded by Karen Hartog