

Mission Statement

Freedom to Discover

Strategic Priorities

A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Inaugural and Regular Board Meeting

Wednesday, January 20, 2016

Waterdown Library

5:30 p.m. Dinner

6:00 p.m. Meeting

MINUTES

PRESENT: George Geczy, Jennifer Gautrey, Mary Ann Leach,
Douglas Brown, Vikki Cecchetto, John Kirkpatrick, Lori-Anne
Spence-Smith, Clare Wagner, Suzan Fawcett

STAFF: Lisa DuPelle, Karen Anderson, Melanie Southern, Robin Hewitt,
Paul Takala, Karen Hartog

REGRETS: Councillor Partridge, Councillor Pearson

Tour of the Waterdown Branch

Ms Gautrey called the meeting to order at 6:00 p.m.

1. Discussion Period

1.1 Mr. Geczy reported that the New York Public Library is now offering higher resolution images free. Mr. Geczy suggested the HPL investigate HPL also offering images for free and provide the findings in the report that is to come to the Library Board.

2. Acceptance of the Agenda

MOVED by Ms Leach, seconded by Ms Spence-Smith,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, December 16, 2015

MOVED by Ms Fawcett, seconded by Ms Cecchetto,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, DECEMBER 16, 2016 BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

4. Report of the Nominating Committee Meeting of Wednesday, January 20, 2016 and Elections

Nominating Committee members included Mr. Geczy, Ms Fawcett, Ms Leach and Ms Gautrey. Ms Gautrey presented the report of the Nominating Committee from its meeting held January 20, 2016.

Ms Gautrey reported that the Committee nominates Ms Leach for Chairperson and Mr. Geczy for Vice-Chairperson. Nominations for Chairperson were opened to the floor.

MOVED by Ms Fawcett, seconded by Ms Wagner,

THAT NOMINATIONS FROM THE FLOOR BE CLOSED AND MS LEACH BE APPOINTED AS CHAIRPERSON AND MR. GECZY BE APPOINTED AS VICE-CHAIRPERSON FOR 2016.

MOTION CARRIED.

MOVED by Ms Fawcett, seconded by Ms Wagner,

THAT THE SLATE OF OFFICERS FOR THE 2016 LIBRARY BOARD BE ADOPTED AS FOLLOWS:

CHAIRPERSON: Mary Ann leach

VICE-CHAIRPERSON: George Geczy

**EXECUTIVE COMMITTEE: Mary Ann Leach
George Geczy
Lori-Anne Spence-Smith
Suzan Fawcett**

Alt: John Kirkpatrick

AUDIT COMMITTEE: Mary Ann Leach
Jennifer Gautrey
George Geczy
John Kirkpatrick

Alt: Doug Brown

SOLS REPRESENTATIVE: Vicki Cecchetto

TREASURER: Paul Takala

MOTION CARRIED.

5. **2016 Board Chairman Calls the Inaugural Meeting to Order at 6:37 p.m.**

6. **Presentations**

6.1 Draft 2016 Operating Budget Presentation

Mr. Takala and Ms Leach presented the 2016 operating budget prepared for Council for the budget presentation scheduled for January 27th at City Hall, 9:45 a.m.

6.2 Capital Budget Projects Roles and Responsibilities

Mr. Takala provided a presentation on the capital budget projects roles and responsibilities for staff and library board members.

7. **Consent Items**

MOVED by Mr. Kirkpatrick, seconded by Ms Gautrey,

THAT CONSENT ITEM 7.1 BE APPROVED AS PRESENTED.

MOTION CARRIED.

7.1 That the Hamilton Public Library Board approves \$89,490 from Library reserves to be allocated to the Binbrook Library project.

8. **Business Arising**

No business arising items.

9. Correspondence

No correspondence.

10. Reports

10.1 Chief Librarian's Report

MOVED by Ms Fawcett, seconded by Ms Spence-Smith,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

11. New Business

11.1 Infrastructure Grant Opportunities

MOVED by Ms Fawcett, seconded by Ms Spence-Smith,

THAT THE INFRASTRUCTURE PROJECTS-NEW BUILDING CANADA FUND REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

11.2 Central Library's York Street Entrance

MOVED by Ms Cecchetto, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVES THIS REPORT FOR INFORMATION AND STAFF REPORT BACK ON FINAL COSTING AND FUNDING RECOMMENDATIONS.

MOTION CARRIED.

11.3 Director of Finance & Facilities Transition

MOVED by Mr. Geczy, seconded by Ms Gautrey,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES ROBERT HALF MANAGEMENT RESOURCES AS A VENDOR OF RECORD TO PROVIDE CONTRACT PLACEMENTS FOR SENIOR FINANCE, AND ACCOUNTING POSITIONS TO COVER THE DIRECTOR OF FINANCE AND FACILITY POSITION UNTIL THE

RECRUITMENT PROCESS IS COMPLETE IN HUMAN RESOURCES.

MOTION CARRIED.

12. Private and Confidential

MOVED by Ms Spence-Smith, seconded by Ms Wagner,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS REAL ESTATE AND HR ITEMS.

MOTION CARRIED.

MOVED by Ms Cecchetto, seconded by Ms Fawcett,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION CARRIED.

MOVED by Ms Spence-Smith, seconded by Ms Fawcett,

THAT THE HAMILTON PUBLIC LIBRARY BOARD AUTHORIZES THE CITY OF HAMILTON REAL ESTATE SECTION TO NEGOTIATE A LEASE FOR A TEMPORARY DUNDAS LIBRARY SITE ON BEHALF OF THE BOARD AND TO WORK WITH THE CITY OF HAMILTON LEGAL SERVICES FOR ASSISTANCE IN PREPARATION OF THE LEASE DOCUMENT. THAT THE CHIEF LIBRARIAN IS AUTHORIZED TO SIGN A LEASE ON BEHALF OF THE LIBRARY BOARD SHOULD A FAVOURABLE AGREEMENT IS REACHED.

MOTION CARRIED.

MOVED by Ms Spence-Smith, seconded by Ms Cecchetto,

THAT THE HAMILTON PUBLIC LIBRARY BOARD RECEIVE THE CHIEF LIBRARIAN'S GOALS FOR 2015 AND 2016 FOR COMMENT BY THE BOARD.

MOTION CARRIED.

MOVED by Ms Cecchetto, seconded by Ms Wagner,

THAT THE CHIEF LIBRARIAN'S SALARY BE INCREASED TO THE NEXT PROGRESSION IN HIS PAY LEVEL (LEVEL 4) EFFECTIVE JANUARY 1, 2016

MOTION CARRIED.

13. Date of Next Meeting

Wednesday, February 17, 2016
Central Library, Board Room, 5th Floor
5:30 p.m. Dinner
6:00 p.m. Meeting

14. Adjournment

MOVED by Ms Spence-Smith, seconded by Ms Cecchetto,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, JANUARY 20, 2016 BE ADJOURNED.

MOTION CARRIED.

The meeting was adjourned at 9:25 p.m.

Minutes recorded by Karen Hartog