

Mission Statement

Freedom to Discover

Strategic Priorities

A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, October 16, 2013
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

PRESENT: Jennifer Gautrey, David Simpson, Nicolas van Velzen,
Suzan Fawcett, Wenda Tulloch, Councillor Pearson,
Clare Wagner, George Geczy, Richard Bagdonas, Councillor
Jackson, Mary Ann Leach

STAFF: Paul Takala, Lisa DuPelle, Robin Hewitt, Lita Barrie,
Michael Ciccone, Karen Anderson, Karen Hartog

GUESTS: Adam Smith, City of Hamilton

Ms Gautrey called the meeting to order at 6:15 p.m.

1. Discussion Period

1.1 Hamilton Gallery of Distinction Awards Dinner

Library Board members were requested to contact Ms Hartog if interested in attending the Hamilton Gallery of Distinction awards dinner scheduled for November 12, 2013.

1.2 Board Tour of Library Branches – KH

Ms Hartog will send some additional date options for the month of November for the branch bus tour.

2. Acceptance of the Agenda

Item 6.1 to be moved to follow the approval of the minutes.

MOVED by Ms Fawcett, seconded by Ms Leach,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, September 18, 2013

MOVED by Mr. vanVelzen, seconded by Ms Wagner,

THAT THE MINUTES OF THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, SEPTEMBER 18, 2013 BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 eBook Demographics - MC

Mr. Ciccone presented "Applying ILS demographics to Overdrive Data" presentation prepared for the Digapalooza conference.

4.2 Overview of Library Technology – LB

Ms Barrie provided an overview of the services provided by the Library's Digital Technology Department.

4.3 Low Barrier/Customer Access Cards – LB

Ms Barrie and Ms Anderson reviewed the proposal of the new card and outlined the background information leading to this proposal.

5. Consent Items

MOVED by Ms Wagner, seconded by Mr. vanVelzen,

THAT CONSENT ITEM 5.1 BE APPROVED AS PRESENTED.

MOTION CARRIED.

5.1 Staff Day 2014

That the Hamilton Public Library Board authorize the one-day closure of the system on a date to be determined in 2014 by management in order that a staff professional development day be held.

6. Business Arising

6.1 Development Charges – RH/PT

Adam Smith, City Representative, was welcomed to the meeting. Board members had numerous questions regarding development charges and discussions will continue at future meetings.

MOVED by Ms Leach, seconded by Mr. Bagdonas,

THAT THE ATTACHED DEVELOPMENT CHARGE UPDATE BE ACCEPTED FOR INFORMATION.

THAT STAFF PROVIDE THE LIBRARY BOARD WITH AN ANNUAL UPDATE ON THE STATUS OF DEVELOPMENT CHARGES COLLECTED FOR HPL AND THE RESERVE BALANCES.

MOTION CARRIED.

6.2 Space Study – PT

Mr. Takala reported that the draft version of the report was only received on Friday afternoon and needs to be reviewed by staff. This item will be placed on the November agenda.

7. Correspondence

No correspondence.

8. Reports

8.1 Chief Librarians Report

MOVED by Ms Fawcett, seconded by Mr. vanVelzen,

THAT THE CHIEF LIBRARIAN'S REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9. New Business

9.1 2014 Operating Budget - RH

MOVED by Mr. vanVelzen, seconded by Ms Leach,

THAT THE ATTACHED 2014 DRAFT OPERATING BUDGET BE ACCEPTED FOR INFORMATION.

MOTION CARRIED.

9.2 Waterdown Sorter – LB

MOVED by Ms Tulloch, seconded by Ms Leach,

THAT THE HAMILTON PUBLIC LIBRARY BOARD AUTHORIZE THE ISSUING OF A NEW PURCHASE ORDER FOR MK SORTING IN THE AMOUNT \$210,000.00 TO ALLOW FOR THE ORDERING OF THE SORTER FOR THE NEW WATERDOWN BRANCH. THE PURCHASE COST OF THE UNIT, EXCLUDING TAXES, IS NOT TO EXCEED \$210,000.

MOTION CARRIED.

9.3 Digitization of Vernon's Hamilton City Directories

MOVED by Mr. Bagdonas, seconded by Mr. Simpson,

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE ALLOCATION OF \$100,000 FROM THE GENERAL RESERVE FUNDS IN SUPPORT OF EFFORTS TO DIGITIZE COLLECTIONS AND IMPROVE ONLINE ACCESS TO THE RESOURCES HELD IN OUR LOCAL HISTORY & ARCHIVES DEPARTMENT (LHA).

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE EXPENDITURE OF UP TO \$13,000 FROM THE DIGITIZATION RESERVES FOR THE DIGITIZATION OF THE HAMILTON CITY DIRECTORIES.

MOTION CARRIED.

10. Private and Confidential

No private and confidential items.

11. Date of Next Meeting

Wednesday, November 20, 2013
Central Library, Board Room, 5th Floor
5:30 p.m. Dinner
6:00 p.m. Meeting

12. Adjournment

MOVED by Ms Fawcett, seconded by Ms Leach,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MEETING OF WEDNESDAY, OCTOBER 16, 2013 BE ADJOURNED.

MOTION CARRIED.

The meeting was adjourned at 847 p.m.

Minutes recorded by Karen Hartog.