

**Mission Statement**

Freedom to Discover

**Strategic Priorities**

A Community Beacon      Relevant and Responsive  
A Creative and Changing Organization

**HAMILTON PUBLIC LIBRARY BOARD**

Regular Board Meeting  
Wednesday, September 18, 2013  
Central Library, Board Room  
5:30 p.m. Dinner  
6:00 p.m. Meeting

**MINUTES**

**PRESENT:** Jennifer Gautrey, David Simpson, Nicolas van Velzen,  
Suzan Fawcett, Wenda Tulloch, Councillor Pearson,  
Clare Wagner, George Geczy, Richard Bagdonas

**REGRETS:** Councillor Jackson, Mary Ann Leach

**STAFF:** Paul Takala, Lisa DuPelle, Robin Hewitt, Lita Barrie,  
Michael Ciccone, Karen Anderson, Karen Hartog

**GUESTS:** Ottawa Public Library Representatives, Dawna Wark,  
Charles Dune, MHPM, John Alley, MHPM, Julianna McCormick

Ms Gautrey called the meeting to order at 6:03 p.m.

**1. Discussion Period**

**1.1 Ottawa Public Library visit**

Ottawa Public Library was welcomed to the meeting to tour the Central Library as looking for a renovation of the Ottawa Public Library Central Library.

**1.2 Telling Tales**

Ms Gautrey reported on the 5th annual Telling Tales Festival.

1.3 October Meeting, Library Board Picture

A group photo is scheduled for the October 16<sup>th</sup> Library Board meeting.

**2. Acceptance of the Agenda**

Move 9.2 to follow 4.2

**MOVED** by Mr. Geczy, seconded by Ms Fawcett,

**THAT THE AGENDA BE ACCEPTED AS PRESENTED.**

**MOTION CARRIED.**

**3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, June 19, 2013**

**MOVED** by Mr. vanVelzen, seconded by Councillor Pearson,

**THAT THE MINUTES OF WEDNESDAY, JUNE 19, 2013 MEETING BE ADOPTED AS PRESENTED.**

**MOTION CARRIED.**

**4. Presentations**

4.1 Space Planning Study – PT, J. McCormick, MHPM Guests

Charles Dune and John Alley were welcomed to the Library Board meeting and provided an preliminary overview of the space planning study currently being conducted for Central.

4.2 Summer Reading Program – LB, M. Johnson

Ms Johnson provided the highlights of the 2013 Summer Reading Club program.

**5. Consent Items**

Library Board members requested that item 5.2 be pulled from consent items and moved to the new business section for discussion.

**MOVED** by Councillor Pearson, seconded by Mr. Bagdonis,

**THAT CONSENT ITEM 5.1 BE APPROVED AS PRESENTED.**

**MOTION CARRIED.**

5.1 Christmas & New Year Closures 2014 – LD

THAT THE HAMILTON PUBLIC LIBRARY BOARD APPROVES THE FOLLOWING CHRISTMAS/NEW YEARS CLOSURE PERIODS FOR 2014:

ALL LOCATIONS OF THE HAMILTON PUBLIC LIBRARY WILL CLOSE SUNDAY DECEMBER 21ST AND REOPEN ON DECEMBER 22ND. ALL LOCATIONS OF THE HAMILTON PUBLIC LIBRARY WILL CLOSE DECEMBER 24TH AT 1300HRS AND WILL REMAIN CLOSED THROUGH TO DECEMBER 26TH AND

THAT THE LIBRARY REOPEN ON DECEMBER 27TH AND SERVICE HOURS BE ADJUSTED THROUGH DECEMBER 31ST AS NOTED BELOW, AND THAT THE LIBRARY WILL RE-OPEN JANUARY 2, 2015.

5.2 YTD Variance Report

THAT BUDGET VARIANCE REPORT AS AT JULY 30, 2013 AND ESTIMATE TO DECEMBER 31, 2013 BE RECEIVED FOR INFORMATION.

**6. Business Arising**

6.1 Accessibility Policy

**MOVED** by Mr. vanVelzen, seconded by Ms Fawcett,

**THAT THE UPDATED ACCESSIBILITY FOR CUSTOMERS AND EMPLOYEES WITH A DISABILITY POLICY BE APPROVED.**

**MOTION CARRIED.**

**7. Correspondence**

7.1 2014 Budget Submission

**MOVED** by Ms Fawcett, seconded by Ms Wagner,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD  
CORRESPONDENCE BE RECEIVED FOR INFORMATION.**

**MOTION CARRIED.**

**8. Reports**

8.1 Chief Librarians Report

**MOVED** by Mr. Bagdonas, seconded by Ms Tulloch,

**THAT THE CHIEF LIBRARIANS REPORT BE RECEIVED FOR  
INFORMATION.**

**MOTION CARRIED.**

**9. New Business**

9.1 Collection Agency Statistics

**MOVED** by Mr. vanVelzen, seconded by Ms Wagner,

**THAT THE COLLECTION AGENCY STATISTICS REPORT BE  
RECEIVED FOR INFORMATION.**

**MOTION CARRIED.**

9.2 Day Services Pilot Project

**MOVED** by Ms Tulloch, seconded by Ms Wagner,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD  
AUTHORIZES THE CHIEF LIBRARIAN TO ENTER INTO A  
MEMORANDUM OF UNDERSTANDING WITH WESLEY  
URBAN MINISTRIES.**

**THAT AN AMOUNT NOT TO EXCEED \$50,000 FROM THE LIBRARY'S HAMILTON COMMUNITY FOUNDATION SPECIAL GIFTS FUND BE ALLOCATED TO COVER ALL COSTS ASSOCIATED WITH THE HPL DAY SERVICES PILOT PROJECT.**

**MOTION CARRIED.**

9.3 Capital Variance Report

**MOVED** by Councillor Pearson, seconded by Ms Fawcett,

**THAT THE CAPITAL VARIANCE REPORT AS AT JUNE 30TH, 2013 BE RECEIVED FOR INFORMATION.**

**MOTION CARRIED.**

9.4 Binbrook Library Project

**MOVED** by Ms Fawcett, seconded by Mr. Geczy,

**THAT THE PREVIOUSLY PLANNED RENOVATION / EXPANSION OF THE BINBROOK LIBRARY BE REPLACED WITH A COMPLETE REBUILD IN PLACE OF THE EXISTING BUILDING.**

**MOTION CARRIED AS AMENDED.**

9.5 2014 Development Charge Study

Library Board members expressed concerns about the formula for calculating development charges. It was suggested to have a City representative attend a board meeting to answer questions. Library Board members were requested to send any questions to Ms Gautrey.

**MOVED** by Mr. Bagdonas, seconded by Ms Tulloch,

**THAT THE DEVELOPMENT CHARGES SUBMITTED TO THE CITY FOR THE 2014 DEVELOPMENT STUDY BE APPROVED.**

**MOTION CARRIED.**

9.6 2014 Capital Budget Submission

**MOVED** by Ms Fawcett, seconded by Mr. Geczy,

**THAT THE CAPITAL BUDGET SUBMISSION TO REBUILD THE BINBROOK LIBRARY REQUIRING AN ADDITIONAL \$658,500 IN LIBRARY RESERVES (106008 LIBRARY MAJOR CAPITAL PROJECTS) AND \$450,000 IN CITY CAPITAL, BE APPROVED TO BE SUBMITTED TO THE CITY OF HAMILTON FOR INCLUSION IN THE 2014-2023 CAPITAL BUDGET.**

**THAT THE CAPITAL BUDGET SUBMISSION TO RENOVATE THE DUNDAS LIBRARY BE APPROVED TO BE SUBMITTED TO THE CITY OF HAMILTON FOR INCLUSION AND IDENTIFICATION FOR THE 2015 CAPITAL BUDGET PROCESS.**

**MOTION CARRIED.**

9.7 YTD Variance Report

**MOVED** by Mr. vanVelzen, seconded by Ms Fawcett,

**THAT BUDGET VARIANCE REPORT AS AT JULY 30, 2013 AND ESTIMATE TO DECEMBER 31, 2013 BE RECEIVED FOR INFORMATION.**

**MOTION CARRIED.**

10. Private and Confidential

**MOVED** by Councillor Pearson, seconded by Ms Fawcett,

**THAT THE HAMILTON PUBLIC LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS LABOUR RELATIONS.**

**MOTION CARRIED.**

**MOVED** by Ms Fawcett, seconded by Mr. Bagdonas,

**THAT THE IN-CAMERA SESSION BE ADJOURNED.**

**MOTION CARRIED.**

**MOVED** by Mr. Geczy, seconded by Ms Wager,

**THAT THE NEGOTIATED TENTATIVE AGREEMENT BETWEEN THE HAMILTON PUBLIC LIBRARY BOARD AND THE CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 932 (CUPE 932) FOR THE PERIOD JANUARY 1, 2013 TO DECEMBER 31, 2016 BE APPROVED.**

**MOTION CARRIED**

**11. Date of Next Meeting**

Wednesday, October 16, 2013

***Central Library, Board Room, 5<sup>th</sup> Floor***

5:30 p.m. Dinner

6:00 p.m. Meeting

**12. Adjournment**

**MOVED** by Councillor Pearson, seconded by Mr. vanVelzen,

**THAT THE HAMILTON PUBLIC LIBRARY BOAD MEETING OF WEDNESDAY, JUNE 19, 2013 BE ADJOURNED.**

**MOTION CARRIED.**

The meeting was adjourned at 9:30p.m.

Minutes recorded by Karen Hartog.