

Mission Statement

Freedom to Discover

Strategic Priorities

A Community Beacon Relevant and Responsive
A Creative and Changing Organization

HAMILTON PUBLIC LIBRARY BOARD

Regular Board Meeting
Wednesday, February 20, 2013
Central Library, Board Room
5:30 p.m. Dinner
6:00 p.m. Meeting

MINUTES

PRESENT: Jennifer Gautrey, David Simpson, Nicolas vanVelzen,
Suzan Fawcett, Kathy Baker, Wenda Tulloch, Richard Bagdonas,
Councillor Pearson, Councillor Jackson

REGRETS: George Geczy

STAFF: Paul Takala, Lisa DuPelle, Robin Hewitt, Rebecca Raven,
Lita Barrie, Michael Ciccone, Karen Hartog

Ms Gautrey called the meeting to order at 6:00 p.m.

1. Discussion Period

1.1 Budget Presentation

Ms Gautrey provided the details of the budget presentation provided to City Council.

1.2 Lynden Opening

Ms Gautrey highlighted the reactions from the public and details of the official opening of the Lynden Branch and subsequent barbecue.

1.3 OLA Conference

Ms Tulloch, Mr. Simpson and Mr. vanVelzen highlighted the sessions attended at the recent OLA conference.

1.4 Family Day

Ms Raven provided and update on the pilot Family Day opening at Turner Park.

1.5 Library Board Vacancy

Mr. Takala reported that the posting for the current Library Board posting will be placed in the Hamilton Spectator over the next few days. Applications will be accepted until March 11th.

2. Acceptance of the Agenda

MOVED by Ms Fawcett, seconded by Ms Baker,

THAT THE AGENDA BE ACCEPTED AS PRESENTED.

MOTION CARRIED.

3. Minutes of the Hamilton Public Library Board Meeting of Wednesday, January 16, 2013

MOVED by Mr. vanVelzen, seconded by Mr. Bagdonas,

THAT THE MINUTES OF WEDNESDAY, JANUARY 16, 2013 MEETING BE ADOPTED AS PRESENTED.

MOTION CARRIED.

4. Presentations

4.1 Living Wage

Ms DuPelle and Mr. Takala reviewed the proposed living wage and the impact it will have on the Hamilton Public Library.

4.2 Circulation Statistics

Mr. Ciccone reviewed the latest the circulation statistics with committee members.

5. Consent Items

No consent items.

6. Business Arising

No business arising items.

7. Correspondence

No correspondence.

8. Reports

8.1 Chief Librarians Report

MOVED by Ms Fawcett, seconded by Ms Tulloch,

THAT THE CHIEF LIBRARIANS REPORT BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

8.2 Lost Items Default Pricing Report

MOVED by Ms Baker, seconded by Mr. vanVelzen,

THAT THE DEFAULT AMOUNTS CHARGED TO CUSTOMERS FOR LOST ITEMS ARE ADJUSTED TO BE MORE IN LINE WITH THE WORTH OF THE ITEM AND THAT CHARGES FOR DAMAGED PACKAGING AND LABELLING ARE EXPANDED. SEE THE ATTACHED TABLE FOR DETAILS.

MOTION CARRIED.

8.3 Security Camera Report

MOVED by Ms Fawcett, seconded by Ms Tulloch,

THAT THE ATTACHED SECURITY CAMERA POLICY BE RECEIVED FOR REVIEW AND COMMENT.

THAT THE REQUEST TO USE UP TO \$325,000 FUNDED FROM THE LIBRARY GENERAL DEVELOPMENT RESERVE (106007) FOR THE ENHANCEMENT OF LIBRARY SECURITY SYSTEMS BE APPROVED.

MOTION CARRIED.

9. New Business

9.1 Audit Plan

MOVED by Mr. Bagdonas, seconded by Ms Baker,

THAT THE COMMUNICATION OF THE AUDIT PLANNING REPORT, PREPARED BY KPMG CHARTERED ACCOUNTANTS FOR THE 2012 AUDIT, BE RECEIVED FOR INFORMATION.

MOTION CARRIED.

9.2 Staff Day

MOVED by Ms Fawcett, seconded by Ms Baker,

THAT THE HAMILTON PUBLIC LIBRARY BOARD AUTHORIZE THE ONE-DAY CLOSURE OF THE SYSTEM IN 2013, ON A DATE TO BE DETERMINED BY MANAGEMENT, IN ORDER THAT A STAFF PROFESSIONAL DEVELOPMENT DAY BE HELD.

MOTION CARRIED.

9.3 Non-Union Compensation

MOVED by Mr. vanVelzen, seconded by Ms Tulloch,

WHEREAS THE HAMILTON PUBLIC LIBRARY BOARD 'S NON-UNION PAY EQUITY AGREEMENT REQUIRES THE BOARD TO MATCH COST OF LIVING INCREASES GIVEN BY THE CITY OF HAMILTON, THE BOARD APPROVES A COST-OF-LIVING INCREASE FOR LIBRARY MANAGEMENT AND PROFESSIONAL EXEMPT EMPLOYEES OF 1.9% TO THE SALARY SCHEDULE EFFECTIVE JANUARY 1, 2013 TO MATCH THE CITY OF HAMILTON INCREASE.

THAT THE NON-UNION CASUAL EMPLOYEES (PAGES AND SHELF READERS) ALSO RECEIVE THE 1.9% INCREASE TO THE SALARY SCHEDULE EFFECTIVE JANUARY 1, 2013.

MOTION CARRIED.

9.4 Our Digital World

MOVED by Ms Fawcett, seconded by Mr. Simpson,

THAT THE HAMILTON PUBLIC LIBRARY BOARD AUTHORIZES THE CHIEF LIBRARIAN TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH OURDIGITALWORLD (ODW) TO HOST THE ODW SERVERS IN THE LIBRARY'S DATA CENTRE.

MOTION CARRIED.

10. Private and Confidential

MOVED by Ms Baker, seconded by Mr. Bagdonas,

THAT THE HAMILTON PUBLIC LIBRARY BOARD MOVE IN-CAMERA TO DISCUSS LABOUR RELATIONS AND A CUSTOMER ISSUE.

MOTION CARRIED.

MOVED by Ms Fawcett, seconded by Councillor Pearson,

THAT THE IN-CAMERA SESSION BE ADJOURNED.

MOTION CARRIED.

11. Date of Next Meeting

Wednesday, March 20, 2013
Central Library, Board Room, 5th Floor
5:30 p.m. Dinner
6:00 p.m. Meeting

12. Adjournment

MOVED by Mr. Bagdonas, seconded by Mr. vanVelzen,

**THAT THE HAMILTON PUBLIC LIBRARY BOAD MEETING OF
WEDNESDAY, FEBRUARY 20, 2013 BE ADJOURNED.**

MOTION CARRIED.

The meeting was adjourned at 9:00 p.m.

Minutes recorded by Karen Hartog.